



ANNUAL REPORT

2014/2015



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CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR’S FOREWORD

MAYOR’S FOREWORD



Cllr X Matwa

Mayor – Kopanong Local Municipality

The NDP calls on our people to be part of an active citizenry and to take greater collective responsibility for our own development. The NDP is a call to all South Africans to unite behind a common goal of building a democratic and prosperous country.

As always the reviewed IDP of 2014/2015 has been developed through exhaustive processes of engagement within different constituencies. This IDP document coincides with a very important milestone in the history of South Africa; the celebrations of sixty (60) years of the Freedom Charter. This creates the opportunity for Kopanong Local Municipality to reflect on its service delivery achievements since the dawn of democratic local governance on the 5 December 2000. It further compels the municipality to conduct an assessment of the challenges that still confronts it on a day to day basis. During this year of the Freedom Charter and Unity in Action to Advance Economic Freedom, we rededicate ourselves to unity and hard work, to ensure continuous success in our Municipality.

The after effects of the apartheid regime characterised by centuries of racial and economic oppression has left discernible scars of unemployment, inequality and poverty levels on our previously disadvantaged communities. As the Kopanong Local Municipal Council we commit to align ourselves to the slogan of the ruling party in government which reads that “Together we move South Africa Forward”. We can only achieve the ideals of this slogan if we all brand ourselves to relieve the plight of the communities which are exposed to the triple challenges as stated below and make it our priority. We all ought to go back to the basics of local government and commit ourselves to achieving our mandate against all odds.

During this year of the 60th anniversary of the Freedom Charter, land has become one of the most critical factors in achieving redress for the wrongs of the past, in our municipality we have good stories to tell in attribution of the Freedom Charter and that is of the successful Bethany Land Restitution Claim.

We've got it within us to free our communities from the triple challenges of unemployment, inequality and poverty. It's only a matter of living up to the service delivery quest of the Freedom Charter and implementation of government's National Development Plan that our municipality can experience economic growth and change the lives of our people.

We should acknowledge thus a triple challenges but also should reiterate and applaud the achievements of the government at all spheres since the dawn of democracy, it was indeed not an easy 20 years of democracy. Indeed, we continue to have a good story to tell since the dawn of local governance democratisation fifteen (15) years ago.

Getting back to basics means working tirelessly to ensure that municipalities provide water, electricity, parks, street lighting, refuse removal, repairing of potholes, dealing with the frustrating interruption of services and the problems with billing systems. Getting back to basics means providing these services in a professional and caring manner that recognizes the human dignity of each resident. We are here to serve the people; the people are not here to serve us. Getting back to basics means actively communicating and interacting with the community in every ward.

We can once more pride ourselves as a municipality with the fact that 13 354 of our households from the total number of 13 404 indeed have access to drinking water within their homes and yards which is defined as below RDP standards. We are now working on addressing the remaining 50 households which receives their drinking water from communal taps and will move them to RDP standards.

We have dealt with the issue of bucket eradication extensively within the 2014/2015 financial year.

Free basic services in the form of water, sanitation and electricity are services which we can pride ourselves with. We are continuously and annually reaching out to deserving indigent households to do their annual applications to qualify for free basic services in accordance with the municipality's Indigent Policy.

The below are just a small tally of the overall achievements that we all ought to pride ourselves with. We all indeed relate and experience the effects of these service delivery achievements on our door steps. Today we wake up to thousands of our neighbours who since 1994 have acquired an RDP house which is part of the government's programme of action to provide sustainable human settlements to our citizenry.

Our community halls and townships has become the modern hype of economic activity where citizens in Bethulie, Edenburg, Fauresmith, Gariep-Dam, Jagersfontein, Phillipolis, Springfontein, Reddersburg (includes Bethany Land Restitution Claim) and Trompsburg access their social grants. The new payment method of SASSA has brought about the need for more ATM's in our local areas as thousands of people queue up during these pension days. The municipality is challenged to plan on how to keep the circulation of these monies within the municipal area because it is evident that thousands of rand are leaving the municipal area during pension days – thus fitting the description of a leaking bucket.

We have established an IDP Representative Forum which is chaired by myself as the Mayor and are indeed planning the future of our communities through this structure. It also serves as a reporting and advisory body comprised of public servants representing various sector departments, the management of the municipality, community representatives, elected political representatives and office bearers who in turn accounts to constituencies.

We are indeed quite committed to take this municipality forward but are also not blind to the institutional and overall challenges that the municipality is faced with; hence our quest to all

Sector departments, national departments, parastatals, development agencies and partners, not forgetting the private sector to come on board and contribute to the municipality's developmental agenda.

The council and its management are motivated and devoted to turn the municipality into a developmental municipal area in pursuit of sustaining the "good story" we shared with communities before the 2014 general elections, a story with the impact our communities can feel and experience on a daily basis. We wish to pledge our commitment to work with all spheres of government and to assure the relevant leadership across all levels of Government that Kopanong Local Municipality is in safe hands. Together with the cooperation of fellow councillors and the administration we will make a lasting impact in the lives of our communities.

To our communities in all the eight wards, your efforts and contribution to the review of this document forms an integral part in the credibility of this document. We wish to commit to consult with our communities on a more than regular basis and pledge to uphold the following principles of public participation: inclusivity; diversity; transparency and accountability. We have been doing quite good on this front and wish to improve even more on the methods and practices of public participation. Finally, we would also employ a new approach of taking all stakeholders operating within the municipality's local space on board and get them to account directly to communities during our public meetings.

I thank you and I am indeed looking forward to a harmonious working relationship with our communities and all spheres of government.

.....
Cllr. Thomas Xolile Matwa
MAYOR

COMPONENT B: EXECUTIVE SUMMARY

1.1. MUNICIPAL MANAGER'S OVERVIEW

Municipal Manager's Overview



The State of Local Government Report (2009) noted that a number of municipalities in South Africa were in serious distress and required assistance to prepare their IDPs. These IDPs should have an implementable plan to deliver on priority services as defined by the Municipal Demarcation Board. In addition, clear revenue plans and critical capacity needs should be addressed as the first steps to improved quality of local municipal services. Kopanong Local Municipality amongst others in the Free State has been identified as a municipality that meets the above mentioned criteria.

It is my sincere honour to have been part of the Kopanong Local Municipality's 2014/15 IDP Review process. It was definitely my fourth opportunity to work with the current collective of honourable councillors and officials to prepare an IDP for the municipality. I will forever be humbled by the opportunity presented to me by all municipal stakeholders to play a key role in compiling the revised 2014/15 IDP that coincided with the sixtieth anniversary of the Freedom Charter. With this extraordinary opportunity of serving as the Municipal Manager of the Kopanong Local Municipality; I am satisfied to conclude that the municipality have come a very long way and have made significant achievements in service delivery over fifteen (15) years of local government democratisation in South Africa which is period from 2000-2015.

Furthermore, it is also important to mention that the financial administration and position of the municipality is gradually improving and stabilised over the 2012/13 to 2014/15 MTEF period. The fact that the Auditor General (AG) has expressed Qualified audit opinions on the 2012/13 Annual Financial Statements (AFS) and qualified audit opinion for 2013/14 of the municipality bares testimony to that. These opinions, while by our own admission remain a source for concern, are a marked improvement and departure from the previous Disclaimer audit opinions (2008/09 to 2011/12) expressed by the AG in the past.

The municipality still retained a Qualified Audit Opinion, even though there was an improvement from the previous one, where the municipality had a lot of issues to address. In this financial year, there were two major paragraphs that resulted in the municipality not to move to an Unqualified Audit Opinion. However more efforts, commitment and dedication will be put to address them in order to realize that improvement.

The final 2014/15 Reviewed IDP forms the basis of our planning within the municipality for the

remaining years of the 2012 to 2017 cycle. Kopanong Local Municipality will definitely continue to review its IDP on an annual basis taking into consideration new issues and challenges. To this extent, the Local Government: Municipal Systems Act, 2000 (Act No 32 of 2000) defines integrated development planning as one of the core functions of a municipality in the context of its developmental orientation and mandate. It should be framed in such a way that it integrates all available resources such as human, financial, political, performance, plans, goals and objectives.

As a result of the afore-mentioned and to the extent possible, the inclusive; consultative approach demonstrated throughout the development of the 2014/15IDP Review means that it accommodates the very diverse viewpoints that were presented during the IDP community participation processes. With minimal support from sector departments it is not worthy that the 2014/15 IDP assessment of the Municipality will be rated amongst the highly performing municipalities in the Free State and the Xhariep District area.

Kopanong Municipality would like to thank the following Strategic partners for their assistance to continue to deliver quality standard services to the community; namely the Department of National and Provincial Treasury for their support during the audit period. The department of COGTA both IDP & LED and Monitoring & Evaluation directorate respectively for their support during the IDP Review for 2014/2015 financial year, Premier's Office for capacity building programme on the alignment of IDP's. The Departments of Water & Sanitation, Rural Development and Land Reform, COGTA (MIG Programme), Department of Energy and the Xhariep District Municipality for the co-ordination and support of District IDP Managers Forum's.

Lastly, Kopanong Municipality would like to thank all Councillors and Management for their untimely commitment and support through all these years.

As management of the municipality, we appreciate the continuity in accelerating concrete action to give effect to some of the projects and programmes herein spelt out. It is significant that the IDP document does not merely exist to fulfil a legal requirement, but represents the aspirations of the communities on whose behest we have been given the opportunity to serve. With resources permitting, we will not rest until all the objectives spelt out in the municipality's IDP are fulfilled.

.....
Lebohang Yvonne Moletsane (Me)
MUNICIPAL MANAGER

T1.1.1

1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

INTRODUCTION TO BACKGROUND DATA

The Municipality does not have funds for Capital Projects, it only depends on Municipal Infrastructure Grant (MIG), Regional Bulk Infrastructure Grant (RBIG), Municipal Water Infrastructure Grant (MWIG) and Department of Energy (DOE) for Electrification Projects:

Water

13 354 (99.6%) households have access to water.

Sanitation:

13 314 (99.3%) households have access to waterborne sanitation.

Electricity:

12 840 (95.8%) households have access to electricity.

Refuse Removal:

13 404 (100%) households have access to refuse removal

T 1.2.1

Population Details									
							Population 49 171 (Census 2011 Stats SA)		
Age	1996			2001			2011		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age: 0 - 4	2 514	2 485	4 999	2 550	2 629	5 179	2 654	2 643	5 297
Age: 5 - 9	2 770	2 877	5 647	2 992	2 986	5 978	2 513	2 529	5 042
Age: 10 - 19	5 646	5 583	11 224	6 313	6 281	12 594	4 346	4 311	8 657
Age: 20 - 29	4 048	4 312	8 360	4 381	4 507	8 888	4 578	4 229	8 807
Age: 30 - 39	2 987	3 190	6 177	3 684	3 910	7 594	3 288	3 250	6 538
Age: 40 - 49	2 321	2 581	4 902	2 808	3 076	5 884	2 660	2 914	5 574
Age: 50 - 59	1 605	1 961	3 566	2 008	1 049	3 057	1 973	2 239	4 212
Age: 60 - 69	1 097	1 493	2 560	1 349	1 807	3 156	1 255	1 623	2 878
Age: 70+	871	1 374	2 245	840	1 550	2 390	817	1 348	2 165

Total	23859	25856	49715	26925	27795	54720	24084	25086	49171
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Socio Economic Status						
Year	Housing Backlog as proportion of current demand	Unemployment Rate	Proportion of Households with no Income	Proportion of Population in Low-skilled Employment	HIV/AIDS Prevalence	Illiterate people older than 14 years
14/15	-	45%	-	-	3.8%	-
13/14	8192	27%	-	-	-	-
12/13	7668	27%	2775	N/A	-	13.4%
<i>T 1.2.4</i>						

Overview of Neighbourhoods within Kopanong Local Municipality		
Settlement Type	Households	Population
Towns		
Bethulie	2240	6720
Edenburg	1895	5685
Fauresmith	1264	3792
Gariep Dam	438	1314
Jagersfontein	1879	5637
Philipolis	1274	3822
Reddersburg	1546	4638
Springfontein	1180	3540
Trompsburg	1688	5064
Sub-Total	13404	43 353
Informal settlements		
Fauresmith	40	120
Reddersburg	401	1203
Springfontein	33	99
Trompsburg	24	72
Sub-Total	498	1 494
Total	13902	44 847
<i>T 1.2.6</i>		

Natural Resources	
Major Natural Resource	Relevance to Community
Jagersfontein Mine(Diamond)	Job Creation
Gariep Dam in Gariep	Access to Water
Fish Hatchery in Gariep	Job Creation
Exploration of Uranium Mine in Edenburg	Job Creation
Tiger Breeding in Phillipolis	Tourist attraction
Flatland for Energy Solar Hub	Springfontein & Bethulie
T 1.2.7	

COMMENT ON BACKGROUND DATA:

Job opportunities.
Attracting investors.
Alleviation of poverty.
Economic Growth.

T 1.2.8

1.3SERVICE DELIVERY OVERVIEW

Achievements

(a) **Access to Water**

A total number of 13 354 households have access to water in the following Towns / Units:

1. Bethulie = 2 227.
2. Edenburg = 1 895.
3. Fauresmith = 1 264.
4. Gariep-Dam = 438.
5. Jagersfontein = 1 878
6. Philipollis = 1 274.
7. Reddersburg = 1 546.
8. Springfontein = 1 180.
9. Trompsburg = 1 652

(b) **Access to Sanitation**

A total number of 13 314 households have access to waterborne sanitation in the following Towns / Units:

1. Bethulie = 2 224
2. Edenburg = 1 895.

3. Fauresmith = 1 231.
4. Gariep-Dam = 438
5. Jagersfontein = 1 879.
6. Philipolis = 1 274
7. Reddersburg = 1 541.
8. Springfontein = 1 180.
9. Trompsburg = 1 652

(c) Access to Refuse Removal and Waste Management.

A total number of 13 404 households have access to refuse removal in the following towns / units:

1. Bethulie = 2 240
2. Edenburg = 1 895.
3. Fauresmith = 1 264.
4. Gariep-Dam = 438.
5. Jagersfontein = 1 879.
6. Philipolis = 1 274
7. Reddersburg = 1 546.
8. Springfontein = 1 180.
9. Trompsburg = 1 688.

There are nine landfill waste disposal sites, one per town / unit. Eight landfill sites are registered, and they are as follows:

1. Bethulie.
2. Edenburg.
3. Fauresmith.
4. Gariep-Dam.
5. Philipolis.
6. Reddersburg.
7. Springfontein.
8. Trompsburg.

The following landfill sites are approved for rehabilitation:

1. Reddersburg.
2. Edenburg.
3. Fauresmith.
4. Jagersfontein.

d. Access to electricity

A total number of 12 840 households have access to electricity in the following towns / units:

1. Bethulie = 2 188
2. Edenburg = 1 823.
3. Fauresmith = 1 254.
4. Gariep-Dam = 372.
5. Jagersfontein = 1 812.

6. Philipolis = 1 274.
7. Reddersburg =1 534.
8. Springfontein =930.
9. Trompsburg =1 653.

1.4 Financial Health Overview

Financial Overview

The municipality's biggest challenge is cash flow. In rural areas such as ours it is very difficult to collect income due to high poverty rate. The municipality started an in-house debt collection which will assist in increasing our cash flow to attain the 2020 goal which is, to deliver service to the best of its ability.

T 1.4.1

Financial Overview: Year 2014/2015			
			R' 000
Details	Original Budget	Adjustment Budget	Actual
Income:			
Grants	86 261 000	86 261 000	118 207 180
Taxes, Levies and tariffs	108 512 000	108 512 000	109 197 804
Other	23 189 000	23 189 000	6 727 059
Sub Total	217 962 000	217 962 000	234 132 043
Less: Expenditure	295 716 000	287 249 000	300 686 082
Net Total*	-77 754 000	-69 287 000	-66 554 039
* Note: Surplus/(deficit)			

T 1.4.2

Operating Ratios	
Detail	%
Employee Cost	28%
Repairs & Maintenance	2%
Finance Charges & Impairment	24%

T 1.4.3

COMMENT ON THE OPERATING RATIOS:

If we look at employee relate cost we will all see that we are below the norm of 35 % that is set out by National Treasury, the main factor on the low percentage of repair and maintenance is due to cash flow constrains.

T1.4.3

Total Capital Expenditure:				R'000
Detail	2012/2013	2013/2014	2014/2015	
Original Budget	55 330	51 271	32 730	
Adjustment Budget	55 330	51 271	31 730	
Actual	13 522	25 825	50 160	
				<i>T 1.4.4</i>

CAPITAL EXPENDITURE

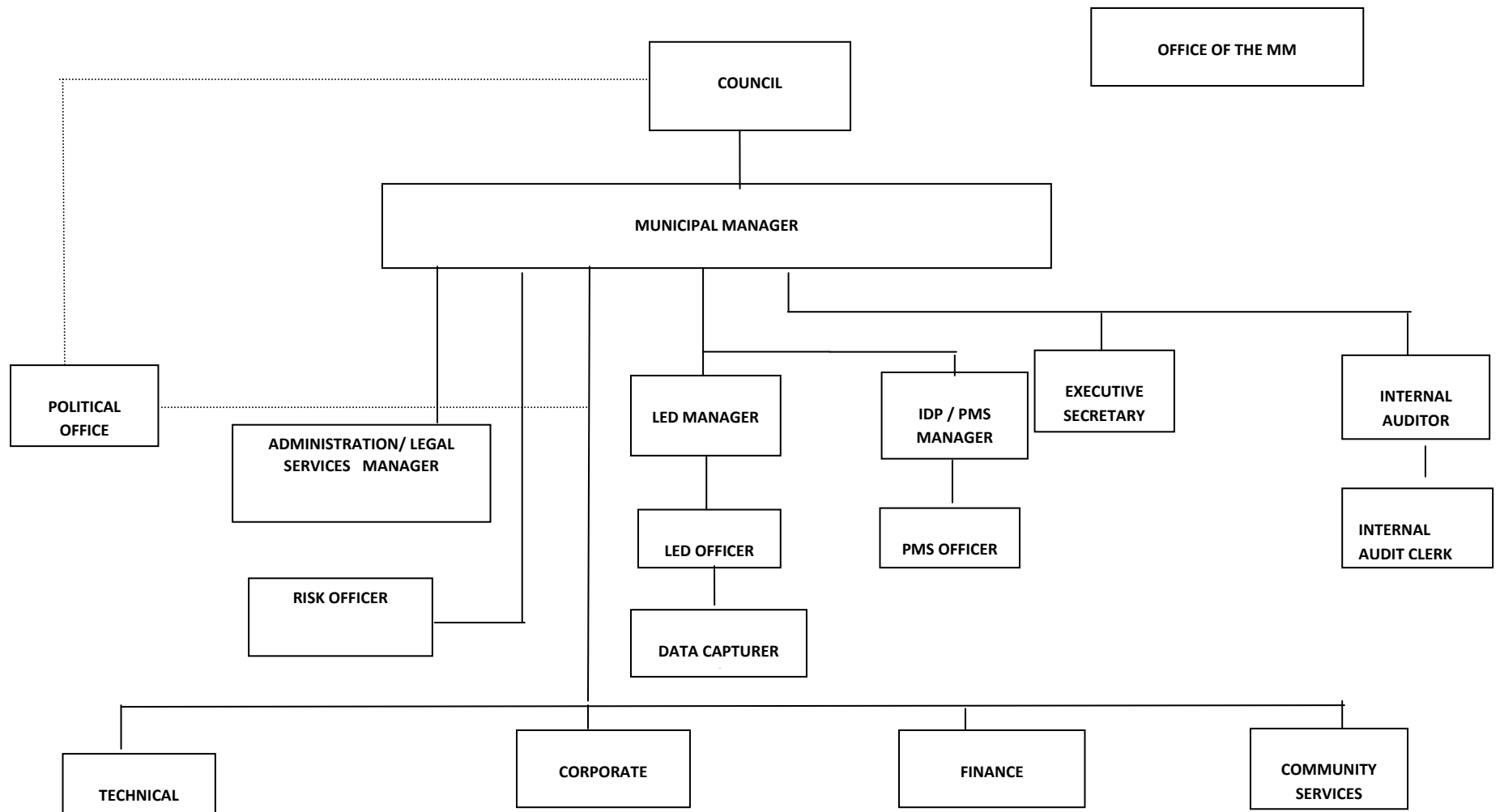
CAPITAL EXPENDITURE:GRANT	TOTAL AMOUNT ALLOCATED	TOTAL EXPENDITURE SPENT	BALANCE
MIG	R 23 580 000	R 21 816 929	R 1 763 071
MWIG	R 2 602 000	R 1 292 616	R 1 309 384
DOE	R 0.00	R 0.00	R 0.00
FMG	R 1 600 000	R 1 600 000	R 0.00
MSIG	R 934 000	R 876 745	R 57 255
DWA (RBIG)	R 4 419 917	R 4 813 462	R (393 545)
EPWP	R 1 225 000	R1 225 000	R 0.00
			<i>T1.4.5.1</i>

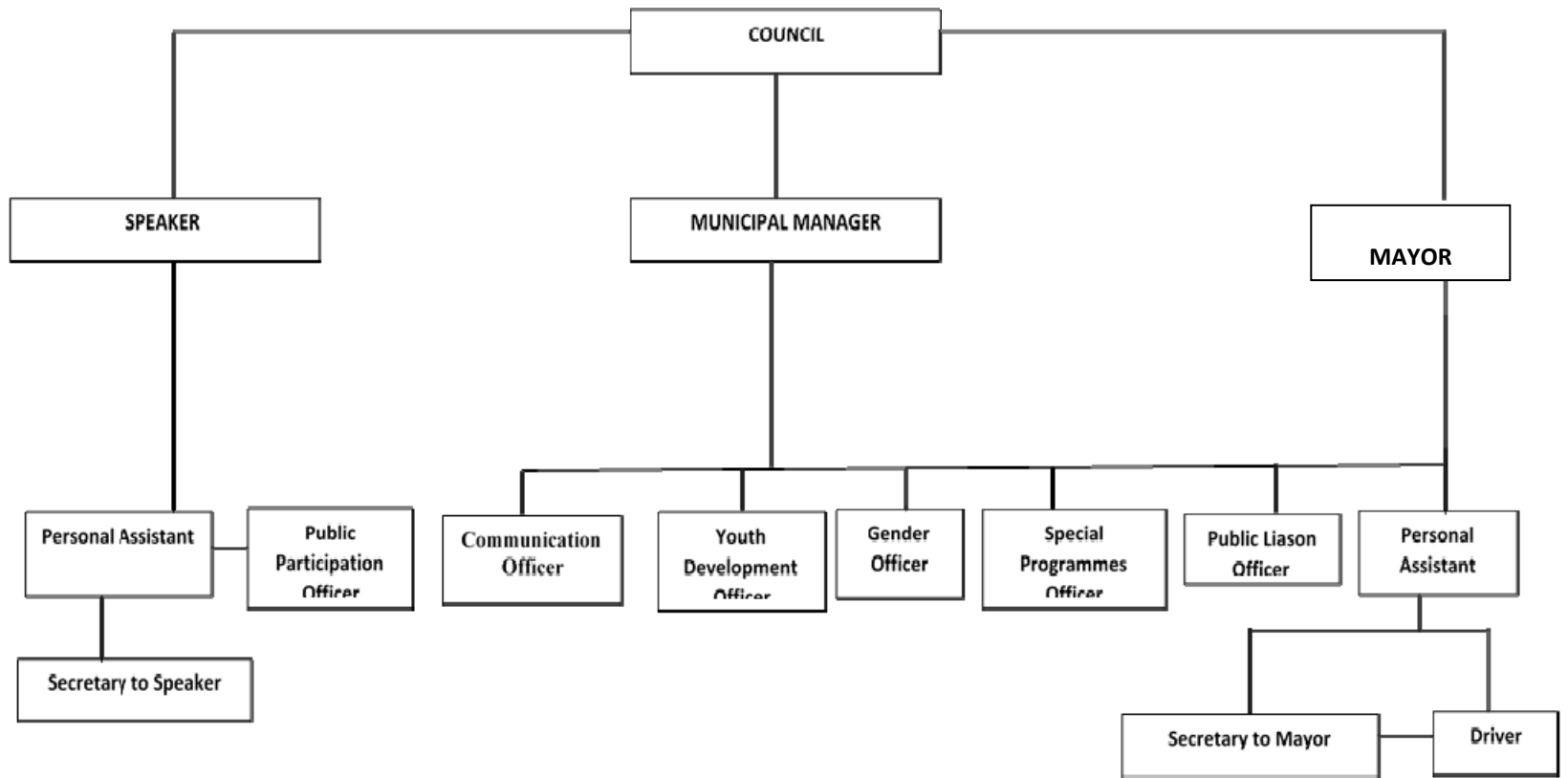
1.5ORGANISATIONAL DEVELOPMENT OVERVIEW

ORGANISATIONAL DEVELOPMENT PERFORMANCE

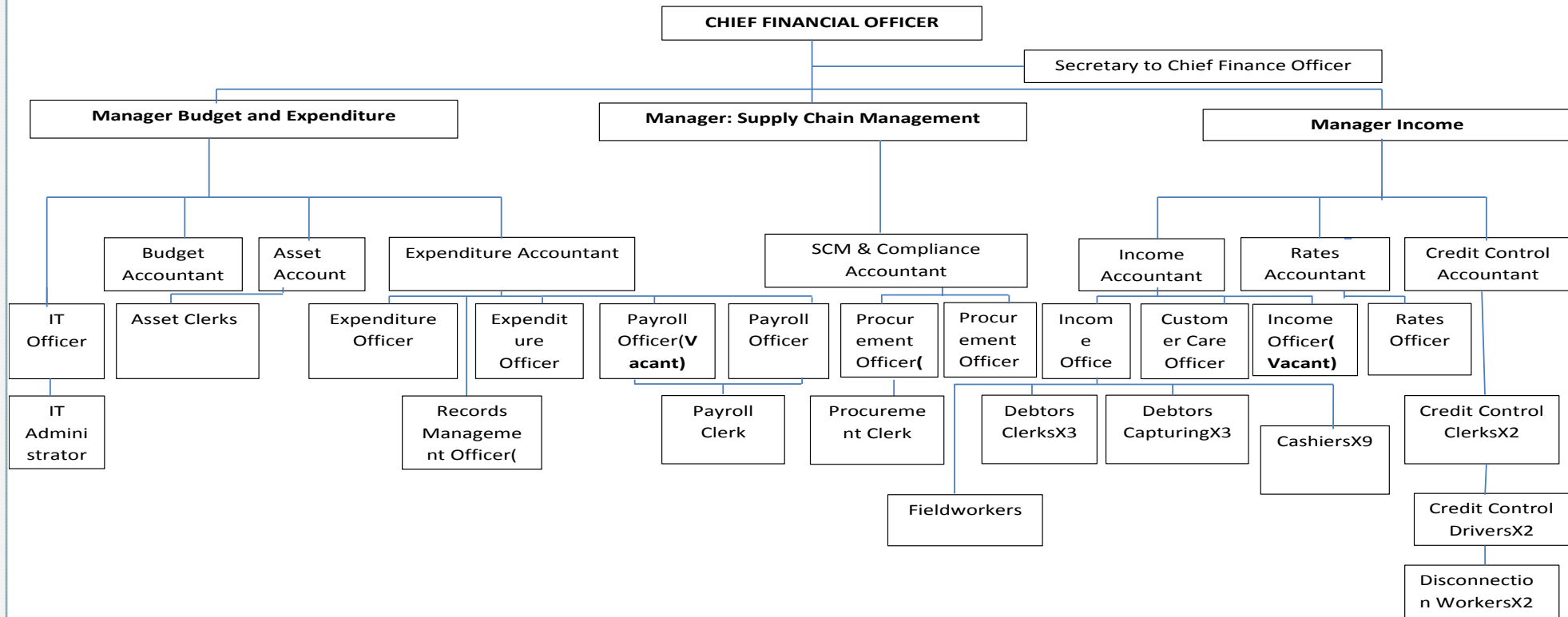
Development issues are covered within the workplace skills plan document of the municipality. Needs are identified through a skills audit. The municipality currently does not have a performance management system in place, but in the interim we have developed the policy that is approved by Council. The municipality is having an organizational structure in place that was approved by council. The organogram comprises of the office of the MM, Finance, Corporate services, Technical Services and community services departments respectively.

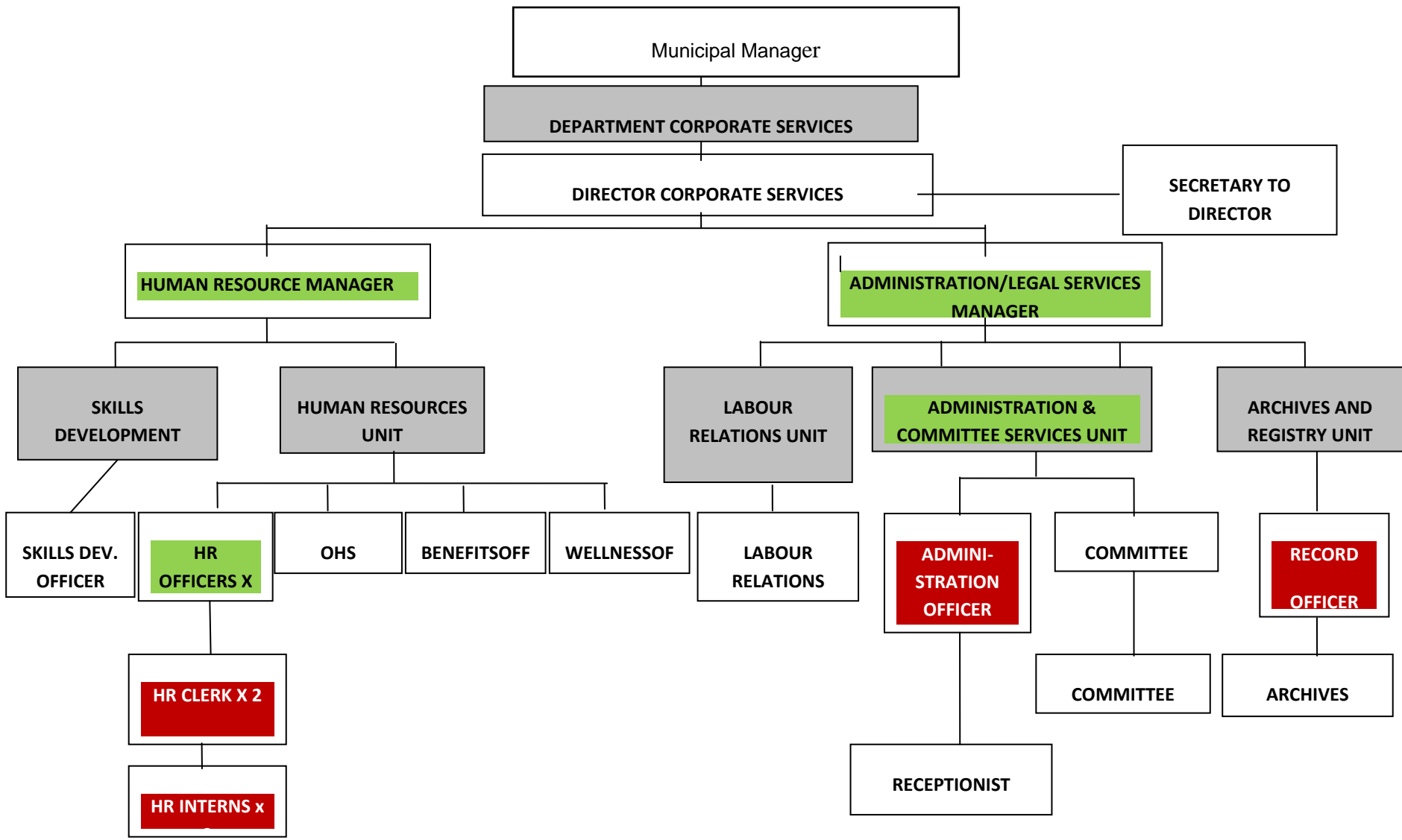
OVERALL STRUCTURE

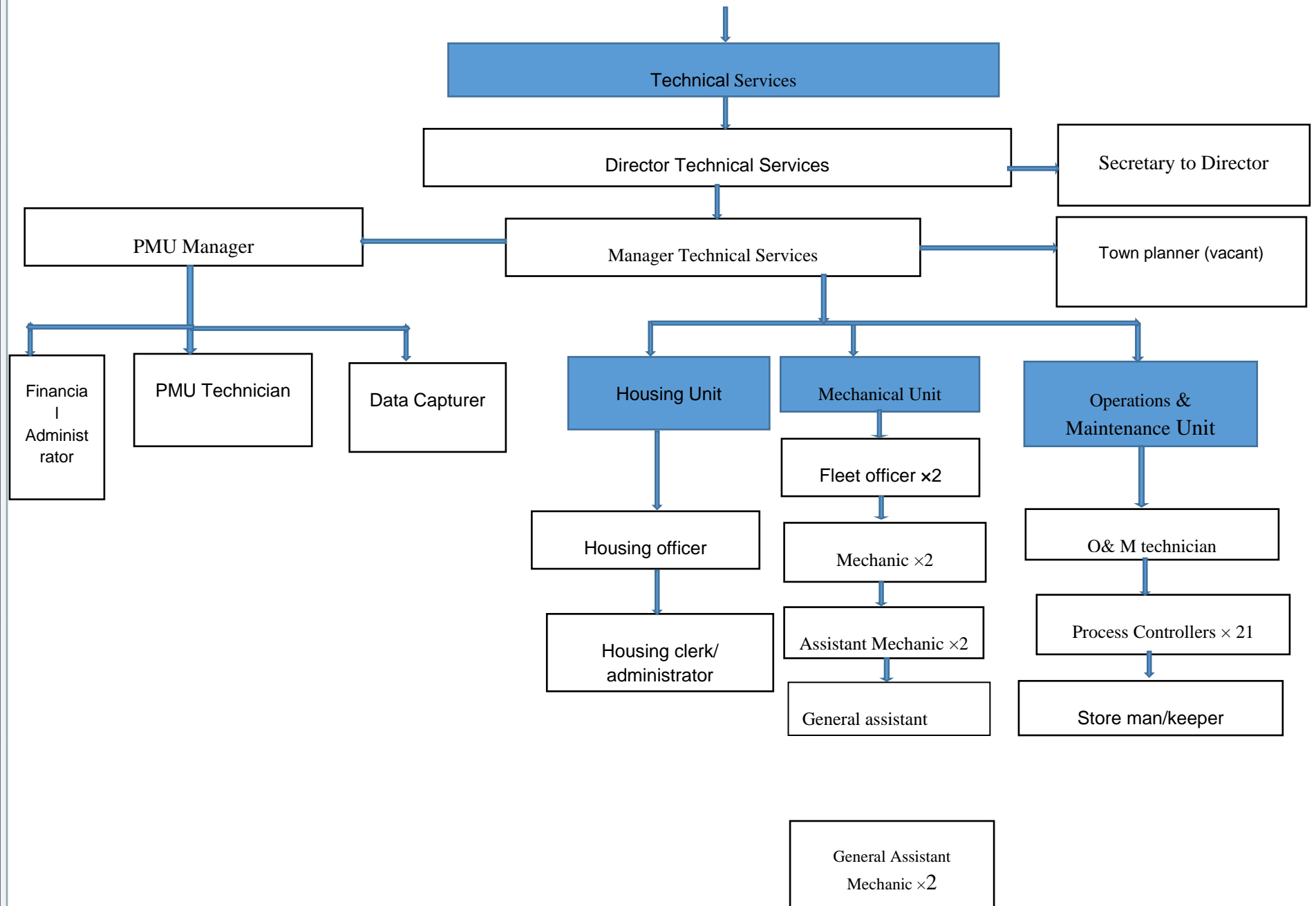




BUDGET AND TREASURY OFFICE ORGANOGRAM (Proposed - November 2014)







Chapter 1

T 1.5.1

1.6 AUDITOR GENERAL REPORT

AUDITOR GENERAL REPORT: YEAR 2014-2015

Auditor General report is attached.

T 1.6.1

Chapter 1

Comment on the Annual Report Process

The process is posing administrative challenges in terms of the compilation and completion of the report. This observation is based on the regulatory mandate that the municipality must comply with in terms of the Annual Report contents and deadlines for submission and tabling of annual report to council. Nevertheless the municipality managed to comply with the legislation.

Importance of alignment between the IDP, Budget, and PMS:

The IDP, budget, and performance management processes must be seamlessly integrated. IDP fulfils the planning stage of performance management; performance management in turn fulfils the implementation management, monitoring, and evaluation of the IDP. The performance of an organisation is integrally linked to that of Section 54 and 56 managers. If employees do not perform the organisation will not achieve its intended objectives, and seemingly the municipality cannot plan without the budget

1.7.1.1

No	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	30 July 2015
2	Implementation and monitoring of approved budget and IDP commences(In Year financial reporting)	01 September 2015
3	Submit draft year 2014/2015 Annual Report to Internal Audit and Auditor-General	31 Aug 2015
4	Municipal entities submit draft annual reports to MM	N/A
5	Audit/Performance committee considers draft Annual Report of municipality and entities (where relevant)	January 2016
6	Mayor tables the unaudited Annual Report	31 January 2016
7	Municipality submits draft Annual Report including annual financial statements and performance report to Auditor General	30 Aug 2016
8	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	31 Aug 2016
9	Auditor General audits Annual Report including Annual Financial Statements and Performance data	Sept–Nov 2016

Chapter 1

10	Municipalities receive and start to address the Auditor General's comments	Dec 2016
11	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	31 th Jan 2016
12	Audited Annual Report is made public and representation is invited	Immediately after tabling to Council
13	Oversight Committee assesses Annual Report	31 March 2016
14	Council adopts Oversight report	31 Mar 2016
15	Oversight report is made public	7 days after adoption
16	Oversight report is submitted to relevant provincial councils	April 2016
17\	Commencement of draft Budget/ IDP finalization for next financial year. Annual Report and Oversight Reports to be used as input	Aug 2016
		T 1.7.1

CHAPTER 2 – GOVERNANCE

INTRODUCTION TO GOVERNANCE

Political governance is governed by the Honorable Mayor, administration is governed by the MM, IGR is a forum used by the municipality to interact with other organs, the district, State owned enterprise's (SOE'S), province and national to address issues of support and assistance that we can provide to the municipality in terms of turnaround strategies.

T 2.0.1

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

The municipality has a shared audit and performance committee in place, consisting of four (4) members and it is established in terms of Section 166 of the Municipal Finance Management Act (MFMA). The committee fulfils its oversight responsibility for the financial reporting, the system of internal controls, performance management, the audit process, and monitoring compliance with laws and regulations and the code of conduct. The committee sit and report quarterly to council about its activities, issues, and related recommendations.

The council appointed an oversight committee on the 22nd January 2015, comprising of 5 members, a Councillor as a chairperson of oversight committee, 1 member of the audit committee, 1 community member and 2 councillors which are non –executive councillors. The resolution taken by Oversight Committee on the Annual Report 2013/2014 was to adopt an Annual Report without reservations and the oversight report was publicised on the 07th April 2014. Copies of the oversight report and minutes were forwarded to COGTA, Auditor General, Provincial and National Treasury, they were also publicised on the website, units and libraries as per legislation.

T 2.1.0

2.1 POLITICAL GOVERNANCE

Introduction to Political Governance

Kopanong municipality has several portfolio committees of which the Council, Executive committee (Exco) and the Oversight Committee provide opinions and recommendations on financial and performance process.

The Oversight Committee on the annual report was appointed by Council on the 22nd January 2015. The Committee sat to consider the Annual Report on the 9th March 2015.

Kopanong Council constitutes of 15 councillors comprising of the Mayor and Speaker.

Councillor	Committee allocations
Chairperson as the Mayor and 2 Council members	Executive Committee
Mayor as the Chairperson and 2 Council members	Finance & LED
4 Councillors	Institutional Transformation
3 Councillors	Infrastructure and Rural Development
<i>T 2.1.1</i>	

Councillors are elected by the local registered voters in their respective wards and represent their respective constituents in local Council.

Kopanong municipality has a total of 15 seats, eight (8) of those are allocated to Ward Councillors who are elected by wards they are representing. The other 7 seats are allocated to political parties in proportion to the number of votes cast for them.

Political decisions- Taking

The decisions of the council are taken following the rules and procedures of the council and all other questions before the council shall be decided by a majority votes. All resolutions are distributed to relevant departments. Currently there are no outstanding resolutions

POLITICAL STRUCTURE

Cllr X T Matwa

Mayor



Me M Masana

Speaker



Chief Whip
Me L Dlomo



T 2.1.1

COUNCILLORS:

The total number of Councillors within the Municipality is fifteen (15), with seven (7) Ward Councillors and 7 Councillors proportionally appointed. The Mayor and Speaker are operating as full time Councillors while other Councillors belong to different committees of Council while only three (3) Councillors belong to the Executive Committee being the chairpersons of the different committees of Council.

T 2.1.2

POLITICAL DECISION-TAKING

Political decisions are taken during council meetings, all council resolutions taken are implemented one hundred percent (100%). Implementation of council resolutions is measured through compilation of the action list where all council resolutions are summarized and it also indicates whether resolutions have been executed or not.

T 2.1.3

2.2 ADMINISTRATIVE GOVERNANCE

Introduction to Administrative Governance

Overall, the MM is the Accounting Officer of the municipality, she is the head of the administration, and one of her roles is to ensure that budget, IDP, SDBIP, Annual Report, Mid- Year Budget and Performance Assessment report and Financial Statement of the municipality are executed. She has to ensure that compliance matters are adhered to, and to delegate strategic decisions to her directors for implementation.

Roles of Directors

Directors are heads of the departments, they have to ensure that all strategic matters are adhered to and implemented. Chief Financial officer has to ensure budget, supply chain management, credit control, annual financial statements (AFS) assets unbundling are executed. He is also accountable to the Municipal Manager who delegates some of her financial responsibilities to him.

The MM is working with a team of directors, by holding management meetings, service delivery meetings, when the MM is absent she appoints one of her directors as the acting MM. Matters of compliance such as the performance agreements have been signed and submitted to the department of Cooperative Governance and Traditional Affairs (COGTA), Kopanong Local municipality is a member of the Integrated Governmental Relations (IGR) and sits as per schedule. The SDBIP has been signed by the Mayor and has been submitted to Provincial Treasury, National Treasury and COGTA. Final IDP and budget were approved on the 30 May 2014 by Council.

Work Skills Plan (WSP) has been completed and it was submitted to LGSETA on the 30th April 2014. Oversight report has been adopted and it has been publicized on the units, libraries and the websites on the 07 April 2015. Copies of SDBIP were forwarded to COGTA, Auditor General and Provincial Treasury.

T 2.2.1

ADMINISTRATIVE STRUCTURE

Me L Y Moletsane
Municipal Manager



Me. K C Pitso
Director Corporate Services



Mr P J Mekhoe
Chief Financial Officer



Mr S Hololoshe
Director Technical Services



Mr S James
Director Community Services



T2.2.2

Municipal Manager	– Filled
Chief Financial Officer	– Filled
Director Corporate Services	– Filled
Director Technical Services	– Filled
Director Community Services	- Filled

All positions for Section 54 and 56 are filled.

COMPONENT B: INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

Provincially, COGTA is playing a monitoring and evaluation role on issues of PMS, Provincial Government Local Turn-Around Strategy (PGLTAS), IDP. The municipality then identified 5 Key Performance Areas (KPA's) to report on and to see to it that the municipality complies in terms of supply chain management. The district municipality also plays a supporting role on issues of environmental affairs and disaster management.

District technical IGR and coordinating forum meets and sits on a quarterly basis, at the IGR meetings the municipality report on service delivery issues, expenditure on the Municipal infrastructure grant (MIG), the district coordinating forum(DCF) of the Xhariep District Municipality(XDM) emphasized that issues of IDP and clean audit becomes the standing items in all IGR meetings

T 2.3.0

2.3 INTERGOVERNMENTAL RELATIONS

NATIONAL INTERGOVERNMENTAL STRUCTURES

From the Department of Co-operative Governance and Traditional Affairs (COGTA) there is a national body that focuses mainly on monitoring, evaluation and service delivery, more especially on municipal turnaround strategy, which addresses key issues within the municipality that focuses mainly on service delivery issues e.g. Fighting of corruption; basic services, local economic development, clean audit and institutional arrangements.

Back to Basics

The President launched the Back to Basics principles in September 2014, to involve the communities in all government affairs and provision of service delivery. Back to Basics came with five principles:

Putting Peoples First

Delivery Basic Services

Good Governance

Sound financial management

Building capacity

The program was cascaded to the Province via district and the municipalities whereby we should report on a monthly basis to National Ministry (DCOC) as well as Provincial COGTA. On the 31 March 2015 the programme was adopted by Council, whereby Kopanong Local municipality is reporting to National and COGTA Provincial. The crack team that was established by the Province visited the municipality to assist with the development of Improvement plan, and the plan was submitted to Council for approval on the 29th May 2015. Currently there are no outstanding reports for both National and Provincial.

Municipal Grading

The municipal grading was influenced by decrease in population due to STATS SA census 2011. From category 3 to Category 2 municipality.

SPLUMA

The **SPLUMA** was introduced by Minister of Rural development and Land Reform to coordinate the development that are taking place in the local municipality. SPLUMA gave the municipality all the right with matters of the development in their local space. We as the municipality we have adopted the bylaws, established the municipal planning tribunal. The e/ogment training was conducted. Our municipality is 100% ready for implementation of SPLUMA.

T 2.3.1

PROVINCIAL INTERGOVERNMENTAL STRUCTURE

On IGR quarterly meetings, the municipality is submitting reports on, **IDP, Clean Audit** and fighting corruption issues.

There was a sound relationship between the sector departments and the municipality, the relationship and support that the municipality is reflected on the table below:

	PROGRAM	PROJECTS
DWS	RBIG	Upgrading of Water Treatment Works in Jagersfontein
		Construction of 2.3 MgL concrete reservoir in Fauresmith
	MWIG	Upgrading Water Supply pipe line in Philipolis
		Upgrading Water Supply pipe line in Springfontein
		Construction of 3 MgL reservoir in Trompsburg
PUBLIC WORKS	EPWP	Cleaning of Stormwater channels in Trompsburg Cleaning of Stormwater channels in Reddersburg Cleaning of Stormwater channels in Philipolis Fencing of Fauresmith Cemetery Updating of Indigent register, title deeds and municipal profiling in all nine towns of Kopanong Fencing of Jagersfontein Cemetery
	Operation Hlasela	Donated fleet, Tipper Truck, Tractor with a trailer & TLB
COGTA	MIG	Construction of Sport Facility in Reddersburg
		Construction of Landfill Site in Reddersburg
		Construction of Transfer Station in Edenburg
		Upgrading of Waste Water treatment Works in Gariep Dam
		Construction of Sport Facility in Fauresmith
		Kopanong: Installation of 16 high mast lights in various towns
		Philipolis: Construction of paved access road 2.0 km
		Jagersfontein: Rehabilitation of landfill site
		Fauresmith: Rehabilitation of landfill site
		Construction of 300 RDP Houses in Bethulie
		Construction of 100 RDP Houses in Bethulie

	DHS	Construction of 250 RDP Houses in Springfontein
		Construction of 50 RDP Houses in Jagersfontein
TREASURY	MSIG	Development of Module 2,3 and 4 of WSDP
		Development of Integrated Transport Plan
		Development of Ward Based Planning
		Review of LED Strategy
	FMG	Training and Travelling of Budget and Treasury Office (BTO)
		Payment of Financial system
		Interns salaries
T 2.3.2		

RELATIONSHIPS WITH MUNICIPAL ENTITIES

The municipality does not have any entities.

T 2.3.3

DISTRICT INTERGOVERNMENTAL STRUCTURES

The district through its three phases of intergovernmental structures being the monitoring and evaluation, district technical IGR and the district coordinating forum produces a quarterly report that encompasses all the reports from sub-forums of the IGR forum. For financial year 2014/2015, there was 1 technical IGR Meeting, and 1 political IGR meeting held.

T 2.3.4

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

The municipality is communicating with the public through Mayoral Imbizo's, there were 11 Mayoral Imbizos held for 2014/2015. Media, radio stations, public notices, IDP engagements, budget processes and using four languages that are dominating: English, Sotho, Xhosa and Afrikaans.

T 2.4.0

2.4 PUBLIC MEETINGS

COMMUNICATION, PARTICIPATION AND FORUMS

IDP and budget process plans, had to run concurrently and were adopted by council on the 30 July 2014.

The IDP processes consists of 2 committees, IDP steering committee and the Representative forum. The IDP processes unfolded from September 2014 to June 2015. The municipality is using the Mayoral Izimbizo, representative forums and IDP steering committees, radio's and newspaper as a medium of communications. The municipality's website is regularly populated with relevant legislated documents. The municipality has conducted workshop for Councilors and management on Draft and Final IDP and Budget. There was a steering committee meeting where government stakeholders and SOE's were present to give inputs. On the 5th and 6th March 2015, the municipality held a strategic sessions which included management and Councillors. The IDP document was publicized on the units and libraries for 21 days for public comments.

Opinion surveys were conducted; they were distributed in all 9 units and were completed by residents

T 2.4.1

Nature and purpose of meeting	Date of the meeting	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending
Ward 5	22 January 2015 12 February 2015 March 2015 24 April 2015 17 May 2015	2	1	163 Community 8 (WCM) 8 111(households) 7 (WCM)
Ward 4	12 March 2015 23 April 2015 25 May 2015	1	1	4 WCM 3 Sectors 6 WCM
Ward 3	19 March 2015 17 June 2015 22 June 2015			9 WCM 9 WCM 9 WCM
Ward 8	24 February 2015 26 March 2015 23 April 2015 27 May 2015	1	1	08 WCM 8 WCM 5 WCM 09 WCM
Ward 7/ ordinary community Meeting	02 Dec 2015 04 Feb 2015 17 March 2015 05 May 2015	2	1	10 WCM 95 Community Members 39 Farmers 13 WCM

	06 May 2015 28 th June 2015			10 WCM 16 WCM
	22 July 2014 04 Dec 2015 07 Jan 2015 19 Jan 2015 28 April 2015 27 May 2015 25 June 2015	1	1	03 WCM 50 WCM 22 Community 08 WCM 07 8 WCM 8 WCM <i>T2.4.3</i>

COMMENT ON THE EFFECTIVENESS OF THE PUBLIC MEETINGS HELD:

During IDP meetings, communities owned the process. Community inputs during IDP and Budget processes are very important. Engagements are included into the documents and are made available and accessible to the communities e.g. IDP, Budget and the SDBIP. Mid -year budget and performance assessment report .oversight report and annual report publication and the identification of projects per wards. Community is afforded an ample opportunity to make comments/ make objections or appeals on these documents

T 2.4.3.1

2.5 IDP PARTICIPATION AND ALIGNMENT

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers?	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes

COMPONENT D: CORPORATE GOVERNANCE

OVERVIEW OF CORPORATE GOVERNANCE

The Section 80 committees, Executive Committees and Council meetings are sitting on a quarterly basis, the Mayor and the Municipal Manager are meeting daily to discuss issues of governance.

The Municipal Whippersnapper committee consists of the Mayor, Speaker, Chief Whip of the ruling party and they are holding weekly meetings with the MM, CFO, Finance managers, Internal Auditor, PMS Officer, all Directors, an official from COGTA for municipal support and PA to the Mayor to discuss issues of revenue enhancement strategy, audit action plan as a way of improving the municipality's audit outcome.

T 2.6.0

2.6 RISK MANAGEMENT

The need for risk management (See MFMA Section 62 (1) (c) (i))

Risk management is a continuous, pro-active, and systematic process implemented by the municipality's council, management and other personnel, applied in strategic planning and across the municipality, designed to identify potential events that may affect the municipality, and manage risks to be within its risk tolerance level, to provide reasonable assurance regarding the achievements of municipality objectives. Risk management committee is in place and functional. The committee had three meetings in 2014/15 financial year.

The benefits of having an effective risk management:

1. Safeguarding of municipality's assets
2. Promoting continuous improvement,
3. Minimize surprises,
4. Reassure the stakeholders,
5. Helps internal audit to comply with internal audit framework and standards
6. Continuity of services delivery.
7. It improves accountability
8. Support efficient use of resources.

An effective risk management

1. Improve accountability by ensuring that risks are explicitly stated and understood by all parties, that the management of risks is monitored and reported on, and that action is taken based on the results.
2. Focus on planning to deal with factors that may impact on the objectives of the municipality and provide an early warning signal
3. Ensure opportunities are not missed and surprise costs don't arise

Service department role:

1. Develop risk management implementation plan of the municipality.
2. Works with senior management to develop risk management vision, strategy, and policy as well as risk appetite and tolerance level.
3. Conducting workshops on risk management and fraud awareness.
4. Coordinating risk assessment within the municipality.
5. Assisting management in developing and implementing risk responses for each identified material risk.
6. Reporting quarterly to the Risk Management Committee.

Risk management awareness workshop was conducted during the period of 2nd of July 2014 to 7th of August 2014.

Risk assessment was conducted in July 2014

Top five risks to the municipality:

1. Uncontrolled water demand
2. Ageing/Poor infrastructure
3. Irregular expenditure
4. Unsafe conditions at landfill sites.
5. Audit queries not being resolved

T 2.6.1

2.7 ANTI-CORRUPTION AND FRAUD

FRAUD AND ANTI-CORRUPTION STRATEGY

The municipality reviewed an anti-fraud and corruption strategy on the 04th September 2014. Fraud awareness workshop was conducted on the 30th June 2015.

The municipality has a shared audit and performance committees, it is fully functional and councilors are not part of the committee, The committee met three times during the 2014/15 financial year. The fraud awareness workshops were held during June 2015.

T 2.7.1

2.8 SUPPLY CHAIN MANAGEMENT

OVERVIEW SUPPLY CHAIN MANAGEMENT

Section 110-119 of the MFMA; the Supply Chain Management (SCM) Regulations 2005; and relevant MFMA circulars issued by National Treasury require processes and guidance manuals to help ensure that SCM arrangements provide appropriate goods and services, offer best value for money and minimize the opportunities for fraud and corruption.

To comply with legislation and circulars mentioned above, Kopanong Council has adopted the Supply Chain Management Policy during May 2014 and was implemented on a daily basis.

Procurements plans were developed and implemented to assist the departments to achieve their service delivery mandates and to meet their service delivery requirements without any SCM processes delays and this formed the integral component of the entire process to ensure effective, efficient and economical SCM processes.

Thresholds as per the regulation 12 of the SCM regulations have been set and complied with throughout the year. Bid documentation were compiled and as far as possible aligned with circular 25 and 62. Bid Committee structures (Specification, Evaluation and Adjudication) were also established and functioning. SCM implementation checklist is completed on a quarterly basis to ensure that the municipality is complying with the Act and Regulations

T 2.8.1

2.9 BY-LAWS

Newly Developed	Revised	Public Participation Conducted Prior to Adoption of By-Laws (Yes/No)	Dates of Public Participation	By-Laws Gazetted* (Yes/No)	Date of Publication
Standard Advertising By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Standard Cemeteries and Crematoria By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Standard Delegation of Powers By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Standard Fences and Fencing By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Standard Informal Settlement By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Standard Property Rates By-Law	N/A	Yes	September to December	Yes	15-Dec-14

			2014		
Standard Sporting Facilities By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Standard Ward Committee By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Standard Waste Management By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Standard Indigent Support By-Law	N/A	Yes	September to December 2014	Yes	15-Dec-14
Unightly and neglected buildings by laws	N/A	Yes	September to December 2014	Yes	15-Dec-14 T2.9.1

COMMENT ON BY-LAWS

Community members were invited to meetings where the by-laws were presented and explained, they were also requested to submit their inputs or disagreements if any. The by-laws were also submitted to the SAPS offices where their assistance regarding the enforcement would be sourced because the municipality in some instances does not have the necessary capacity to enforce the by-laws.

T 2.9.1.1

2.10 WEBSITES

Documents published on the Municipality's / Entity's Website	Yes/No	Publishing Date
Current annual and adjustments budgets and all budget-related documents	Yes	18/06/2015
All current budget-related policies	Yes	18/06/2014
The previous annual report (Year 2013/2014)	Yes	23/02/2015
The annual report 2014/2015 published/to be published	No	
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2014/2015) and resulting scorecards	Yes	
All service delivery agreements (Year 2014/2015)	No	
All long-term borrowing contracts (Year 2014/2015)	No	
All supply chain management contracts above a prescribed value (give value) for Year 2014/2015	Yes	10/07/2015
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during Year 1	No	

Contracts agreed in Year 2014/2015 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	No	
Public-private partnership agreements referred to in section 120 made in Year	No	
All quarterly reports tabled in the council in terms of section 52 (d) during Year 0	Yes	03/12/2015
<p><i>Note: MFMA s75 sets out the information that a municipality must include in its website as detailed above. Municipalities are, of course encouraged to use their websites more extensively than this to keep their community and stakeholders abreast of service delivery arrangements and municipal developments.</i></p> <p style="text-align: right;"><i>T 2.10.1</i></p>		

COMMENT ON THE MUNICIPAL WEBSITE CONTENT AND ACCESS:

MFMA

75. (1) The AO of a municipality must place on the website referred to in section 21A of the MSA the following documents of the municipality:

- (a) The annual and adjustments budgets and all budget-related documents:
- (b) all budget-related policies:
- (c) the annual report
- (d) all performance agreements required in terms of section 57(l) (b) of the Municipal Systems Act:
- (e) all service delivery agreements;
- (f) all long-term borrowing contracts;
- (g) all SCM contracts above a prescribed value
- (h) an information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4) during the previous quarter:
- (i) contracts to which subsection (l) of section 33 apply, subject to subsection (3) of that section;
- (j) public-private partnership agreements referred to in section 120:
- (k) all quarterly reports tabled in the council in terms of section 52(d),:
- (l) any other documents that must be placed on the website in terms of this Act or any other applicable legislation, or as may be prescribed.

(2) a document referred to in subsection (i) must be placed on the website not later than five days after its tabling to council or on the date on which it must be made public, whichever occurs first.

Shortfall:

The IT unit is receiving information slowly from the departments and this result in a delay for timeous publication in terms of the legislation.

T 2.10.1.1

2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

PUBLIC SATISFACTION LEVELS

Community is generally happy, the only point that is constantly brought up is title deeds for their houses. Basic service delivery complains are registered on the complaint register at the unit level, and resolved within 48 hours. After the complaint has been resolved the complainant sign off the complaint register. If the problem is beyond the unit control, it is referred to the relevant department at the Head office.

Satisfaction Surveys Undertaken during: Year 2013-2014 and Year 2014-2015				
Subject matter of survey	Survey method	Survey date	No. of people included in survey	Survey results indicating satisfaction or better (%)*
Overall satisfaction with:	-	-	-	-
(a) Municipality	-	-	-	-
(b) Municipal Service Delivery	Door to door	April and May 2015	64	85%
(c) Mayor	Imbizo's	-	-	-
Satisfaction with:	-	-	-	-
* The percentage indicates the proportion of those surveyed that believed that relevant performance was at least satisfactory				T 2.11.2

From the survey we can realize that service delivery has improved as per compared to survey conducted in 2013/2014 financial year, for 2014/2015 most of the areas of concern has been covered and there were major improvements as well.

T 2.11.2.1

CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

INTRODUCTION

A. ACCESS TO WATER.

There is a total number of 13 354 (99.6%) households with access to water. 50 (0.4%) households do not have access to water due to none connections. Phase 2 of bulk water supply in Fauresmith and Jagersfontein is still on construction which involves the following projects: Jagersfontein Water Treatment Works Civil Works, Jagersfontein Water Treatment Works, Fauresmith 2.3 MI Reservoir, Jagersfontein 2km bulk pipe line, Jagersfontein Water Treatment Works Mechanical & Electrical Works, Fauresmith 2.3 MI Reservoir and Fauresmith 1km bulk pipe line. Philipolis: Construction of pipeline and booster pump station. Springfontein: Upgrading of pipeline that feeds from Bloem -Water reservoir to town. Bethany: Drilling and equipping of boreholes. Trompsburg: Construction of 3mg / l concrete reservoir and pipe line.

There are some areas whereby the municipality experiences low water pressure due to small capacity of network and sometimes pipe burst.

B.ACCESS TO SANITATION:

There is a total number of 13 314 (99.3%) households with access to waterborne sanitation. 102(0.7%) households do not have access to waterborne sanitation due to none connection. 33 households in Fauresmith. Constant Sewerage spillages due to mechanic and electrical breakdown of pumps.

C.ACCESS TO ELECTRICITY:

A total number of 12 840 (95.8.0%) households have access to electricity. 564(4.2%) households do not have access to electricity. An amount of R 1 600 000.00 has been allocated for the Electrification of 133 households which is distributed as follows:

1. Jagersfontein = 57.
2. Gariep-Dam = 66.
3. Springfontein = 10.

At Jagersfontein the municipality is at 98% completion, all households are connected, awaiting on CoC in order to start electrifying. at Gariep Dam it is at 15%, design is completed and the material is on site. At Springfontein it is at 5%, only the design is completed, actual work have not yet started.

D.WASTE MANAGEMENT

There are 09 landfill / waste disposal sites:

1. Bethulie.
2. Edenburg.
3. Fauresmith.
4. Gariep-Dam.
5. Jagersfontein.
6. Phillipolis.
7. Reddersburg.
8. Springfontein.

9. Trompsburg.

Eight landfill sites are registered and licensed. Jagersfontein, Fauresmith, Edenburg and Reddersburg landfill site are approved for Rehabilitation.

T 3.0.1

COMPONENT A: BASIC SERVICES

This component includes: water; waste water (sanitation); electricity; waste management; and housing services; and a summary of free basic services.

INTRODUCTION TO BASIC SERVICES

A.ACCESS TO WATER.

There is a total number of 13 354 (99.6%) households with access to water. 50 (0.4%) households do not have access to water due to none connections. Phase 2 of bulk water supply in Fauresmith and Jagersfontein is still on construction which involves the following projects: Jagersfontein Water Treatment Works Civil Works, Jagersfontein Water Treatment Works, Fauresmith 2.3 MI Reservoir, Jagersfontein 2km bulk pipe line, Jagersfontein Water Treatment Works Mechanical & Electrical Works, Fauresmith 2.3 MI Reservoir and Fauresmith 1km bulk pipe line. Philipolis: Construction of pipeline and booster pump station. Springfontein: Upgrading of pipeline that feeds from Bloem water reservoir to Town. Bethany: Drilling and equipping of boreholes. Trompsburg: Construction of 3mg / l concrete reservoir and pipe line.

There are some areas whereby the Municipality experiences low water pressure due to small capacity of network and sometimes pipe burst.

B.ACCESS TO SANITATION:

There is a total number of 13 314 (99.3%) households with access to waterborne sanitation. 102(0.7%) households do not have access to waterborne sanitation due to none connection. 33 households in Fauresmith and 01 Church site in Edenburg use bucket sanitation. Constant Sewerage spillages due to mechanic and electrical breakdown of pumps.

C.ACCESS TO ELECTRICITY:

A total number of 12 840 (95.8%) households have access to electricity. 564 (4.2%) households do not have access to electricity. An amount of R 1 600 000.00 has been allocated for the Electrification of 133 households which is distributed as follows:

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2. Gariep-Dam = 66.
3. Springfontein = 10.

At Jagersfontein the municipality is at 98% completion, all households are connected, awaiting on CoC in order to start electrifying. At Gariep Dam it is at 15%, design is completed and the material is on site. At Springfontein it is at 5%, only the design is completed, actual work have not yet started.

D.WASTE MANAGEMENT:

There are 09 landfill / waste disposal sites:

1. Bethulie.
2. Edenburg.

3. Fauresmith.
4. Gariep-Dam.
5. Jagersfontein.
6. Philipolis.
7. Reddersburg.
8. Springfontein.
9. Trompsburg.

Eight landfill sites are registered and licenced. Jagersfontein, Fauresmith, Edenburg and Reddersburg landfill site are approved for rehabilitation.

T 3.1.0

3.1. WATER PROVISION

INTRODUCTION TO WATER PROVISION

Bloem Water is contracted to treat raw water and the Municipality supplies the community. There is a total number of 13 354 (99.6%) households with access to water. 50 (0.4%) households do not have access to water due to none connections. Water samples are taken monthly from all sampling points and submitted to the laboratory for tests, currently water blue drop qualification is 67%.

There are sometimes areas whereby the Municipality experience low water pressure due to small capacity of network and sometimes pipe bursts which results to losses of water due to old asbestos pipes. The following projects were approved by COGTA and DWS, to minimise the above stated challenges:

1. Phase 2 of bulk water supply in Fauresmith and Jagersfontein and it involves the following activities / projects:

.Phase 2 of bulk water supply in Fauresmith and Jagersfontein and it involves the following activities / projects: --- Jagersfontein Water Treatment Works Civil Works.

---- Jagersfontein Water Treatment Works.

___ Fauresmith 2.3 ML Reservoir.

___ Jagersfontein Water Treatment Works Mechanical & Electrical Works.

___ Fauresmith 2.3 MI Reservoir and Fauresmith 1km bulk pipe line.

2. Philippolis: Construction of pipeline and booster pump station.

3. Springfontein: Upgrading of pipeline that feeds from Bloem Water reservoir to Town.

4. Bethany: Drilling and equipping of boreholes.

5. Trompsburg: Construction of 3mg / l concrete reservoir and pipe line.

There are also business plans that are submitted to COGTA and DWS for the total replacement of old asbestos pipes with PVC.

T 3.1.1

WATER USE BY SECTOR:

There is a total number of 13 354 (99.6%) households with access to water. 50 (0.5%) households do not have access to water due to none connections. There are some areas whereby the Municipality experiences low water pressure due to small capacity of network and sometimes pipe burst.

T 3.1.2.2

Percentage of households with access to basic housing:			
Year end	Total households (including in formal and informal settlements)	Households in formal settlements	Percentage of HHs in formal settlements
Year 11/12	17527	17071	97.4 %
Year 12/13	15643	15270	97.6 %
Year 13/14	15643	15147	96.8 %
Year 14/15	13902	-	-
			<i>T 3.5.2</i>

Employees: Housing services					
Job Level	Year 2014/2015	2013/2014			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
All Grades	2	2	2	0	0%
Total	2	2	2	0	0%
					<i>T 3.5.4</i>

Employees: Water Services					
Job Level	Year 2013/2014	Year 2014/2015			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
4 - 6	76	76	22	22	0%
					T3.1.7

Financial Performance Year 2014/2015: Water Services					
					R'000
Details	2013/2014	2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	60 004	57 944	57 944	60 483	4%
Expenditure:					
Employees	13 991	15 939	15 940	19 639	19%
Repairs and Maintenance	607	1 410	1 210	854	-65%
Other	23 952	31 020	26 719	48 464	36%
Total Operational Expenditure	38 550	48 369	43 869	68 957	30%
Net Operational Expenditure	-21 454	-9 575	-14 075	8 474	213%
					T 3.1.8

Capital Expenditure Year 2014/2015: Water Services					
					R' 000
Capital Projects	Year 2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	10 000	10 000	30 195	-108%	
Project A	10 000	10 000	30 195	-108%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.1.9

Comment on water services performance overall:

There is ageing and decaying water infrastructure which is beyond its expected life span as well as low water pressure due to small water pipe capacity. The technical reports and the business plans have been submitted to DWS and COGTA for the upgrading of the water network as capital projects.

There is an approval of R_R20 505 000 by DWA from MWIG for the upgrading of the water pipeline from the reservoir and the pump station in Philippolis, progress to date is that the practical completion certificate for the civil works was issued on the 12 October 2015. Construction of Trompsburg reservoir with pipe lines, (progress on the project is that the physical progress on site is 45%, Platform is 100%, Subsoil drain is 100%, pipeline excavation is 90% , u PVC Pipe laid is 10% and reinforcement of reservoir slab 100%, Reinforcement of reservoir columns is 30% and Reinforcement of the reservoir walls is 30%) Springfontein pipe line and refurbishment of pump station and Bethany Boreholes: The overall physical progress on site is at 80% to completion, Excavation is 97%, Bedding96%, Pipe laying 90%,Blanket85%, Back filling78%, Chambers 50%, Pipe testing 10%, Pump Stations 80%, Electric Panels 92%.

The installation of Mechanical and Electrical Works in Jagersfontein water treatment works and the construction of the water reservoir in Fauresmith.

The municipality does not have specific employee responsible for water, it is utilizing the general workers. However they were sent for process controllers training and they were placed as from 01 July 2013.

PROJECT NAME	RBIG VALUE	ANTICIPATED COMPLETION DATE	PROGRESS (%)
Jagersfontein WTW Civil Works	R13 335 111	November 2015	100 %Complete.
Jagersfontein WTW Mechanical & Electrical Works	R 5 927 239	February 2016	65%
Fauresmith 2.3 MI Reservoir	R 11 794 600	February 2016	90%
Construction of new pipeline from Jagersfontein to Fauresmith	R 16 899 421	November 2013	100 complete
TOTAL	R47 956 372		

T 3.1.1

3.2.WASTE WATER (SANITATION) PROVISION

INTRODUCTION TO SANITATION PROVISION

There is a total number of 13 314 (99.3%) households with access to waterborne sanitation. *102 (0.7%) households do not have access to waterborne sanitation due to none connections.* 33 households in Fauresmith and 01 Curch site in Edenburg use bucket sanitation. The current sewerage network and pump stations capacity can no longer withstand the current population growth. Foreign material is entering and damaging the sewerage pumps, and there are constant blockages of the sewerage lines which results in sewerage overflow and spillages.

The sewerage overflow and spillages are attended to as soon as they are discovered. There is a Service Provider appointed for routine maintenance. The business plans were compiled and submitted for the upgrading of the sewerage network, pumps and installation of the grids.

T 3.2.1

Employees: Sanitation Services					
Job Level	Year 2013/2014	Year 2014/2015			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
4 - 6	39	39	44	44	0%
Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T3.2.7					

Financial Performance Year 2014/2015: Sanitation Services					
R'000					
Details	2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	25 661	26 431	26 431	26 585	1%
Expenditure:					
Employees	6 459	6 994	4 561	4 843	-44%
Repairs and Maintenance	1 890	2 070	2 000	1 671	-24%
Other	-	8 300	5 998	10 250	19%
Total Operational Expenditure	8 349	17 364	12 559	16 764	-4%
Net Operational Expenditure	-17 312	-9 067	-13 872	-9 821	8%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual. T 3.2.8					

Capital Expenditure Year 2014/2015: Sanitation Services					
R' 000					
Capital Projects	Year 2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	364	364	780	53%	
Project A	364	364	780	53%	280
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate. T 3.2.9					

COMMENT ON SANITATION SERVICES PERFORMANCE OVERALL:

There is ageing and decaying water infrastructure which is beyond its expected life span. Technical reports and the business plans have been submitted to DWS and COGTA for the upgrading of the Waste water network as capital projects.

The construction of the Gariep dam waste water treatment works.

Project Name	MIG Value	ANTICIPATED COMPLETION DATE	Progress
Gariep Dam: Upgrading of waste water treatment works	R 9,912,779.51	2016/02/29	95%
T 3.2.10			

3.3ELECTRICITY**INTRODUCTION TO ELECTRICITY**

A total number of 12 840 (95.8%) households have access to electricity and 564 households do not have access to electricity. An amount of R 1 6000 000.00 has been allocated for the electrification of 133 households which is distributed as follows:

- 1.Jagersfontein = 57.
- 2.Gariep-Dam = 66.
- 3.Springfontein = 10.

At Jagersfontein the municipality is at 98% completion, all households are connected, awaiting on CoC in order to start electrifying. at Gariep Dam it is at 15%, design is completed and the material is on site. At Springfontein it is at 5%, only the design is completed, actual work have not yet started.

T 3.3.1

Financial Performance Year 2014/2015: Electricity Services					
					R'000
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	46 493	56 735	56 735	50 634	-12%
Expenditure:					
Employees	-	-	-	-	-
Repairs and Maintenance	1 323	1 751	1 751	1 641	-7%
Other	44 418	50 243	50 243	39 928	-26%
Total Operational Expenditure	45 741	51 994	51 994	41 569	-25%
Net Operational Expenditure	-752	-4 741	-4 741	-9 065	48%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.3.7

Capital Expenditure Year 2014/2015: Electricity Services					
R' 000					
Capital Projects	Year 2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	995	995	3 369	70%	
Project A	995	995	3 369	70%	280
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.3.8

ELECTRICITY SERVICES PERFORMANCE OVERALL:

Project name	MIG value	Anticipated completion date	Progress
Kopanong: Installation of 16 high mast lights in various towns (MIS:228090)	R 5,406,336.00	2016/02/15	30 % Construction
T 3.3.9			

3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

INTRODUCTION TO WASTE MANAGEMENT

A total number of 13 404 households have access to Refuse Removal. Refuse is collected once per week as per unit / town weekly action plan. Sometimes Refuse Removal is not collected as per Unit / Town Schedule to constant mechanical breakdown of the vehicles. The Department of Public Works donated a Tipper Truck, Tractor with a Trailer and a TLB which rotate to assist with refuse removal and cleaning of the environment.

There are 09 landfill / waste sites, one per town. Eight landfill sites are registered except Jagersfontein. The following landfill sites are approved for Rehabilitation:

1. Reddersburg.
2. Edenburg.
3. Fauresmith.
4. Jagersfontein.

T 3.4.1

Employees: Solid Waste Management Services					
Job Level	Year 2013/2014	Year 2014/2015			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
4 - 6	21	21	1	1	0%

Financial Performance Year 2014/2015: Solid Waste Management Services					
					R'000
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	17 563	18 275	18 275	18 262	0%
Expenditure:					
Employees	2 995	3 971	3 971	4 960	20%
Repairs and Maintenance	133	-	-	-	-
Other	4 739	6 345	3 660	8 093	22%
Total Operational Expenditure	7 867	10 316	7 631	13 053	21%
Net Operational Expenditure	-9 696	-7 959	-10 644	-5 209	-53%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T 3.4.7

Capital Expenditure Year 2014/2015: Waste Management Services					
					R' 000
Capital Projects	Year 2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	13 924	13 924	780	-1685%	
Upgrading of landfill sites	13 924	13 924	780	-1685%	280
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.4.9

COMMENT ON WASTE MANAGEMENT SERVICE PERFORMANCE OVERALL:

There is progress on waste management with regards to capital projects in terms of constructing facilities that meets standards and regulation at a reasonable operational level.

The construction of the Reddersburg Landfill Site.

The construction of the Edenburg Transfer Station.

Project Name	MIG Value	Anticipated completion Date	Progress
Edenburg: Rehabilitation of landfill site	R4,383,106.16	2015/07/31	Completed
Reddersburg: Rehabilitation of landfill site	R6,701, 537.11	2016/03/18	85%
Fauresmith: Rehabilitation of landfill site	R3 969 555.61	2015/12/04	Completed
Jagersfontein: Rehabilitation of landfill site	R3,926,645.00	2015/09/16	The project is on tender stage.
T 3.4.10			

3.4 HOUSING

INTRODUCTION TO HOUSING

1. There were 605 housing allocation which falls under the Breaking New Grounds (BNG) projects for The financial year 2014/2015.

Towns	Allocation	Completions	
- Bethulie:	100	00	Contractor terminated
- Bethulie	300	28	
- Edenburg:	40	00	
- Jagersfontein:	42	26	
- Springfontein	121	00	Contractor terminated
- Trompsburg	02	01	
2 There is a total backlog of 6,147 housing need, 392 of which have been allocated serviced sites and 5,755 do not have serviced sites.			
-Bethulie	1624		
-Edenburg	1252		
-Gariep Dam	288		
-Fauresmith	703		
-Jagersfontein	412		
-Philippolis	501		
-Reddersburg	601		
-Springfontein	364		
-Trompsburg	360		
.Households with serviced site in need of BNG houses:			
- Trompsburg	280		
- Bethulie	0		
- Reddersburg	111		
- Edenburg	380		
- Philippolis	229		
- Fauresmith	276		
- Jagersfontein	169		
- Gariep Dam	0		
- Springfontein	96		
4. There are 460 dilapidated houses.			
-Trompsburg	32		
-Bethulie	158		
-Reddersburg	0		
-Edenburg	70		
-Philippolis	159		
-Fauresmith	0		
-Jagersfontein	41		
-Gariep Dam	0		
-Springfontein	0		
			T 3.5.1

Percentage of households with access to basic housing:

Year end	Total households (including in formal and informal settlements)	Households in formal settlements	Percentage of HHs in formal settlements
Year 11/12	17527	17071	97.4 %
Year 12/13	15643	15270	97.6 %
Year 13/14	15643	15147	96.8 %
Year 14/15	13902	-	-
T 3.5.2			

Employees: Housing Services					
Job Level	Year 2014/2015	2013/2014			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
All Grades	2	2	2	0	0%
Total	2	2	2	0	0%
					T 3.5.4

Financial Performance Year 2014/2015: Housing Services					
R'000					
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	73	1 536	1 536	42	-3557%
Expenditure:					
Employees	396	604	604	693	13%
Repairs and Maintenance	80	85	200	49	-73%
Other	56	50	-	-	-
Total Operational Expenditure	532	739	804	742	0%
Net Operational Expenditure	459	-797	-732	700	214%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T 3.5.5

Capital Expenditure Year 2014/2015: Housing Services
R' 000

Capital Projects	Year 2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.)					

T 3.5.6

COMMENT ON THE PERFORMANCE OF THE HOUSING SERVICE OVERALL:

1. There were 605 housing allocation which falls under the Breaking New Grounds (BNG) projects for The financial Year 2014/2015.

TOWN	ALLOCATION	COMPLETIONS	STATUS
Bethulie:	100	41	On progress
Bethulie	300	28	On Progress
Edenburg:	40	00	On Progress
Jagersfontein	42	26	On Progress
Springfontein	121	00	Contractor terminated
Trompsburg	02	01	On Progress

T 3.5.7

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

All people who qualify to register as Indigent in terms of the Indigent Policy registered. Indigent policy covers only households whose income is between R 0 – 1 500, 00 are provided with Free Basic Services.

T 3.6.1

Free Basic Services To Low Income Households										
	Number of households									
	Total	Households earning less than R1 500,00 per month								
		Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse		
		Total	Access	%	Access	%	Access	%	Access	%
Year 2012/13	12676	12676	2 834	22%	2 834	22%	2 834	22%	2 834	22%
Year 2013/14	12817	12817	2 659	21%	2 659	21%	2 659	21%	2 659	21%
Year 2014/15	13030	13030	2 682	21%	2 682	21%	2 682	21%	2 682	21%
T 3.6.3										

Financial Performance Year 14/15: Cost to Municipality of Free Basic Services Delivered					
Services Delivered	Year 2013/14	Year 2014/15			
	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Water	5857	7483	7483	7483	0%
Waste Water (Sanitation)	1785	2675	2675	2675	0%
Electricity	116	161	161	161	0%
Waste Management (Solid Waste)	1	2	2	2	0%
Total	7759	10321	10321	10321	0%
T 3.6.4					

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT

All people who qualify to register as Indigent in terms of the Indigent Policy may register as Indigent. Only people households owners whose income is between R 0 – R 1 500, 00 are provided with Free Basic Services. The people who are affected by shortfalls in water are provided with JoJo tanks for the supply of water. The Indigent Policy will be provided for supporting documentation. The total number of people provided with the Free Basic Services is 2682. The expenditure and Grant received spent to date is R 7 737.

T 3.6.6

COMPONENT B: ROAD TRANSPORT

This component includes: roads; transport; and waste water (Storm water drainage).

Introduction to Road Transport

3.7 ROADS

INTRODUCTION TO ROADS

330.96 km's are gravelled roads and they are as follows:

1. Bethulie = 36.85 km's.

2. Edenburg = 42.8 km's.
3. Fauresmith = 13.63 km's.
4. Gariep-Dam = 4.33 km's.
5. Jagersfontein = 146.95 km's.
6. Philippolis = 14.3 km's.
7. Reddersburg = 28.1 km's.
8. Springfontein = 19 km's.
9. Trompsburg = 25 km's.

43.08 km's are tarred roads and they are as follows:

1. Bethulie = 3 km's.
2. Edenburg = 2.68 km's.
3. Fauresmith = 2 km's'.
4. Gariep-Dam = 16.8 km's.
5. Jagersfontein = 1.4 km's.
6. Philippolis = 3.7 km's.
7. Reddersburg = 5.5 km's.
8. Springfontein = 0 km's.

26.13 km's are paved access road and they are as follows:

1. Bethulie = 7.5 km's.
2. Edenburg = 3 km's.
3. Gariep-Dam = 0.3 km's.
4. Jagersfontein = 3.9 km's.
5. Philippolis = 2 km's.
6. Reddersburg = 3.8 km's.
7. Springfontein = 2.5 km's.
8. Trompsburg = 3.3 km's.

Storm water channels are cleaned and maintained through the assistance of the EPWP.

Most of the roads have potholes, however potholes are re-sealed and patched quarterly by the Municipality. Most of the internal gravel streets are muddy and not accessible especially during heavy rains, however the Municipality sometimes get assistance from the private business chambers and contractors with the grading and blading of the streets.

T 3.7.1.

Gravel road infrastructure:				
				Kilometres
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar/paving	Gravel roads graded/maintained
Year 2014/2015	390.96	0	4km	0
Year 2013/2014	280.07 km	0km	7km	0
Year 2012/2013	253.07 km	0km	0km	2 km
<i>T 3.7.2</i>				

Tarred road infrastructure					
Kilometres					
	Total tarred roads	New tar roads	Existing tar roads re-tarred	Existing tar roads re-sheeted	Tar roads maintained
Year 2012/2013	43.01 km	0	0	0	43.01km
Year 2013/2014	43.01 km	0	0	0	-
Year 2014/2015	0 km	0	0	0	26.13 km
					T 3.7.3

Cost of Construction/Maintenance						
R' 000						
	Gravel			Tar		
	New	Gravel - Tar	Maintained	New	Re-worked	Maintained
Year 12/13	0	0	R60000-00	0	0	0
Year 13/14	0	0	0	0	0	0
Year 14/15			R42274.56			
						T 3.7.4

Employees: Road Services					
Job Level	Year 13/14	Year 14/15			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
All Grades	61	61	39	39	%
<i>Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.</i>					
					T3.7.7

Financial Performance Year 2014/2015: Road Services
R'000

Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	21	5	5	5	0%
Expenditure:					
Employees	6 323	6 490	6 490	7 250	10%
Repairs and Maintenance	1 055	1 530	820	497	-208%
Other	1 954	1 680	1 352	1 270	-32%
Total Operational Expenditure	9 332	9 700	8 662	9 017	-8%
Net Operational Expenditure	9 311	9 695	8 657	9 012	-8%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T 3.7.8

Capital Expenditure Year 2014/2015: Road Services					
R' 000					
Capital Projects	Year 2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	1 721	1 721	11 846	85%	
Paved Road	1 721	1 721	11 846	85%	280
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.7.9

3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION)

Kopanong Local municipality does not render transport services

3.9 WASTE WATER (STORMWATER DRAINAGE)

INTRODUCTION TO STORMWATER DRAINAGE

The storm water channels at high level areas causes houses on low level to be flooded. There are no storm water drainage system.

T 3.9.1

Stormwater Infrastructure	Kilometres
----------------------------------	-------------------

	Total Storm water measures	New storm water measures	Storm water measures upgraded	Stormwater measures maintained
Year 12/13	0	0	0	0
Year 13/14	0	0	0	0
Year 14/15	4km	4km	4km	69.21km
T 3.9.2				

Cost of Construction/Maintenance				R' 000
	Stormwater Measures			
	New	Upgraded	Maintained	
Year 12/13	0	0	0	
Year 13/14	0	0	0	
Year 14/15	R6 842 383.25	0	0	
T 3.9.3				

Employees: Storm water Services					
Job Level	Year 14-15				
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	30	30	30	30	0%
T 3.9.6					

Financial Performance Year 2014/2015: Storm water Services						R'000
Details	Year 2013/2014	Year 2014/2015				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget	
Total Operational Revenue	-	-	-	-	-	
Expenditure:						
Employees	1 469	2 433	2 433	1 839	-32%	
Repairs and Maintenance	25	70	70	-	-	
Other	-	-	-	-	-	
Total Operational Expenditure	1 494	2 503	2 503	1 839	-36%	
Net Operational Expenditure	1 494	2 503	2 503	1 839	-36%	

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.9.7

Capital Expenditure Year 2014/2015: Storm water Services					
					R' 000
Capital Projects	Year 2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					

T 3.9.8

COMMENT ON THE PERFORMANCE OF STORMWATER DRAINAGE OVERALL:

The storm water channels at high level areas causes houses on low level to be flooded. There are no storm water drainage system.

T3.9.9

COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development.

3.10 PLANNING

INTRODUCTION TO PLANNING

Kopanong has high potential for farming and a number of agricultural crops to its maximum. Kopanong has got climatic weather that favours most agricultural crops and this includes fields and crops.

Rainfall average of more than 508mm per annum.

Kopanong has a calcareous soil suitable for arable agricultural forestry

T 3.10.1

Applications for Land Use Development		
Formalisation of Townships	Rezoning	Built Environment

Year 2013/2014	2014/2015	Year 2013/2014	Year 2014/2015	Year 2013/2014	Year 2014/2015
500	500 Reddersburg 500 Jagersfontein	7	0	442	156 RDP Bethulie 12 Jagersfontein 15 Springfontein 125
0		1		74	
0		0		368	
0		0		1	
0		6		368	
T 3.10.2					

Employees: Planning Services					
Job Level	2014/2015	2013/2014			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
10 - 12	3	-	3	-	0
13 - 15	2	-	2	-	0
3.10.4					

Financial Performance Year 2014/2015: Planning Services					
R'000					
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	19	6	6	9	33%
Expenditure:					
Employees	1 635	1 003	1 003	1 024	2%
Repairs and Maintenance	11	-	-	-	-
Other	601	100	100	-	-
Total Operational Expenditure	2 247	1 103	1 103	1 024	-8%
Net Operational Expenditure	2 228	1 097	1 097	1 015	-8%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T 3.10.5

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

INTRODUCTION TO LOCAL ECONOMIC DEVELOPMENT

Kopanong Local Municipality LED Strategy was developed and adopted by Council with the purpose to undertake and implement local economic development in Kopanong. The LED strategy forms part of the IDP process and is one of the critical steps towards achieving local economic development in the area. The Municipality through EPWP is employing unemployed people within its jurisdiction and to date more than 500 people were employed under this programme for a period not exceeding 12 months.

For this financial year (2014/2015) focus was on the following priorities:

To establish a job creating economic growth path.

To bring the poor and the disadvantaged to the centre of development.

To promote investment and employment opportunities.

The following are the challenges which impacted negatively on economic development in the Municipality: Differing views held between government departments as to whether LED should have a pro-poor or pro-market focus.

1. A legacy of support for unsustainable, low skilled community projects.
2. There has been a limited private sector involvement in LED.
3. The devolution of significant and real power to effect LED to local municipalities that often lack the skills and capacity.
4. Significant devolution of responsibilities to local municipalities has taken place without adequate funds to run LED offices, pay for training or to finance projects thus creating unfunded mandates.

Kopanong Local Municipality in collaboration with the departments of Public Works and department of Cooperative and Governance is pursuing the poverty alleviation objective by employing people through MIG and EPWP processes:

2014/15 MIG = 180 Jobs were created.

2014/15 EPWP = 111 Jobs were created.

Total = 291

As for tourism market places, the area is very rich when coming to tourism attraction places but as of now these places have not been adequately marketed hence we are currently in the process to develop our own Tourism Strategies.

T 3.11.1

ECONOMIC ACTIVITY BY SECTOR

ECONOMIC ACTIVITY BY SECTOR				R '000
Sector	Year 12/13	Year 13/14	Year 14/15	
Agric, forestry and fishing	0	0	0	
Mining and quarrying	0	0	0	
Manufacturing	0	0	0	
Wholesale and retail trade	0	0	0	
Finance, property, etc.	0	0	0	
Government, community and social services	0	0	0	
Infrastructure services	0	0	0	
Total	0	0	0	

T 3.11.2

COMMENT ON LOCAL JOB OPPORTUNITIES:

Kopanong Local Municipality in collaboration with the Departments of Public Works and Department of Cooperative and Governance is pursuing the poverty alleviation objective by employing people through MIG and EPWP processes:

2014/15 MIG = 180 jobs created.

2014/15 EPWP = 111 jobs created.

Total jobs created = 291

As for Tourism market places , the area is very rich when coming to tourism attraction places but as of now these places have not been adequately marketed hence we are currently in the process to develop our own Tourism Strategy.

T 3.11.4

Jobs Created during Year 0 by LED Initiatives (Excluding EPWP projects)				
Total Jobs created / Top 3 initiatives	Jobs created	Jobs lost/displaced by other initiatives	Net total jobs created in year	Method of validating jobs created/lost
	No.	No.	No.	
Total (all initiatives)				
Year 12/13	356			
Year 13/14	256			
Year 14/15	0			
				<i>T 3.11.5</i>

Job creation through EPWP* projects		
	EPWP Projects	Jobs created through EPWP projects
Details	No.	No.
Year 12/13	9	356
Year 13/14	11	256
Year 14/15	9	111
* - Extended Public Works Programme		<i>T 3.11.6</i>

Employees: Local Economic Development Services

Job Level	Year 2013/2014	Year 2014/15			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
7 - 9	1	1	1	1	1%
10 - 12	1	1	1	1	1%
13 - 15	1	1	1	1	1%

*Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.* T 3.11.8

LOCAL ECONOMIC DEVELOPMENT PERFORMANCE OVERALL:

The municipality did not budget for Capital projects due to financial problems but is reliant on external funding for its identified projects. The following are the capital projects to be implemented this financial year:

Trompsburg Youth Cooperative Mall	=	R2, 000,000
Edenburg Ostrich Faming	=	R5, 000,000
Springfontein Agri/u-Park	=	R45, 000,000
Gariep-dam Alien Clearing	=	R2, 500,000

T 3.11.11

COMPONENT D: COMMUNITY & SOCIAL SERVICES

This component includes: libraries and archives; museums arts and galleries; community halls; cemeteries and crematoria; child care; aged care; social programmes, theatres.

INTRODUCTION TO COMMUNITY AND SOCIAL SERVICES

T 3.12

3.12 LIBRARIES AND COMMUNITY FACILITIES

INTRODUCTION TO LIBRARIES AND COMMUNITY FACILITIES

Libraries and Museums are being handed over to Department of Sports, Art, Culture and Recreation.

COMMUNITY FACILITIES:

Kopanong Local Municipality has 25 community halls, which are situated in each Town as follows:

1. Bethulie:

- 1.1. Lephoi Community hall.
- 1.2. Bethulie Town hall.
- 1.3. Cloetespark hall.

2. Edenburg:

- 2.1. Edenburg Town hall.
- 2.2. Willem Green hall.

- 2.3. JJC Kock hall.
- 2.4. Phala Phetlhu Community hall.

3. Fauresmith:

- 3.1. FauresmithTown hall.
- 3.2. Jacob Zuma Community hall.
- 3.3. Freyville hall.

4. Gariep-Dam:

- 4.1. Town hall.
- 4.2. Community hall.

5. Jagersfontein:

- 5.1. Mayibuye hall.
- 5.2. Town hall.

6. Philipolis:

- 6.1. Town hall.
- 6.2. Community hall.
- 6.3. Bergmanshoogte hall.

7. Reddersburg:

- 7.1. Community hall.
- 7.2. Town hall.

8. Springfontein:

- 8.1. Town hall.
- 8.2. Mapholi hall.
- 8.3. Williamsville hall.

9. Trompsburg:

- 9.1. Town hall.
- 9.2. Madikgetla hall.
- 9.3. Noormansville hall.

A total number of 16 hall sites are fenced and they are as follows:

1. Bethulie:

- 1.1. Lephoi Community hall.
- 1.2. Cloetespark hall.

2. Edenburg:

- 2.1. Town hall.
- 2.2. Willem Green hall.
- 2.3. JJC Kock hall.
- 2.4. Phala Phetlhu hall.

3. Fauresmith:

- 3.1. Jacob Zuma hall.

4. Gariep-Dam:

4.1. Community hall.

5. Jagersfontein:

5.1. Mayibuye hall.

6. Philippolis:

6.1. Community hall.

7. Reddersburg:

7.1. Community hall.

8. Springfontein:

8.1. Mapholi hall.

8.2. Williamsville hall.

8.3. Town hall.

9. Trompsburg:

9.1, Magikgetla.

9.2. Noormansville.

A total number of 09 hall sites is not fenced and they are as follows:

1. Bethulie:

1.1. Bethulie Town hall.

2. Fauresmith:

2.1. Fauresmith Town hall.

2.2. Freyville Town hall.

3. Gariep-Dam:

3.1. Town hall.

4. Jagersfontein:

4.1. Town hall.

5. Philipolis:

5.1. Town hall.

5.2. Bergmanshoogte.

6. Reddersburg:

6.1. Town hall.

7. Trompsburg:

7.1. Town hall.

The following halls were damaged and they are not in good conditions:

1. Bethulie:

1.1. Town hall: Was damaged by wind. Ceiling is falling, broken doors and the toilets are broken. It is not accessible. [Need to be repainted, replacement of ceiling, broken windows and toilets systems]. Specifications for material completed.

2. Edenburg:

2.1. Town hall: Leakages at the ceiling and cracks on the interior walls. It is not accessible. [Need to be repainted, replacement of ceiling and roof]. Specifications for material completed.

3. Fauresmith:

3.1. Freyville hall: Sewerage pipes damaged, doors damaged, ceiling damaged, no electricity and the stage in bad conditions.

4. Jagersfontein:

4.1. Town hall: The building was burned during unrest.

5. Philippolis:

5.1. Bergmanshoogte: Toilet systems and walls not in good conditions. No electricity and ceiling.

6. Reddersburg:

6.1 Community hall: It was burnt during the protest. Stage and ceiling damaged.

The following halls were renovated:

1. Bethulie:

1.1. Lephoi hall.

2. Edenburg:

2.1. Phaladi Phethu.

3. Philippolis:

3.1. Bergmanshoogte hall.

4. Springfontein:

4.1. Mapholi hall

5. Trompsburg:

5.1. Madikgetla hall.

T3.12.1

Financial Performance Year 2014/2015: Libraries					
R'000					
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget

Total Operational Revenue	6 010	5 782	5 782	5 779	0%
Expenditure:					
Employees	1 619	12 529	12 529	13 214	5%
Repairs and Maintenance	-	-	-		
Other	-	-	-		
Total Operational Expenditure	1 619	12 529	12 529	13 214	5%
Net Operational Expenditure	-4 391	6 747	6 747	7 435	9%
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>					T 3.12.5

3.13 CEMETORIES AND CREMATORIUMS

INTRODUCTION TO CEMETORIES & CREMATORIUMS

Kopanong Local Municipality has 28 Cemetery sites, which are situated as follows in each town:

1. Bethulie: (03).

- 1.1. Lephoi = 02.
- 1.2. Bethulie = 01.

2. Edenburg: (03).

- 2.1. Edenhoogte = 01.
- 2.2. Edenburg = 01.
- 2.3. Harasebei = 01.

3. Fauresmith: (03)

- 3.1. Ipopeng = 01.
- 3.2. Fauresmith = 01
- 3.3. Fryville = 01

4. Gariep-Dam: (02)

- 4.1. Hydropark = 01.
- 4.2. Good Hope = 01

5. Jagersfontein: (03)

- 5.1. Itumeleng = 02.
- 5.2. Jagersfontein = 01.

6. Philippolis: (03)

- 6.1. Poling tse Rolo = 01.
- 6.2. Bergmanshoogte = 01.
- 6.3. Philippolis = 01.

7. Reddersburg: (04)

- 7.1. Matoporong = 03.

7.2. Reddersburg = 01.

8. Springfontein: (03)

8.1. Mapholi = 01.

8.2. Springfontein = 01.

8.3. Williamsville = 01.

9. Trompsburg: (04)

9.1. Madikgetla = 02.

9.2. Noordmansville = 01.

9.3. Trompsburg = 01.

A total number of 24 cemetery sites are fenced and they are as follows:

1. Bethulie: (05)

1.1. Lephoi cemetery = 01.

1.2. Bethulie cemetery = 03.

1.3. Landfill site = 01.

2. Edenburg: (03)

2.1. Edenhoogte = 01.

2.2. Edenburg = 01.

2.3. Harasebei = 01.

4. Fauresmith: (03)

4.1. Ipopeng = 01.

4.2. Fauresmith = 01

4.3. Fryville = 01.

5. Gariep-Dam: (01)

5.1. Hydropark = 01.

6. Philipolis: (02)

6.1. Poling tse Rolo = 01

6.2. Philipolis = 01.

7. Reddersburg: (04)

7.1. Matoporong = 03.

7.2. Reddersburg = 01.

8. Springfontein: (02)

8.1. Mapholi = 01.

8.2. Springfontein = 01

9. Trompsburg: (04)

9.1. Madikgetla = 02.

9.2. Noordmansville = 01.

9.3. Trompsburg = 01.

A total number of 07 Cemetery sites are not fenced and they are as follows:

1. Bethulie: (01)

1.1. Old Lephoi cemetery.

2. Gariep-Dam: (01)

2.1. Good Hope.

3. Jagersfontein: (03)

3.1. Itumeleng = 02.

3.2. Jagersfontein = 01.

4. Philipolis: (01)

4.1. Bergmanshoogte.

5. Springfontein: (01)

5.1. Williamsville.

Total number of 12 cemetery sites is nearly full, and they are as follows:

1. Bethulie: (03)

1.1. Lephoi = 02: One is closed and one nearly full.

1.2. Bethulie = 03: One nearly full and two are closed.

2. Fauresmith: (02)

2.1. Fauresmith cemetery: Nearly full.

2.2. Freyville cemetery: Full but extended.

3. Jagersfontein: (01)

3.1. Old Itumeleng cemetery *is full to capacity* and closed.

4. Philippolis: (02)

4.1. Poling tse Rolo: Nearly full.

4.2. Philippolis: Nearly full.

5. Reddersburg: (02)

5.1. Matoporong: Two are full.

6. Springfontein: (01)

6.1. Mapholi: Nearly full.

7. Trompsburg: (01)

7.1. Madikgetla: Next to the stadium is nearly full.

The cemetery sites are kept clean by the General workers and also through the assistance of the EPWP. The tender for the identification and subdivision of land for cemeteries is advertised.

T 3.13.

Employees: Cemeteries and Crematoriums Services		
Job Level	Year 2013/2014	Year 2014/15

	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0					
T 3.13.4					

Financial Performance Year 2014/2015: Cemeteries and Crematoriums					
R'000					
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	93	60	60	49	-22%
Expenditure:					
Employees	1 729	2 285	2 285	2 350	3%
Repairs and Maintenance	213	65	165	2	-3150%
Other	1 240	1 180	1 080	1 321	11%
Total Operational Expenditure	3 182	3 530	3 530	3 673	4%
Net Operational Expenditure	3 089	3 470	3 470	3 624	4%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					T 3.13.5

PERFORMANCE OF CEMETORIES & CREMATORIUMS OVERALL:

The cemetery sites are kept clean by the general workers and also through the assistance of the EPWP. The tender for the identification and subdivision of land for cemeteries was advertised.

T 3.13.7

3.14 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

3.14.1 Three service priorities and impact they had during the year.

*A Draft Plan and Policy on HIV/AIDS which had been forwarded to the Co-operate Department for consideration as to be adopted by Council after consideration.

*The establishment of Municipal Gender Committees as to address and provide political oversight to the task of Gender Mainstreaming, also SALGA to mentor and give guidance and support to the formation of Gender policy.

*The formation of Youth Policy as to address youth issues and needs, therefore there is urgency for this matter.

Measures taken to improve performance and the major efficiencies achieved by your service during the year

**As an ongoing method of community consultation through Mayoral Imbizo's and feedback meetings, we had improved as that we had ten meetings with our community as a mechanism of information session, community participation in governance issues and encouraging community to access service delivery.*

**During these meetings we also communicated with different stakeholders, CBO's and leadership in government departments as to address challenges in service delivery.*

T 3.14.1

SERVICE STATISTICS FOR CHILD CARE

One (01) learner assisted for 2014-2015 financial year with a bursary to further her studies in Tertiary level.

T 3.14.2

Employees: Child care, aged care, social programmes					
Job Level	Year 2013/14	Year 2014/2015			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
10 - 12	2	2	2	0	0
Total	2	2	2	0	0
T3.14.4					

PERFORMANCE OF CHILD CARE; AGED CARE; SOCIAL PROGRAMMES OVERALL:

We need to have policies in place pertaining HIV/AIDS, Gender and Youth. We need to improve, and strengthen relations with CBO's, NGO's and SALGA, and the different government Departments.

T 3.14.7

COMPONENT E: ENVIRONMENTAL PROTECTION

This component includes: pollution control; biodiversity and landscape; and costal protection.

INTRODUCTION TO ENVIRONMENTAL PROTECTION

This service is rendered by Xhariep District Municipality

T 3.14

3.15 POLLUTION CONTROL

INTRODUCTION TO POLLUTION CONTROL

This service is rendered by Xhariep District Municipality

T 3.15.1

3.16 BIO-DIVERSITY; LANDSCAPE (INCL. OPEN SPACES); AND OTHER (EG. COASTAL PROTECTION)

This service is not rendered by Kopanong Local municipality

T 3.16.1

COMPONENT F: HEALTH

This component includes: clinics; ambulance services; and health inspections.

INTRODUCTION TO HEALTH

This service is not rendered by Kopanong Local municipality

T 3.17

3.17 CLINICS

This service is not rendered by Kopanong Local municipality

T 3.17.1

3.18 AMBULANCE SERVICES

INTRODUCTION TO AMBULANCE SERVICES

This service is not rendered by Kopanong Local municipality

T 3.18.

3.19 HEALTH INSPECTION; FOOD AND ABBATOIR LICENSING AND INSPECTION; ETC

This is not the function of the municipality but of the Province"

T 3.19.1

COMPONENT G: SECURITY AND SAFETY

This component includes: police; fire; disaster management, licensing and control of animals, and control of public nuisances, etc.

INTRODUCTION TO SECURITY & SAFETY

This is the function of the municipality but of the Province”

T 3.20

3.20 POLICE

INTRODUCTION TO POLICE

’This is the function of the municipality but of the Province”

T 3.20.1

3.21 FIRE

INTRODUCTION TO FIRE SERVICES

This is the function of the municipality but of the Province”

T 3.20

3.22 DISASTER MANAGEMENT

INTRODUCTION TO DISASTER MANAGEMENT

Kopanong Local Municipality has a disaster management plan. The Xhariep District Municipality has a disaster management Unit which consists of the following personnel: Manager Disaster Management, Coordinator Disaster Management and Senior Data Capturer. The Unit was established in September 2009. The District and Province have also assisted the Municipality to develop and review the Disaster Management Plan which must inform the District plan.

T 3.22.1

COMPONENT H: SPORT AND RECREATION

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

INTRODUCTION TO SPORT AND RECREATION

The Municipality has the following sports and recreational facilities:

1. Lephoi closing ground: Slabs, toilet systems and entrance are vandalized.
2. Clotespark Netball ground: It is completely vandalized.
3. Ipopeng Sports Facility: Upgraded under MIG.
4. Fauresmith Sports ground: In good conditions.
5. Ha-rasebei Stadium: Good conditions.
6. Gariep-Dam swimming pool: Functional.
7. Faunapark sports ground: Not in good conditions.
8. Jagersfontein Sports ground: Not in good conditions.
9. Jagersfontein Swimming pool: Vandalized.
10. Jagersfontein Tennis Court: Vandalized.
11. Philippolis sports ground: Vandalized.
12. Reddersburg stadium: Upgrading through MIG.
13. Reddersburg open soccer ground: Vandalized.
14. Springfontein / Mapholi Sports ground: Slabs, ablution facilities are vandalized.
15. Springfontein Sportsa ground: Vandalized.
16. Caleb Motshabi Stadium: Operational.
17. Trompsburg swimming pool: Fibre glass on surface of pool damaged.

- 18 Trompsburg Bowling ground: Good conditions.
 19. Trompsburg Tennis court: Good conditions.
 20. Trompsburg Golf ground: Good conditions.

T 3.23

3.23 SPORT AND RECREATION

SERVICE STATISTICS FOR SPORT AND RECREATION:

The Municipality has 51 Parks situated as follows:

1. Bethulie = 04.
2. Edenburg = 13.
3. Fauresmith = 04.
4. Gariep-Dam = 12.
5. Jagersfontein = 01.
6. Philippolis = 08.
7. Reddersburg = 03.
8. Springfontein = 03.
9. Trompsburg = 03.

T 3.23.1

Employees: Sports and Creation					
Job Level	Year 2013/2014	Year 2014/15			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0					
					<i>T 3.23.3</i>

Financial Performance Year : Sport and Recreation					
R'000					
Details	Year 2014/2015				
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	86	21	21	9	-133%
Expenditure:					
Employees	1 356	1 395	1 395	1 253	-11%
Repairs and Maintenance	198	240	270	15	-1500%
Other	210	194	154	2	-9600%
Total Operational Expenditure	1 764	1 829	1 819	1 270	-44%
Net Operational Expenditure	1 678	1 808	1 798	1 261	-43%
					T 3.23.4

Capital Expenditure Year 14/15: Sport and Recreation					
R' 000					
Capital Projects	Year 2014/15				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	3076	3076	3 446	1.1%	
Upgrading of Sports Facility	3076	3076	3 446	1.1%	280
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.</i>					T 3.23.5

PERFORMANCE OF SPORT AND RECREATION OVERALL:

The parks are cleaned and maintained by the General workers weekly

T 3.23.6

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

This component includes: corporate policy offices, financial services, human resource services, ICT services, property services.

INTRODUCTION TO CORPORATE POLICY OFFICES

The municipality has developed policies that cover all departments and areas of operation to ensure the effective and efficient smooth running of the municipal operations. Policy documents will be availed upon request

T 3.24

3.24 EXECUTIVE AND COUNCIL

This component includes: Executive office: Mayor, Councillors and Municipal Manager).

INTRODUCTION TO EXECUTIVE AND COUNCIL

The council is fully functional and sit quarterly as per legislation. The council is composed of 15 councillors with the inclusion of the Mayor, Speaker, and the Executive Committee, it comprises of the following: Section 80 Committees, Finance, and LED committee, Institutional transformation and rural development.

5 service delivery priorities

Basic services delivery

Financial viability

Good governance

Local economic development

Public participation

Measures taken to improve performance and the major efficiencies achieved

The municipality, through the committee section unit in the Corporate Services Department develops an action list after every Council sitting that ensures the implementation of Council resolutions for different departments as a monitoring tool.

There is a draft schedule for Section 80, EXCO, and council .It is used as a guiding tool for meetings and the dates are proposed by Management and endorsed by the Speaker.

T 3.24.1

Service Statistics for the Executive and Council

15 Councillors including the Mayor and the Speaker.

3.24.2

EXECUTIVE AND COUNCIL

Employees: Executive and Council					
Job Level	Year 2014/2015				
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	no.	no.	no.	No.	%
All Grades	20	20	20	0	0
Total	20	20	20	0	0
					T 3.24.4

Financial Performance Year 2014/2015: The Executive and Council					
					R'000
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	7 551	7 719	7 719	7 665	-1%
Expenditure:					
Employees	14 942	9 158	9 158	12 093	24%
Repairs and Maintenance	202	20	400	327	94%
Other	89 095	91 079	84 921	98 098	7%
Total Operational Expenditure	104 239	100 257	94 479	110 518	9%
Net Operational Expenditure	96 688	92 538	86 760	102 853	10%
					T 3.24.5

Performance of the Executive and Council:

The executive and council have achieved 100% target because they do sit as per legislation. The table for employees for executive and council is not completed because they don't have job levels. The council is composed of 15 Councilors with the inclusion of the Mayor and the Speaker.

T 3.24.7

3.25 FINANCIAL SERVICES

INTRODUCTION FINANCIAL SERVICES

The CFO is the head of the department, supported by 3 managers the budget manager and income manager; there are also seven accountants in that department.

Previously there were only two employees in the procurement unit; currently they are three (3). There is also an official responsible for filing and safe keeping of documentation.

Before any payment can be effected, there should be at least three signatures. The travelling claims are paid fortnightly and salaries are paid on the last Friday of each month as per council resolution.

Different grants are placed into separate bank accounts, and utilized for the specific service.

T 3.25.1

Income section

- The indigent policy was reviewed and changed to be in line with National Treasury's policy that only indigent consumer must receive 6kl of water free
- The credit control policy was reviewed to be in line with the credit control policy of CENTLEC for the collection of arrears through electricity
- All the consumer accounts was evaluated and a list of bad debt to be written off and it was approved by council
- The valuation roll was for the first time reconciled with the system.
- A 100% audit of all accounts where done to ensure that all accounts have the correct levies.

Expenditure

- We compiled in house GRAP compliant Annual Financial Statements for the first time
- The municipality also compiled a fully GRAP compliant asset register
- Improved document management and all documents were submitted to the Auditor-General in time.
- All budget related policies where reviewed.

Procurement

- We manage to compile a supply chain management policy to be in line with the National Treasury model policy.
- We managed to decrease irregular expenditure.
- 95% of transaction values were advertised, evaluation report was compiled and preferential procurement policy was followed.
- All the bid committees were established as per SCM regulations.

General

- The department also developed an internal control and procedure manual and it was implemented.
- The internal control measures where improved and this ensured that our audit opinion improved from a disclaimer to a qualified opinion.

Debt Recovery

Debt Recovery							
R' 000							
Details of the types of account raised and recovered	Year 2013/14		Year 2014/2015			Year 2015/16	
	Actual for accounts billed in year	Proportion of accounts value billed that were collected in the year %	Billed in Year	Actual for accounts billed in year	Proportion of accounts value billed that were collected %	Estimated outturn for accounts billed in year	Estimated Proportion of accounts billed that were collected %
Property Rates	11 392 537	78%	16 110 473	10 106 921	63%	19 567 646	70%
Electricity - B							
Electricity - C	70 085 256	100%	54 152 028	54 152 028	100%	54 318 730	100%
Water - B							
Water - C	14 212 343	36%	22 209 792	6 020 813	27%	23 637 111	45%
Sanitation	10 191 948	37%	11 523 812	3 684 119	37%	12 642 182	45%
Refuse	7 410 612.	37%	8 361 063	2 731 257	37%	9 197 918	45%
Other	-	-	-	-	-	-	-
<i>B- Basic; C= Consumption. See chapter 6 for the Auditor General's rating of the quality of the financial Accounts and the systems behind them.</i>							
T 3.25.2							

Revenue collected for the year R 22 543 110,00

Amount of Levies billed for the year R 66 483 212,00

R 22 543 110,00/R 66 483 212,00 as a percentage = 34%

T 3.25.2.1

Financial Performance Year 2014/2015: Financial Services					
R'000					
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	31 733	41 371	41 371	72 913	43%
Expenditure:					
Employees	19 289	11 924	11 924	13 962	15%
Repairs and Maintenance	250	60	60	10	-500%
Other	19 798	26 445	24 816	27 953	5%
Total Operational Expenditure	39 337	38 429	36 800	41 925	8%
Net Operational Expenditure	7 604	-2 942	-4 571	-30 988	91%
					T 3.25.5

Capital Expenditure Year 14/15: Financial Services					
R' 000					
Capital Projects	Year 2014/2015				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	650	650	95	-584%	
Office Equipment	650	650	95	-584%	280
					T 3.25.6

PERFORMANCE OF FINANCIAL SERVICES OVERALL:

There is a slight improvement in terms of the expenditure. There are third parties whom have been settled and that assisted in terms of bringing down interest charged, but there are also creditors where movement is very minimal due to low revenue collection. The biggest challenge is revenue collection, it is still very low in some of our areas, and it means that we cannot meet all our obligations as per the budget and this result in the municipality to depend on grants

T 3.25.7

3.26 HUMAN RESOURCE SERVICES

INTRODUCTION TO HUMAN RESOURCE SERVICES

The Municipality has procured and installed a Performance Management System through SEBATA, the PMS would be cascaded to all other employees due to the fact that it is currently only the Municipal Manager and Section 56 Managers' performances that are assessed.

T 3.26.1

Financial Performance Year 2014/2015: Human Resource Services					
R'000					
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	20	1	1	104	99%
Expenditure:					
Employees	3 480	4 562	4 562	4 832	6%
Repairs and Maintenance	2	244	-	-	-
Other	951	244	772	568	57%
Total Operational Expenditure	4 433	5 050	5 334	5 400	6%
Net Operational Expenditure	4 413	5 049	5 333	5 296	5%
					T 3.26.5

COMMENT ON THE PERFORMANCE OF HUMAN RESOURCE SERVICES OVERALL:

Not applicable to Human Resources Management

T3.26.7

3.27 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

This component includes: Information and Communication Technology (ICT) services.

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The unit is operating well, however we are badly influenced by downtime due to Eskom's Load Shedding.

All servers (Financial, Proxy, Firewall and Admin) have been replaced during the year, provision has also been made for a server to handle the requirements for the National Treasury's SCOA implementation due for implementation on 01/07/2016. Website is updated as and when information is received from the different Departments. Financial system (Sebata) has been upgraded to version 5.6 during the year.

Department's performance is monitored by the CFO as Chair of the ICT steering committee. Internet and email is operating well, we are striving to keep downtime to an absolute minimum.

Our telephone system has been upgraded and the expenses have decreased. One of the internal control is the units system is now linked to our system.

T 3.27.1

SERVICE STATISTICS FOR ICT SERVICES

N/A

Employees: ICT Services					
Job Level	Year 14/15	Year 13/14			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
10 - 12	1	1	1	0	0
13 - 15	1	1	1	0	0
					T3.27.4

3.28 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

This component includes: property; legal; risk management and procurement services.

INTRODUCTION TO PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

3.26 Introduction to property, legal risk management, and procurement services:

Risk management is a continuous, pro-active, and systematic process implemented by the municipality's council, accounting officer, management and other officials, applied in a strategic planning and across the municipality, designed to identify potential events that may affect the municipality, and manage risks to be within its risk tolerance level, to provide reasonable assurance regarding the achievements of municipality objectives.

T 3.28.1

Top five risks to the municipality:

1. Uncontrolled water demand
2. Ageing/Poor infrastructure
3. Irregular expenditure
4. Unsafe conditions at landfill sites.
5. Audit queries not being resolved.

T 3.28.2

Employees: Risk Management; and Procurement Services					
Job Level	Year 13/14	Year 14/15			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
10 - 12	1	1	1	1	100%
13 - 15	1	1	1	1	100%
16 - 18	1	1	2	2	100%
Total	3	3	4	4	100%
					T 3.28.4

Financial Performance Year 2014/2015: Property; Legal; Risk Management and Procurement Services					
					R'000
Details	Year 2013/2014	Year 2014/2015			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	1 060	959	959	1 044	8%
Expenditure:					
Employees	1 627	2 088	2 088	1 748	-19%
Repairs and Maintenance	250	53	25	1	-5200%
Other	820	800	700	808	1%
Total Operational Expenditure	2 697	2 941	2 813	2 557	-15%
Net Operational Expenditure	1 637	1 982	1 854	1 513	-31%
					T 3.28.5

COMPONENT J: MISCELLANEOUS

This component includes: the provision of Airports, Abattoirs, Municipal Courts and Forestry as municipal enterprises.

Kopanong Local Municipality does not render this services

COMPONENT K: ORGANISATIONAL PERFORMANCE SCORECARD

Annual Performance Scorecard Report for 2014/2015 Financial year

PUBLIC PARTICIPATION AND GOOD GOVERNANCE

Strategic objective : Promote a culture of participatory, democracy and good governance

Intended outcome : Entrenched a culture of accountability and clean governance

No	IDP objective	Indicator	Unit of measure	Annual Target	Actual	Variance	Reason for Deviation	Corrective measure
1	To provide effective and efficient local government administration	Reviewing of risk register	Risk assessment and awareness workshops.	1	1	-	-	-
2	To provide effective and efficient local government administration	Conducting risk awareness campaign	Attendance register Risk presentation	1	1	-	-	-

3	Development of organizational management system	Implementation of EPAS	Submission of appraisal reports	4	0	(4)	PMS have not yet been cascaded to lower management.	PMS will be cascaded in 2015/2016.
4	To develop integrated development plan	Submission of final IDP review 2015/2016 to council by 31 May 2015	Final IDP Council resolution	1	1	-	-	-
5	To improve the effectiveness and efficiency of internal controls systems	Implementation and monitoring of key control matrix	Submission of key control assessment report	4	0	(4)	It is the function of Auditor General. They have decided to take it over.	As the municipality we will ensure that the key controls are developed and implemented within the municipality.
		Implementation and monitoring of audit action plan	Submission of monitoring report to Council.	4	4	-	-	-
6	To develop the SDBIP	Signed SDBIP 2015/16 by the Mayor within 28 days after approval of the budget	Signed SDBIP 2015/16 by the Mayor	1	1	-	-	-

7	To ensure the implementation of performance management system	Submission of signed performance agreements for Section 54 and 56 managers	Acknowledgement of receipt from COGTA	1	1	-	-	-
8	To ensure the implementation of performance management system	Monitoring of reporting of performance reports	Reports submitted to Audit committee	4	4	-	-	-
9	To ensure the implementation of performance management	Submission of mid-year budget and performance assessment report to (Section 72 report) for December 2014 to Council by 25th January 2015	1. Mid- year budget and performance assessment report 2 Council resolution	1	1	-	-	-
10	To ensure the implementation of performance management	Submission of draft annual report 2013/14 to Council	1 Draft annual report 2 Council resolution	1	1	-	-	-
11	To ensure the implementation of performance management	Compile oversight report on annual report and submit to Council by 31	Oversight Report Council Resolution	1	1	-	-	-

		March 2015						
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FINANCIAL VIABILITY

Strategic Objective : To improve overall financial management in the municipality by developing and implementing appropriate financial policies, procedures and systems

Intended Outcome : Improved financial management and accountability

No	IDP objective	Indicator	Unit of measure	Annual Target	Actual	Variance	Reason for Deviation	Corrective measure
1(a)	To improve financial management	Submission of Section 71 reports to Mayor and Treasury	Section 71 reports	12	12	-	-	-
			Acknowledgment of receipt of Section 71 to Mayor and Treasury					
(b)	To improve financial management	Submission of Section 52 reports to Council.	Section 52 report	4	3	(1)	The reports have not been submitted to Council	The reports will be submitted to Council on the next Council sitting
			Acknowledgement of receipt of Section 52 to Mayor and					

			Treasury					
2	To improve financial management	Report to Council for Debtors write offs	Council resolution Report on debtors write off	1	0	(1)	There were still some corrections made on the last financial year debtors write off.	Correct debtors write off will be available for 15/16 financial year.
3	To improve financial management	All rates levies on accounts are correct and complete	PC 17	12	12	-	-	-
4	To improve financial management	1. Issuing of correct billing account	Bill R Report	12	12	-	-	-
5	To improve financial management	All water accounts to be issued on monthly basis	Bill R Report Acknowledgement of receipt	12	12	-	-	-

6	To improve financial management	Monthly irregular expenditure	Irregular reports	12	12	-	-	-
7	To improve financial management	Fruitless and wasteful expenditure reports submitted to Council on quarterly basis	Council resolution	4	3	(1)	The reports have not been submitted to Council	The reports will be submitted to Council on the next Council sitting
8		Monthly payment voucher registers updated	Signed off register by the CFO	12	12	-	-	-
9	To safeguard and maintain assets	To ensure that all municipal assets are recorded in the asset register and verified for existence once a year	Compilation of GRAP compliant asset register	1	1	-	-	-
10		To prepare as per the requirements of MFMA and Budgetary requirements regulations and submit to the Council for	Annual budget 2015/2016. Council Resolution	1	1	-	-	-

		approval						
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INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

Strategic objective : **Improve organisational cohesion and effectiveness**

Intended outcome : **Improve organisational stability and sustainability**

No	IDP Objective/Goal	Indicators	Unit of measure	Annual Target	Actual	Variance	Reason for Deviation	Corrective measure
1	To enhance the human capacity and productivity within the municipality through the review of the organogram.	No of posts filled as per organogram	Report number on of posts	4	4	-	-	-
2	To enhance the human capacity and productivity within the municipality through the review of the organogram.	Number of employee assisted on wellness programme	Quarterly reports	4	4	-	-	-
3	To enhance the human capacity and productivity within the municipality through the review of the	Awareness campaigns and workshops	Attendance register Program	4	1	(3)	The municipality's programme clashed with	The programme for employee workshop

	organogram						SALGA's. the person who was supposed to assist the municipality, could not avail herself because of her tight schedule.	will only commence in Sept 2015 because the municipality will have sourced the support and assistance from SALGA.
4	To provide an effective and efficient administrative service to the organisation	Review of record management policy	Record management policy Council Resolution	1	1	-	-	-
5	To ensure the efficient utilization of human capital	Number of identified training programmes and initiatives implemented as per the workplace skills plan.	Training programme	1	1	-	-	-

Local Economic Development

No.	IDP objectives	Indicators	Unit of measure	Annual Target	Actual	Variance	Reason for Deviation	Corrective measure
1	To implement the LED strategy	No of jobs created through EPWP project	Reports	50 jobs	50 jobs	-	-	-

2	To implement the LED strategy	Establishment of project steering committee	Reports	Establishment of steering committee	0	(1)	The district advisory council has taken over the running of the project	The municipality to engage with the district about our participation in the project
3	To implement the LED strategy	Promote and support local festivals e.g. Gariep water festivals	Reports	1	0	(1)	Lack of support from organisers	To engage thoroughly with event organisers.
4	To implement the LED strategy	Registration of co-operatives SMME's	Report	1	1	-	-	-
5	To promote and encourage agricultural initiatives	Reviewing of commonage policy	Council Resolution	1	0	(1)	Consultation processes with users and receiving legal opinion on the matter.	Fast tracking of consultation

SERVICE DELIVERY AND INFRASTRUCTURE

Strategic Objective : Eradicate backlogs in order to improve access to basic services and ensure proper operations and maintenance of the infrastructure

Intended outcome : Sustainable delivery to improved services to all households

No	IDP Objective/Goal	Indicator	Unit of measure	Annual Target	Actual	Variance	Reason for deviation	Corrective measure
1	To ensure that all people have access to clean, portable water that there is enough water for agriculture and industry	Maintenance of bore holes, water reservoirs and distribution networks.	Quarterly Reports	4	4	0		
2	To ensure that all people have access to clean, portable water that there is enough water for agriculture and industry	Monthly water samples are taken and analyzed.	Monthly water sample results	12	12	0		
3	To ensure that all people have access to clean, portable water that there is enough water for agriculture and industry	Capacity of bulk infrastructure developed to secure access to basic water supply.	Monthly progress reports	12	12	0		
4	To provide acceptable sanitation infrastructure	Monitoring of nine pump stations	Monthly reports	12	12	0	-	
5	To provide acceptable sanitation infrastructure	Repair of 2 pump stations	Quarterly report	4	4	0		
6	To ensure the provision of adequate and sustainable electricity services to all customers	Connection of 90 households in Springfontein	No of connections	90	0	(90)	Withdrawal of funds by DoE. The projects scope had to be changed to	Discussion with Centlec to utilize the Municipal

							the Transfer of Electricity Meter Boxes from the Shack to the Newly Build Structure.	Funds under Operation and Maintenance Budget.
7	To ensure the provision of adequate and sustainable electricity services to all customers	Submission of business plan and registration	Business plans	1	1	0	-	-
8	Provision of houses in Kopanong	Identification of land	Progress report on Bethulie and Springfontein	1	1	0	-	-
9	Provision of adequate landfill sites	Construction of Reddersburg landfill site	Designs Site visits reports	1	1	0	-	-
10	Provision of adequate landfill sites	Construction of landfill site in Edenburg	Designs Site visits reports	1	1	0	-	-
11	Provision of adequate landfill sites	Construction of landfill site in Fauresmith	Designs technical reports	1	1	0	-	

12	Provision of adequate sport facility	Construction of sport site in Fauresmith	Site visits reports	1	1	0	-	-
13	Provision of adequate sport facility	Upgrading and rehabilitation of a sport facility in Reddersburg	Designs Appointment letter of a contractor	1	1	0		-

SERVICE DELIVERY AND INFRASTRUCTURE

Strategic Objective : Eradicate backlogs in order to improve access to basic services and ensure proper operations and maintenance of the infrastructure

Intended outcome : Sustainable delivery to improved services to all households

No	IDP objectives	Indicators	Unit measure of	Annual target	Actual	Variance	Reason for Deviation	Corrective measure
1	To increase available space for cemeteries	1 Fencing of cemeteries in Trompsburg	Council reports	1	1	-	-	-

	in Kopanong to ensure that cemeteries are secured and fenced		Photos					
2	To increase available space for cemeteries in Kopanong to ensure that cemeteries are secured and fenced	2 Fencing of cemeteries in Reddersburg	Council reports Photos	1	0	(1)	The indicator was not properly aligned, and the indicator was already met in the previous financial year.	Alignment of indicators has been done on the IDP and SDBIP for financial year 2015/2016.
3	To increase available space for cemeteries in Kopanong to ensure that cemeteries are secured and fenced	3 Fencing of cemeteries in Philippi	Council reports Photos	1	1	-	-	-
4	Maintenance of streets and cleaning of storm water channels	Placing of proper road signs in all nine towns of Kopanong	Council reports Photos	1	1	-	-	-
5	Maintenance of streets and cleaning of storm water channels	Patching of potholes in Reddersburg	Council reports Photos Expenditure report vouchers	1	1	-	-	-
7	Maintenance of streets and cleaning of storm water channels	Patching of potholes in Bethulie	Council reports Photos Expenditure	1	1	-	-	-

			report vouchers					
8	Maintenance of streets and cleaning of storm water channels	Patching of potholes in Springfontein	Council reports Photos Expenditure report voucher	1	1	-	-	-
9	Maintenance of streets and cleaning of storm water channels	Patching of potholes in Edenburg	Council reports Photos Expenditure report vouchers	1	1	-	-	-
10	Maintenance of streets and cleaning of storm water channels	Patching of potholes in Gariep Dam	Council reports Photos Expenditure report vouchers	1	1	-	-	-
11	Maintenance of streets and cleaning of storm water channels	Cleaning of storm water channels in all nine towns of Kopanong.	Council reports	4	4	-	-	-
13	Maintenance of sports and recreation facilities	Upgrading and maintenance of sports ground in Trompsburg	Council reports	4	4	-	-	-
14	Maintenance of sports and recreation facilities	Upgrading and maintenance of sports ground in Fauresmith	Council reports	4	4	-	-	-



CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

INTRODUCTION

The Municipality develops a Workplace Skills Plan on an annual basis where all training needs are outlined and funding sourced for implementation of such training needs

T 4.0.1

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Description	Employees				
	Year 14/15	Year 14/15			
	Employee s No.	Approve d Posts No.	Employee s No.	Vacancie s No.	Vacancie s %
Water	22	22	22	0	0,0%
Waste Water (Sanitation)	79	79	79	0	0.0%
Electricity	0	0	0	0	0,0%
Waste Management (Green)	1	1	0	1	100.0%
Housing	2	2	2	0	0,0%
Waste Water (Storm water Drainage)	66	66	66	0	0.0%
Roads	126	126	126	0	0.0%
Transport	21	24	21	3	12.5%
Planning	16	16	16	0	0.00%
IDP	2	2	2	0	0,0%
Planning (Strategic & Regulatory)	4	4	4	0	0,0%
Local Economic Development)	3	4	1	3	75%
Community & Social Services	67	67	64	3	4.5%
Environmental Protection	0	0	0	0	0,0%
earth	0	0	0	0	0,0%
	0	0	0	0	0,0%

Security and Safety		0	0	0	0,0%
Sport and Recreation	0	0	0	0	0,0%
Corporate Policy Offices and Other	57	57	50	7	12%
Interns	4	4	4	0	0,0%
Councillors	15	15	15	0	0,0%
Totals	485	489	472	17	
					T 4.1.1

COMMENT ON VACANCIES AND TURNOVER:

The posts of MM and CFO never remained unfilled for longer than required, the Municipality strives at all times to fill vacancies and seek relevantly qualified incumbents especially posts that needs specialized skills

T 4.1.4

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

The Corporate Services Department with other departments within the municipality regularly visits employees stationed at the different towns to provide them with information in the form of workshops where they are informed of new developments, be it legislation or others, they are also informed and involved in the development of policies through review workshops where they are given an opportunity to also express their views which are then incorporated into the policies to promote a sense of belonging and ownership amongst all employees

T 4.2.0

4.2 POLICIES

HR Policies and Plans				
	Name of Policy	Completed	Reviewed	Date adopted by council or comment on failure to adopt
		%	%	
1	Affirmative Action	N/A	yes	30-Jun-15
2	Attraction and Retention	Yes	yes	30-Jun-15
3	Code of Conduct for employees	Yes	yes	30-Jun-15
4	Delegations, Authorisation & Responsibility	Yes	yes	30-Jun-15
5	Disciplinary Code and Procedures	Yes	yes	30-Jun-15
6	Essential Services	N/A	No	30-Jun-15
7	Employee Assistance / Wellness	Yes	yes	30-Jun-15
8	Employment Equity	Yes	yes	30-Jun-15
9	Exit Management	Yes	yes	30-Jun-15
10	Grievance Procedures	Yes	yes	30-Jun-15
11	HIV/Aids	Yes	yes	30-Jun-15
12	Human Resource and Development	Yes	yes	30-Jun-15
13	Information Technology	Yes	yes	30-Jun-15
14	Job Evaluation	Not Yet	No	Not Yet
15	Leave	Yes	yes	30-Jun-15
16	Occupational Health and Safety	Yes	yes	30-Jun-15
17	Official Housing	Yes	yes	30-Jun-15
18	Official Journeys	Yes	yes	30-Jun-15
19	Official transport to attend Funerals	Yes	yes	30-Jun-15
20	Official Working Hours and Overtime	Yes	yes	30-Jun-15
21	Organisational Rights	yes	yes	30-Jun-15
22	Payroll Deductions	Yes	yes	30-Jun-15
23	Performance Management and Development	Yes	yes	31-Mar-15
24	Recruitment, Selection and Appointments	Yes	yes	30-Jun-15
25	Remuneration Scales and Allowances	Yes	yes	30-Jun-15
26	Resettlement	Yes	yes	30-Jun-15
27	Sexual Harassment	Yes	yes	30-Jun-15
28	Skills Development	Yes	yes	30-Jun-15
29	Smoking	Yes	yes	30-Jun-15
30	Special Skills	Not Yet	No	Not Yet
31	Work Organisation	Yes	yes	30-Jun-15
32	Uniforms and Protective Clothing	yes	yes	30-Jun-15
33	Other:			

T 4.2.1

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

The Municipal Policies were developed and reviewed with the involvement and inputs from the entire workforce, the Department is planning on holding another round of workshops/roadshows for all employees where they would be reminded about discipline in the workplace, code of conduct as well as work ethics as a way of informing and capacitating them on how to behave in the workplace and what to do to prevent disciplinary action taken against them also for them to know the different steps to follow when they are aggrieved at the workplace.

4.3 INJURIES, SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken Days	Employees using injury leave No.	Proportion employees using sick leave %	Average Injury Leave per employee Days	Total Estimated Cost R'000
Required basic medical attention only	0	0	0	0	
Temporary total disablement	0	0	0	0	
Permanent disablement	0	0	0	0	
Fatal	0	0	0	0	
Total	0	0	0	0	0
					<i>T 4.3.1</i>

COMMENT ON INJURY AND SICK LEAVE:

Steps that are taken to reduce injuries are through awareness campaigns where employees are taught how to take care of themselves and which safety measures to follow in the form of workshops as well.

The Municipality does not have its own doctor that deals with injuries.

Each and every employee has a personal record where all types of leave including sick leaves are recorded. The HR Unit, on a monthly basis calculates the number of sick leave days taken and converts them to money so that we are able to see the trend and pattern and if it is indeed found out that an employee is abusing sick leave, they are interviewed to find out what the cause may be and if there are no genuine reasons or in the event that the illness is serious, the Municipality takes the employee for a second opinion to a Specialist who would advise the Municipality on the fitness of the employee to continue working or whether they should be declared medically unfit to work, others are referred for assistance in different institutions depending on their challenges.

T 4.3.4

Number and Period of Suspensions				
Position	Nature of Alleged Misconduct	Date of Suspension	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised	Date Finalised
Unit Manager	Absenteeism	16-Sep14	Referred to Arbitration	Settled
Cashier	Theft	16-Apr-15	Pending	Dismissal
General Worker	Fraud		Finalised	Deceased
General Worker	Intimidation		Finalised	In Progress
General Worker	Absenteeism		Pending	In Progress
General Worker	Abscondment		Pending	In Progress
General Worker	Malicious Damage		Pending	Settled
Assistance Technical Supervisor	Malicious Damage		Pending	In Progress
Income Officer	Absenteeism	10-Sep12	Pending	Settled
General Worker	Unfair Labour Practice		Pending	Referred to Labour Court
T 4.3.5				

Disciplinary Action Taken on Cases of Financial Misconduct			
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality	Disciplinary action taken	Date Finalised
Cashier	Theft - Value R 2 200.00	Yes	Dismissal.
General Worker	Fraud- Value R 202 777.52	Yes	Deceased.
T 4.3.6			

COMMENT ON SUSPENSIONS AND CASES OF FINANCIAL MISCONDUCT:

There were no suspensions of four months or longer

T 4.3.7

4.4 PERFORMANCE REWARDS

COMMENT ON PERFORMANCE REWARDS:

There were no rewards for performance during the financial year

T 4.4.1.1

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

The major challenge is financial constraints but the Municipality however managed to capacitate people through the assistance of grants from the LGSETA and Treasury especially on issues of compliance in order for us to meet the minimum competency requirements

T 4.5.0

4.5 SKILLS DEVELOPMENT AND TRAINING

Skills Matrix														
Management level	Gender	Employees in post as at 30 June Year 2014/2015	Number of skilled employees required and actual as at 30 June Year 2014/2015											
			Learnerships			Skills programmes & other short courses			Other forms of training			Total		
			No.	Actual: End of Year 13/14	Actual: End of Year 14/15	Year 0 Target	Actual: End of Year 13/14	Actual: End of Year 14/15	Year 2014/2015 Target	Actual: End of Year -1	Actual: End of Year 14/15	Year 0 Target	Actual: End of Year -1	Actual: End of Year 0
MM and s57	Female	-	1	-	-	-	-	-	-	-	2	2	-	2
	Male	-	0	-	-	-	-	-	-	-	3	3	-	3
Councillors, senior officials and managers	Female	-	1	-	-	-	-	-	-	-	4	4	-	4
	Male	-	1	-	-	-	-	-	-	-	8	8	-	8
Technicians and associate professionals*	Female	-	0	-	-	-	-	-	-	-	0	0	-	-
	Male	-	0	-	-	-	-	-	-	-	0	0	-	-
Professionals	Female	-	9	-	-	-	-	-	-	-	9	9	-	9
	Male	-	3	-	-	-	-	-	-	-	3	3	-	3
Sub total	Female	-	11	-	-	-	-	-	-	-	15	15	-	15
	Male	-	5	-	-	-	-	-	-	-	14	14	-	14
Total		0	31	0	0	0	0	0	0	0	58	58	0	58
T41														

Financial Competency Development: Progress Report*						
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
<i>Accounting officer</i>	1	0	1	1	1	1
<i>Chief financial officer</i>	1	0	1	1	1	1
<i>Senior managers</i>	3	0	3	3	0	3
<i>Any other financial officials</i>	12	0	12	12	0	12
Supply Chain Management Officials						
<i>Heads of supply chain management units</i>	1	0	1	1	0	1
<i>Supply chain management senior managers</i>	0	0	0	0	0	0
TOTAL	18	0	18	18	2	18
T 4.5.2						

R'000										
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 1							
			Learnerships		Skills programmes & other short courses		Other forms of training		Total	
		No.	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual	Original Budget	Actual
MM and S57	Female	2	500000						500000	
	Male	3								
Legislators, senior officials and managers	Female	7								
	Male	18								
Professionals	Female	17								
	Male	28								
Technicians and associate professionals	Female	0								
	Male	2								
Clerks	Female	9								
	Male	13								
Service and sales workers	Female	7								
	Male	2								
Plant and machine operators and assemblers	Female									
	Male	25								
Elementary occupations	Female	108								
	Male	198								
Sub total	Female	42	500000						500000	
	Male	66								
Total		108	500000	0	0	0	0	0	500000	
									%*	*R
T4.5.3										

COMMENT ON SKILLS DEVELOPMENT AND RELATED EXPENDITURE AND ON THE FINANCIALCOMPETENCY REGULATIONS

Funding is a big challenge and we rely on grants from the LGSETA because the Municipality's budget cannot cater for all our needs

T 4.5.4

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

INTRODUCTION TO WORKFORCE EXPENDITURE

Through appointing relevantly qualified and highly skilled people

T 4.6.0

4.6 EMPLOYEE EXPENDITURE**COMMENT ON WORKFORCE EXPENDITURE:**

Through appointing relevantly qualified and highly skilled people

T 4.6.1.1

Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded		
Beneficiaries	Gender	Total
Lower skilled (Levels 1-2)	Female	
	Male	
Skilled (Levels 3-5)	Female	
	Male	
Highly skilled production (Levels 6-8)	Female	
	Male	8 Drivers
Highly skilled supervision (Levels9-12)	Female	
	Male	22 (Process Controllers)
Senior management (Levels13-16)	Female	
	Male	
MM and S 57	Female	1Budget Manager
	Male	
Total		31
<i>T 4.6.2</i>		

UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

The upgraded posts were those of Process Controllers because they were trained and the Budget Manager who was now compiling the Annual Financial Statements in-house, the Municipality realised a saving of not having to appoint external service providers to do that job

T 4.6.5

DISCLOSURES OF FINANCIAL INTERESTS

Financial disclosures made for the period 1 July 2013 to 30 June 2014

Position	Name	Description of Financial Interests
Mayor	Cllr X T Matwa	Welkom Yizani Investments Ltd – 20 ordinary shares. 15% stake in media 24%
Member of Exco	Cllr X T Matwa	Welkom Yizani Investments Ltd – 20 ordinary shares 15% stake in media 24%
	Cllr Dlomo	Bokamoso catering, construction and cleaning CC.
Speaker	Cllr M E Masana	Three queens CC
Councillor	Cllr J Stuurman	Phumelela Guest-house
	Cllr K E Dlomo	Bokamoso Catering
	Cllr H Shebe	No interests to disclose
	Cllr P Basholo	Lightblitz projects and services
	Cllr B Smit	No interest to disclose
	Cllr T Koyana	Thembaletu tavern Trading/ Thusanang Bottle Store Incedol Kiam Construction
	Cllr H Hagemann	Hunters Lodge
	Cllr N Spochter	No interests to disclose
	Cllr T A Phafudi	No interests to disclose
	Cllr D Phepheng	No interests to disclose
	Cllr M D Matseo	No interests to disclose
	Cllr A Sola	Shareholder-Sanlam computer shares
Municipal Manager	Me L Y Moletsane	No interests to disclose
Chief Financial Officer	Mr M J Mekhoe	Taxi business
Other S56 Officials	Mr. S Hololoshe	No interests to disclose
	Me. C Pitso	IEC- Municipal Electoral officer
	Mr S James	No interest to disclose

T 4.6.6

CHAPTER 5 – FINANCIAL PERFORMANCE

INTRODUCTION

The financial performance of the municipality is not in a very good state due to the negative cash flow. There is a very low payment rate by the customers which in turn impact on the payment to creditors and third parties not been within 30 days as required by the MFMA. However salaries are being paid on time, also we try to pay within 30 days if possible.

In turn the equitable shares allocations have drastically decreased due to the census 2011 which has shown a decline in the population where as in the ground the situation is different. These have impacted a lot on the subsidies to low income earning customers.

Capital expenditure: The municipality managed to spend 100% on MIG and it was allocated extra fund to the value of R3.5 million at which almost half of this funds were spent and left with R1.7 Million. There was also a project that was completed two months ahead of schedule, therefore there were no challenges in terms of expenditure against the capital budget.

Department of Water Affairs grant allocated to water was not spent well due to late payment of the invoices by the Department of Water affairs.

Other financial matters: Other grants allocated by the national sphere were spent fully i.e Expanded Public Works Programme Grant, Finance Management Grant etc

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

5.1 STATEMENTS OF FINANCIAL PERFORMANCE

Description R thousands	Year 2014/2015							
	Original Budget	Budget Adjustments (i.t.o. s28 and s31 of the MFMA)	Final adjustments budget	Final Budget	Actual Outcome	Variance	Actual Outcome as % of Final Budget	Actual Outcome as % of Original Budget
	1	2	3	6	7	9	10	11
Financial Performance								
Property rates	15 539	–	15 539	15 539	16 110	571	104%	104%
Service charges	92 972		92 972	92 972	92 293	(679)	99%	99%
Investment revenue			–	–				
Transfers recognised - operational	86 261		86 261	86 261	118 207	31 946	137%	137%
Other own revenue	23 190		23 190	23 190	7 521	(15 668)	32%	32%
Total Revenue (excluding capital transfers and contributions)	217 962		217 962	217 962	234 132	16 170	107%	107%
Employee costs	78 874	306	79 180	79 180	90 555	11 376	114%	114%
Remuneration of	4 500		4 500	4 500	3 795	(705)	84%	84%

councillors								
Debt impairment			-	-				
Depreciation & asset impairment	77 755	(8 467)	69 288	69 288	72 139	2 852	104%	104%
Finance charges			-	-				
Materials and bulk purchases	59 546		59 546	59 546	67 826	8 279	113%	113%
Transfers and grants			-	-				
Other expenditure	75 042	(306)	74 736	74 736	66 371	(8 365)	88%	88%
Total Expenditure	295 716		287 249	287 249	300 686	13 437	104%	104%
Surplus/(Deficit)	(77 754)		(69 287)	(69 287)	(66 554)	2 733	96%	96%

Financial Performance of Operational Services					
R '000					
Description	Year 2014/2015			Year 2014/2015 Variance	
	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost					
Water	44 246	43 870	68 958	35.84%	36.38%
Waste Water (Sanitation)	14 524	12 559	16 765	13.37%	25.09%
Electricity	51 994	51 994	41 569	-25.08%	-25.08%
Waste Management	8 223	7 631	13 055	37.01%	41.55%
Housing	740	804	743	0.40%	-8.21%
Component A: sub-total	119 727	116 858	141 090	-	-
Waste Water (Stormwater Drainage)	2 503	2 503	1 839	-36.11%	-36.11%
Roads	9 700	8 662	9 018	-7.56%	3.95%
Transport	-	-	-	-	-
Component B: sub-total	12 203	11 165	10 857		
Planning	1 104	1 104	1 024	-7.81%	-7.81%
Local Economic Development	-	-	-	-	-
Component B: sub-total	1 104	1 104	1 024	-7.81%	-7.81%
Planning (Strategic & Regulatory)	-	-	-	-	-
Local Economic Development	-	-	-	-	-
Component C: sub-total	-	-	-	-	-
Community & Social Services	-	-	-	-	-
Environmental Protection	-	-	-	-	-
Health	-	-	-	-	-
Security and Safety	-	-	-	-	-
Sport and Recreation	1 830	1 819	1 271	-43.98%	-43.12%
Corporate Policy Offices and Other	8 066	5 334	5 400	-49.37%	1.22%
Component D: sub-total	9 896	7 153	6 671	-48.34%	-7.23%

Total Expenditure	142 930	136 280	159 642	10.47%	14.63%
					<i>T 5.1.2</i>

COMMENT ON FINANCIAL PERFORMANCE

In this table operational income is offset against operational expenditure leaving a net operational expenditure total for each service as shown in the individual net service expenditure tables in chapter 3. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. The variances are due to low income received as compared to the budgeted. The variances are due to low expenditure incurred as compared to budgeted expenditure

T 5.1.3

5.2 GRANTS

Description	Ref	2011/12	2012/13	2013/14	Current Year 2014/15			2015/16 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
R thousand										
RECEIPTS:	1, 2									
Operating Transfers and Grants										
National Government:		81 574	90 846	91 086	86 261	86 261	86 261	82 263	72 269	63 829
Local Government Equitable Share		79 334	88 546	85 634	82 502	82 502	82 502	78 370	69 687	61 096
Finance Management		1 450	1 500	1 550	1 600	1 600	1 600	1 600	1 625	1 700
Municipal Systems Improvement		790	800	890	934	934	934	930	957	1 033
Water Services Operating Subsidy				3 012						
EPWP					1 225	1 225	1 225	1 363		
Provincial Government:		-	-	-	-	-	-	-	-	-
EPWP										
District Municipality:		-	-	-	-	-	-	-	-	-
<i>(insert description)</i>										
Other grant providers:		-	-	-	-	-	-	-	-	-
<i>(insert description)</i>										
Total Operating Transfers and Grants	5	81 574	90 846	91 086	86 261	86 261	86 261	82 263	72 269	63 829
Capital Transfers and Grants										
National Government:		49 390	27 521	47 231	30 080	30 080	30 080	54 964	53 316	117 463
Municipal Infrastructure Grant (MIG)		19 390	23 521	22 331	20 080	20 080	20 080	20 352	21 014	22 007
Regional Bulk Infrastructure		30 000	4 000	24 900	10 000	10 000	10 000	20 000	-	-
Integrated National Electrification Programme MWIG								1 600 13 012	1 600 30 702	5 000 90 456
Provincial Government:		-	-	-	-	-	-	-	-	-
Other capital transfers/grants <i>(insert description)</i>										
District Municipality:		-	-	-	-	-	-	-	-	-
<i>(insert description)</i>										
Other grant providers:		-	-	-	-	-	-	-	-	-
<i>(insert description)</i>										
Total Capital Transfers and Grants	5	49 390	27 521	47 231	30 080	30 080	30 080	54 964	53 316	117 463
TOTAL RECEIPTS OF TRANSFERS & GRANTS		130 964	118 367	138 317	116 341	116 341	116 341	137 227	125 585	181 292

Grants Received From Sources Other Than Division of Revenue Act (DoRA)						
Details of Donor	Actual Grant Year 13/14	Actual Grant Year 14/15	Year 2014/2015 Municipal/ Contribution	Date Grant terminates	Date Municipal contribution terminates	Nature and benefit from the grant received, include description of any contributions in kind
Parastatals						
Not applicable to the municipality						
Foreign governments/development aid agencies						
Not applicable to the municipality						
Private sector / organisations						
Not applicable to the municipality						
<i>Provide a comprehensive response to this schedule</i>						

T 5.2.3

COMMENT ON CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:

Not applicable to Kopanong Local Municipality

T 5.2.4

5.3 ASSET MANAGEMENT**INTRODUCTION TO ASSET MANAGEMENT**

Asset management can be broken down into two main components. Firstly, one needs to know is exactly what assets are owned by the organization. This usually takes the form of a register or inventory of assets. The second component is a plan setting out what the asset management should achieve, and how it will work.

The office of the Chief Finance Officer has a dedicated an official to undertake this responsibilities and they are do asset verification every quarter.

T 5.3.1

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED YEAR 14/15

Asset 1				
Name	Jagersfontein WTW Civil Works			
Description	Upgrading of Jagersfontein WTW Civil Works			
Asset Type	Bulk water supply			
Key Staff Involved	PMU Technician, PMU Manager and Technical Director			
Staff Responsibilities	Project Management, Quality control and supervision of construction works			
Asset Value	Year 11-12	Year 12-13	Year 13-14	Year 14-15
				R13,335,111.34
Capital Implications	R13,335,111.34 LEVEL			
Future Purpose of Asset	Improving of water quality and bulk water supply			
Describe Key Issues	Improving of water quality and bulk water supply			
Policies in Place to Manage Asset	Operation and maintenance plan			
Asset 2				
Name	Construction of 2KM paved road			
Description	Philipolis Construction of 2KM access paved road			
Asset Type	Paved Roads			
Key Staff Involved	PMU Technician, PMU Manager and Technical Director.			
Staff Responsibilities	Project Management, Quality control and supervision of construction works.			
Asset Value	Year 11-12	Year 12-13	Year 13-14	Year 14-15
Capital Implications	R13 869 535.00			
Future Purpose of Asset	To improve conditions of access roads in Philipolis.			

Describe Key Issues	To improve conditions of access roads in Philipolis.
Policies in Place to Manage Asset	Roads and Storm-ware maintenance plan.
T 5.3.2	

The core principles of infrastructure asset management are:

1. Taking a life-cycle approach;
2. Developing cost-effective management strategies for the long-term;
3. Providing a defined level of service and monitoring performance;
4. Understanding and meeting the impact of growth through demand management and infrastructure investment;
5. Managing risks associated with asset failures;
6. Sustainable use of physical resources; and
7. Continuous improvement in asset management practices.

T 5.3.3

Repair and Maintenance Expenditure: Year 2014/2015				
				R' 000
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	297	704	408	12%
T 5.3.4				

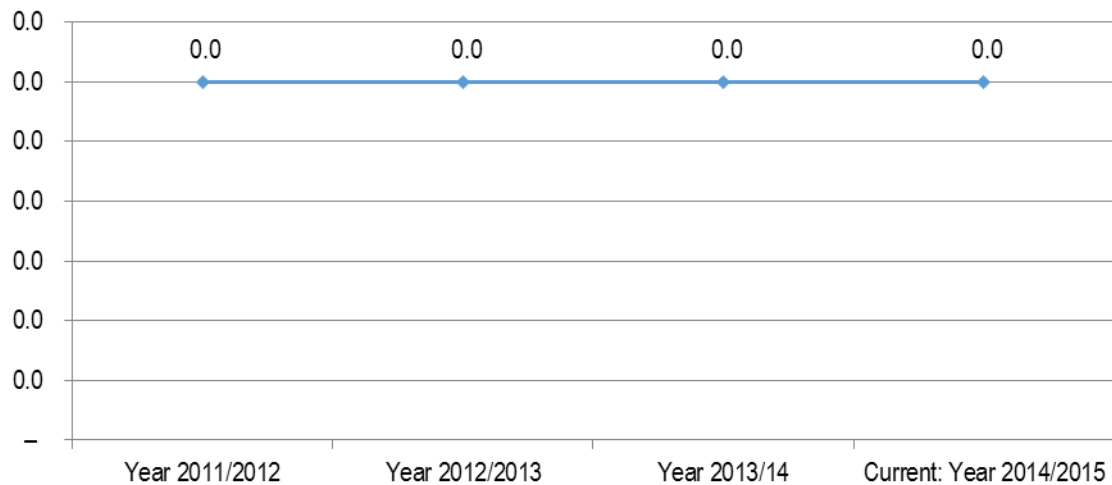
COMMENT ON REPAIR AND MAINTENANCE EXPENDITURE:

This under expenditure is due to financial constraints of the Municipality to be able to do repairs and maintenance for infrastructure.

T 5.3.4.1

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

Liquidity Ratio

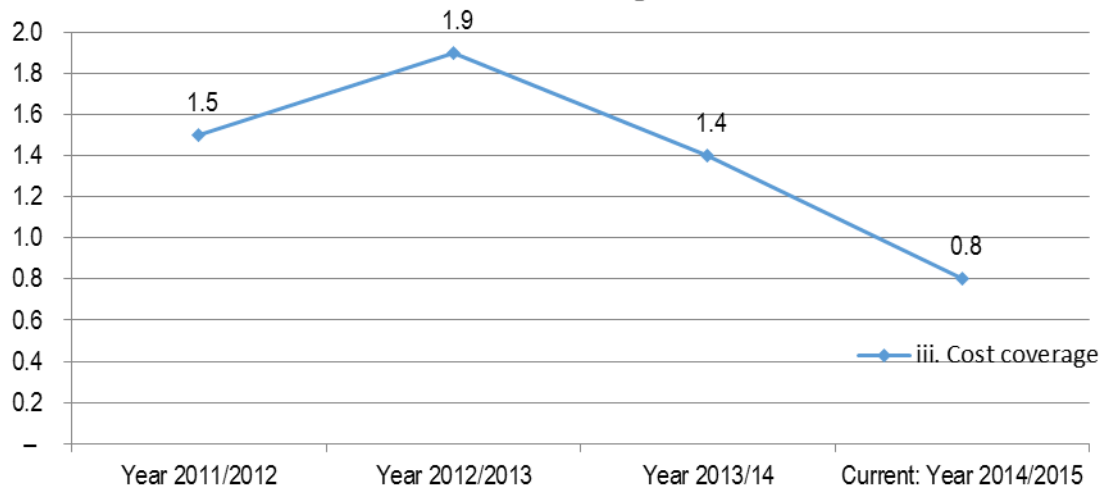


Liquidity Ratio – Measures the municipality's ability to pay its bills and is calculated by dividing the monetary assets (due within one year) by the municipality's current liabilities. A higher ratio is better.

Data used from MBRR SA8

T 5.4.1

Cost Coverage

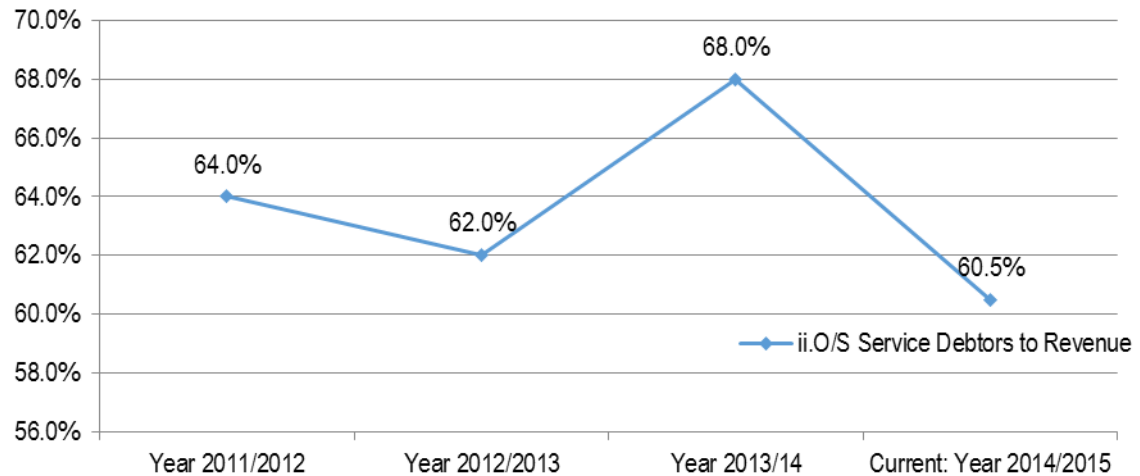


Cost Coverage– It explains how many months expenditure can be covered by the cash and other liquid assets available to the Municipality excluding utilisation of grants and is calculated

Data used from MBRR SA8

T 5.4.2

Total Outstanding Service Debtors

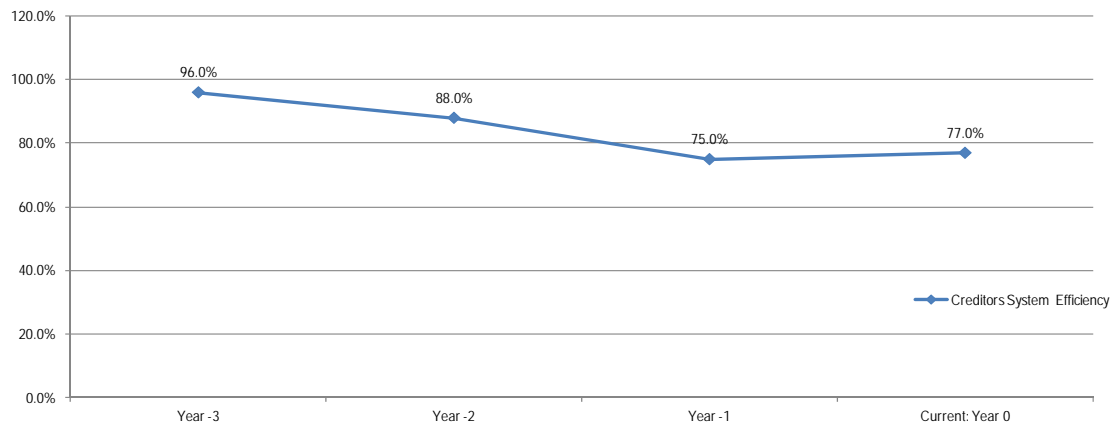


Total Outstanding Service Debtors – Measures how much money is still owed by the community for water, electricity, waste removal and sanitation compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors by the total annual revenue. A lower score is better.

T 5.4.3

T 5.4.4

Creditors System Efficiency

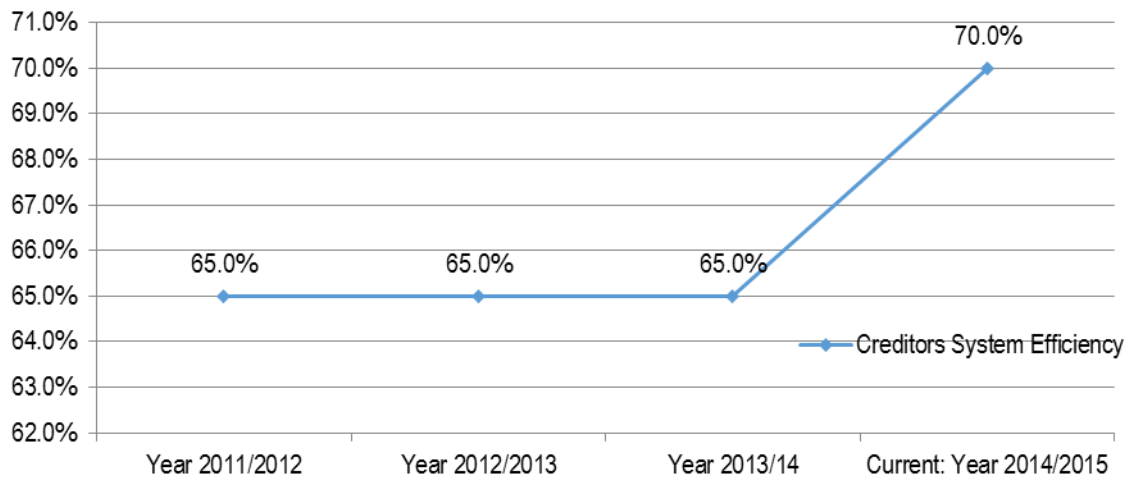


Creditor System Efficiency – The proportion of creditors paid within terms (i.e. 30 days). This ratio is calculated by outstanding trade creditors divided by credit purchases

Data used from MBRR SA8

T 5.4.5

Creditors System Efficiency

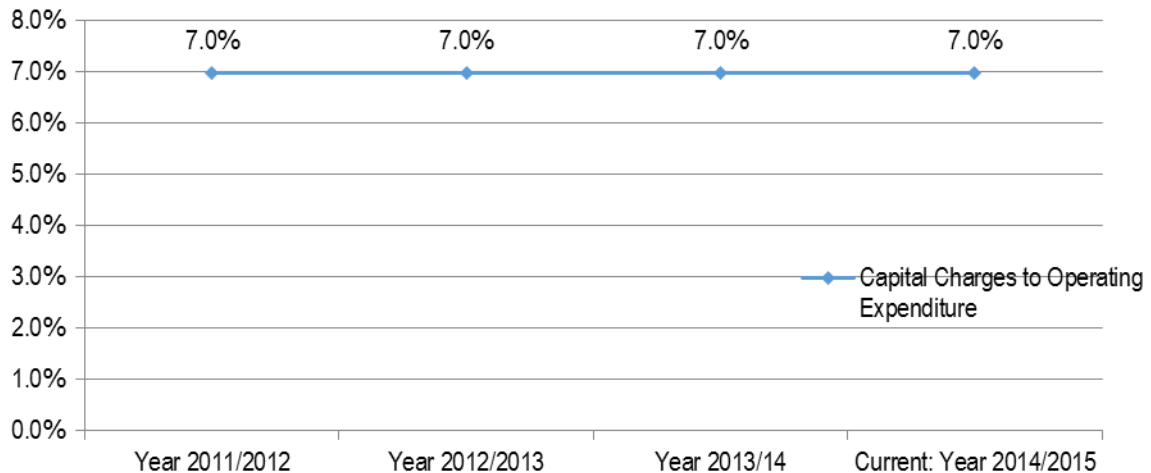


Creditor System Efficiency – The proportion of creditors paid within terms (i.e. 30 days). This ratio is calculated by outstanding trade creditors divided by credit purchases

Data used from MBRR SA8

T 5.4.6

Capital Charges to Operating Expenditure

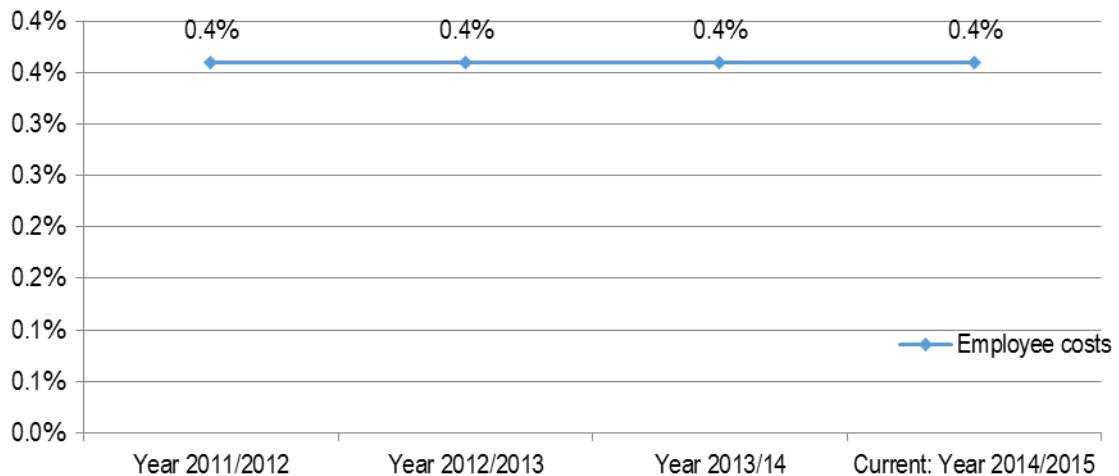


Capital Charges to Operating Expenditure ratio is calculated by dividing the sum of capital interest and principle paid by the total operating expenditure.

Data used from MBRR SA8

T 5.4.7

Employee Costs



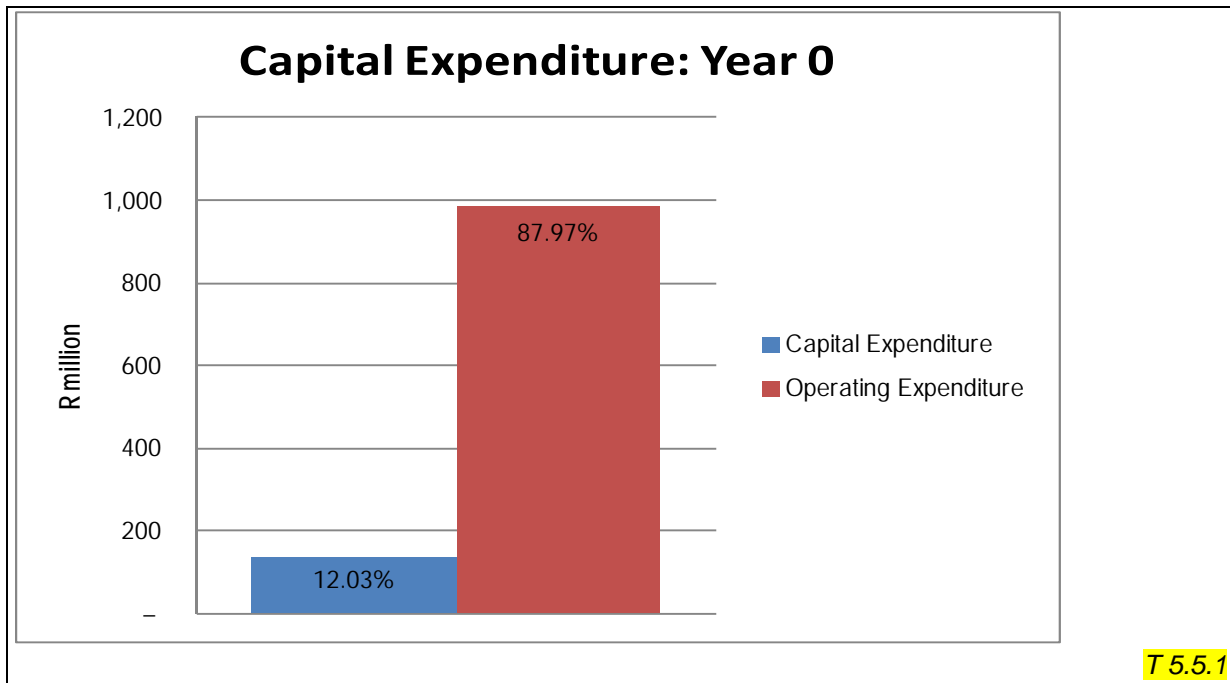
Employee cost – Measures what portion of the revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between total revenue and capital revenue.

Data used from MBRR SA8

T 5.4.8

COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

5.5 CAPITAL EXPENDITURE



5.6 SOURCES OF FINANCE

Capital Expenditure - Funding Sources: Year 2013/2014 to Year 2014/2015							
R' 000							
Details		Year 2013/14	Year 2014/15				
		Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance							
	External loans					0	0
	Public contributions and donations					0	0
	Grants and subsidies	51271	32730	31730	28856	-3.06%	-11.84%
	Other					0	0
Total		51271	32730	31730	28856	#DIV/0!	#DIV/0!
Percentage of finance							
	External loans	0.0%	0.0%	0.0%	0.0%	0	0
	Public contributions and donations	0.0%	0.0%	0.0%	0.0%	0	0
	Grants and subsidies	100.0%	100.0%	100.0%	100.0%	0	0

	Other	0.0%	0.0%	0.0%	0.0%	0	0
Capital expenditure							
	Water and sanitation	31158	10364	10364	5555	0.00%	-46.40%
	Electricity	1050			1800	0	0
	Housing					0	0
	Roads and storm water	11231	1721	1721		0.00%	-100.00%
	Other	7832	20645	19645	21501	-4.84%	4.15%
Total		51271	32730	31730	28856	0	0
<i>Percentage of expenditure</i>							
	Water and sanitation	60.8%	31.7%	32.7%	19.3%	0	0
	Electricity	2.0%	0.0%	0.0%	6.2%	0	0
	Housing	0.0%	0.0%	0.0%	0.0%	0	0
	Roads and storm water	21.9%	5.3%	5.4%	0.0%	0	0
	Other	15.3%	63.1%	61.9%	74.5%	0	0
T5.6.1							

COMMENT ON SOURCES OF FUNDING:

The Municipality is depending on grants to finance capital expenditure as the Municipality is experiencing a low cash flow.

T5.6.1.1

5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

Capital Expenditure of 5 largest projects*

R' 000

Name of Project	Current: Year 14/15			Variance: Current Year 14/15	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment variance (%)
A - Name of Project	R13 335 111.34	00	R9 965 137.17	75%	15%
B - Name of Project	R13 869 535.00	00	R13 345 125.37	96%	4%
<i>* Projects with the highest capital expenditure in Year 14/15</i>					
Name of Project - A	Jagersfontein Waste Water Treatment Works				
Objective of Project	Improve Water Supply and Water Quality				
Delays	Funding allocation, the engineer submitting detail drawings late.				
Future Challenges	The Water Source levels are going low during winter in dry seasons which is sometimes affecting the water supply.				
Anticipated citizen benefits	Jagersfontein Community both Town and Township				

Name of Project - B	Construction of 2km Paved Access Road and Storm Water in Philipopolis
Objective of Project	Improve access to the Philipopolis township
Delays	Funding allocation, Completion of the project
Future Challenges	The storm water is not enough but due to limited funds. The backlog of roads is high.
Anticipated citizen benefits	The community of Philipopolis
<i>T 5.7.1</i>	

The municipality will like to acknowledge that there are projects that are behind schedule, but measure are put into place to address them. There is a serious challenge of low revenue at the municipality, but a revenue enhancement strategy is put into place and also there is revenue enhancement committee that is functional.

T 5.7.1.1

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGS

The total population is 49 171 which is organized as 13 404 households. The municipality experience problems with sewer blockages, spillages, water pipe leakages, bursts and low water pressure.

The number of population and households has increased as the existing network was constructed far back 1994, thus affecting the efficiency of the network. It is imperative that the current network be upgraded to accommodate the current population and future developments.

The causes of sewer blockages, spillages, water pipe leakages and burst are as follows:

1. Ageing and decaying infrastructure which is beyond its expected life span.
2. The small capacity of the network which can no longer withstand the current population growth
3. The capacity of the sewerage pumps can no longer withstand the current population growth.
4. There is also a total number of **1 416** formalized sites without basic infrastructure. Therefore the report will reflect on implementation readiness per town with costs estimations.
5. Regular blockages are beyond municipal maintenance capacity.

Health hazard posed by the sewer spillages.

Capacitating the current infrastructure to service current population and future demands. Provision of water and sanitation reticulation to formalized sites is of great need.

T 5.8.1

Service Backlogs as at 30 June Year 14/15				
	*Service level above minimum standard		**Service level below minimum standard	
	No. HHs	% HHs	No. HHs	% HHs
Water	14 441	99.6 %	70	0.4 %
Sanitation	14 409	99.3 %	108	0.7 %
Electricity	13 621	93.5 %	890	6.5 %
Waste management	14 511	100 %	0	0 %
Housing	8364	73.5 %	6147	26.5 %
<i>T 5.8.2</i>				

Municipal Infrastructure Grant (MIG)* Expenditure Year 14/15 on Service backlogs						
R' 00/0						
Details	Budget	Adjustment s Budget	Actual	Variance		Major condition s applied by donor (continue below if necessary)
				Budget	Adjust- ments Budget	
Infrastructure - Road transport				%	%	
<i>Roads, Pavements & Bridges & Storm water</i>	1 124 932.53	0.00	1 124 932.53	0%	0%	
Infrastructure - Electricity				%	%	
<i>Generation</i>	R0.00	R0.00	R0.00	0%	0%	
<i>Transmission & Reticulation</i>	R0.00	R0.00	R0.00	0%	0%	
<i>Street Lighting</i>	R0.00	R0.00	R0.00	0%	0%	
Infrastructure - Water				%	%	
<i>Dams & Reservoirs</i>	R0.00	R0.00	R0.00	0%	0%	
<i>Water purification</i>	R0.00	R0.00	R0.00	0%	0%	
<i>Reticulation</i>	R0.00	R0.00	R0.00	0%	0%	
Infrastructure - Sanitation				%	%	
<i>Reticulation</i>	R0.00	R0.00	R0.00	0%	0%	
<i>Sewerage purification</i>	1 446 598.49	R0.00	1 446 598.49	0%	0%	
Infrastructure - Other				%	%	
<i>Waste Management</i>	9 636 377.75	R0.00	9 636 377.75	0%	0%	
<i>Transportation</i>	R0.00	R0.00	R0.00	0%	0%	
<i>Gas</i>	R0.00	R0.00	R0.00	0%	0%	
Other Specify:				%	%	
<i>Sports and recreation</i>	6 805 020.35	R0.00	6 805 020.35	0%	0%	
<i>PMU Operations</i>	1 004 000.00	R0.00	1 004 000.00	0%	0%	
				%	%	
Total	20 016 929.12	R0.00	20 016 929.12	0%	0%	
						T 5.8.3

COMMENT ON BACKLOGS:

MIG is addressing the previously disadvantaged communities in terms poor roads, water and sanitation. This grant is focusing on pre 2003 backlogs, in the disadvantaged communities. In 2013/2014 financial year most of the funding was allocated to upgrading of Landfill sites and Sports and recreation.

T 5.8.4

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENT

5.9 CASH FLOW

Cash Flow Outcomes			
R'000			
Description	Current: Year 0		
	Original Budget	Adjusted Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts			
Ratepayers and other	131 701	131 701	123 970
Government - operating	86 261	86 261	116 072
Government - capital			
Interest			
Dividends			
Payments			
Suppliers and employees	(197 611)	(189 144)	(123 702)
Finance charges	(12 311)	(12 311)	(12 311)
Transfers and Grants	(86 261)	(86 261)	(116 072)
NET CASH FROM/(USED) OPERATING ACTIVITIES	(78 221)	(69 754)	(12 043)
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Proceeds on disposal of PPE			
Decrease (Increase) in non-current debtors			
Decrease (increase) other non-current receivables			
Decrease (increase) in non-current investments			
Payments			
Capital assets			
NET CASH FROM/(USED) INVESTING ACTIVITIES	-	-	-
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts			
Short term loans			
Borrowing long term/refinancing	(232)	(232)	(232)
Increase (decrease) in consumer deposits			
Payments			
Repayment of borrowing			
NET CASH FROM/(USED) FINANCING ACTIVITIES	(232)	(232)	(232)
NET INCREASE/ (DECREASE) IN CASH HELD	(78 453)	(69 986)	(12 275)
Cash/cash equivalents at the year begin:			-
Cash/cash equivalents at the year end:	(78 453)	(69 986)	(12 275)
Source: MBRR A7			
T 5.9.1			

COMMENT ON CASH FLOW OUTCOMES

The only reasons for the deficit on the Cash flow outcomes is due to negative cash flow that is caused by low payment rate as a result of the high unemployment rate in the Kopanong areas.

5.9.1.1

5.10 BORROWING AND INVESTMENTS

BORROWING AND INVESTMENTS

Investment is only short term until the funds is needed to pay for capital or operating expenditure. There is an amount of that is part of our AFS that Centlec is responsible

T 5.10.1

COMMENT ON BORROWING AND INVESTMENTS

Investment is only short term until the funds is needed to pay for capital or operating expenditure.
There is an amount of that is part of our AFS that Centlec is responsible

T 5.10.5

5.11 PUBLIC PRIVATE PARTNERSHIPS

PUBLIC PRIVATE PARTNERSHIPS

The municipality does not have Public Private Partnership

T 5.11.1

COMPONENT D: OTHER FINANCIAL MATTERS

5.12 SUPPLY CHAIN MANAGEMENT

SUPPLY CHAIN MANAGEMENT

The supply chain Management policy is reviewed on an annual basis and was approved by Council.
There is no Councillor who is a member of any bid committee handling SCM processes.
SCM Manager; Accountant; and Clerk have attained minimum competency level (MFMP and CPMD).
The SCM Officer is still undergoing the MFMP course.
There is a major improvement into the SCM processes of the Municipality.
The Auditor General raised issued around irregular expenditure but this was due to the fact that the Bid Adjudication committee was not fully constituted with 4 Directors. This matters was addressed with the appointment of a Director for Community Services.

T 5.12.1

5.13 GRAP COMPLIANCE

GRAP COMPLIANCE

GRAP is the acronym for **G**enerally **R**ecognized **A**ccounting **P**ractice and it provides the rules by which municipalities are required to maintain their financial accounts. Successful GRAP compliance will ensure that municipal accounts are comparable and more informative for the municipality. It will also ensure that the municipality is more accountable to its citizens and other stakeholders. Information on GRAP compliance is needed to enable National Treasury to assess the pace of progress and consider the implications.

T 5.13.1

Auditor-General Report on Financial Performance: Year 2013/2014

Audit Report Status*: QUALIFIED	
Non-Compliance Issues	Remedial Action Taken
<p>Revenue from exchange transactions</p> <p>I was unable to obtain sufficient appropriate audit evidence that management had properly charged and accounted for water and electricity service charges for the current and previous years, due to the status of the accounting records. I was unable to confirm revenue for water and electricity service charges by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to water and electricity service charges stated at R 84 297 599 (2013 R 52 074 766)</p>	<ul style="list-style-type: none"> • A financial system to take water readings has been obtained where readings are now being taken electronically and uploaded unto the system. A measures were taken obtain all data or number of all water meters per town. Every water meter has been checked for readings or whether interim has been charged where readings could not be obtained. • Flat rate is charged will be charged at places where there are no water meters or there are broken meters. • Centlec has been consulted to address the problem to the instances where electricity readings where not taken to correct matter.
<p>Other Income</p> <p>The Municipality did not properly account for the income of electricity sales surplus of R 4 000 000,00 received from the electricity service provider, included in sundry income in the statements of financial performance. Consequently, revenue from exchange transactions was understated and other income was overstated.</p>	<p>This matter was followed up and corrected during the Audit in the Annual Financial Statement.</p>
<p>Trade Receivables from Exchange Transactions</p> <p>I was unable to obtain sufficient appropriate audit evidence that management had properly charged and accounted for trade receivables from exchange transactions because of the status of the accounting records. I was unable to confirm trade receivables from exchange transactions by alternative means. Consequently, I was unable to determine whether any</p>	<ul style="list-style-type: none"> • The Municipality has obtained a financial system to can take the water readings electronically to ensure that correct billing of water for debtors is happening. Where there are no water meters or broken meters interim or flat rate will be charged.

<p>adjustment was necessary to trade receivables from exchange transactions stated R 16 882 345 (2013: R 15 616 318) in the financial statements.</p> <p>The Municipality did not have adequate systems in place to disclose the ageing of the electricity receivables of R 6 621 072 (2013: R 10 595 272) as disclosed in the note 4.1(b) to the financial statements. I could not confirm the disclosure by alternative means. Consequently, I was unable to determine whether any further adjustment to ageing of the electricity trade receivables was necessary.</p>	<ul style="list-style-type: none"> The ageing of debtors is performed for the write off and also the people who are in arrears the internal legal processes will be done.
<p>Other receivables from exchange transactions</p> <p>I was unable to obtain sufficient appropriate audit evidence that management had properly charged and accounted for other receivables from exchange transactions because of the status of the accounting records. I was unable to confirm trade receivables from exchange transactions by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to other trade receivables from exchange transactions stated R 9 813 872 in the financial statements.</p>	<p>The Municipality has obtained a financial system to can take the water readings electronically to ensure that correct billing of water for debtors is happening. Where there are no water meters or broken meters interim or flat rate will be charged.</p>
<p>Pay as you earn and unemployment insurance fund</p> <p>I was unable to obtain sufficient appropriate audit evidence that management had properly charged and accounted for disclosed the current year pay as you earn (PAYE) and unemployment insurance fund (UIF) payroll deductions. I could not confirm</p>	<p>The recalculations will be performed and resubmission will be made to SARS.</p>

<p>the disclosure by alternative means. Consequently, I was unable to determine whether any adjustment was necessary to PAYE and UIF stated at R 8 394 362 in note 39 to the financial statements.</p>	
<p>Other expenses</p> <p>I was unable to obtain sufficient appropriate audit evidence for other expenses of R 2 746 877 included in operating expenses in the statements of financial performance. I was unable to confirm other expenses by alternative means. Consequently, I was unable to determine whether any adjustment to other expenses stated at R 17 469 803 in the financial statements was necessary.</p>	<p>The supporting documentation will be obtained and submitted to the Auditor General for audit purpose. Payments Vouchers will be prepared and filed in a strong-room. Invoices will be obtained and verified for validity.</p>
<p>Cash flow statement</p> <p>I was unable to obtain sufficient appropriate audit evidence regarding the cash flow statement and related notes for the current and previous years, due to the material effect of misstatements and limitations placed on my audit of various components of the financial statements. I was unable to confirm the cash flow statement by alternative means. Consequently, I was unable to determine whether adjustments were necessary to the amounts disclosed in the cash flow statement.</p>	<p>Correct and accurate financial statements will be prepared. Management will review the AFS before submitted to the Auditor General to ensure that all the balances and amounts disclosed will present the correctness and accuracy of the information.</p>
<p>Aggregation of immaterial uncorrected misstatements</p> <p>The financial statements were materially misstated due to the cumulative effect of numerous individually immaterial uncorrected misstatements in the following items making up the statement of financial position and the statement of financial</p>	<p>Correct and accurate financial statements will be prepared. Management will review the AFS before submitted to the Auditor General to ensure that all the balances and amounts disclosed will present the correctness and accuracy of the information.</p>

<p>performance.</p> <ul style="list-style-type: none"> Current portion of unspent conditional grants and receipts reflected as R 7 248 340 was overstated by R 832 436 	
EMPHASIS OF MATTERS	
<p>Restatement of corresponding figures</p> <p>As disclosed in note 19 to the financial statements, the corresponding figures for 30 June 2013 were restated as a result of errors discovered during 2014 in the financial statements of the Kopanong Local Municipality at, and for the year, 30 June 2013</p>	<p>The financial statements will correctly and accurately prepared to present in all respect the financial position of the Municipality. The corresponding figures will also be correctly disclosed.</p>
<p>Material impairments</p> <p>As disclosed in note 4.1(a) to the financial statements, a provision for impairment of debtors amounting to R 45 222 874 (2013: R 74 189 001) was made with regard to consumer debts amounting to R 62 105 219 (2013: R 89 805 319)</p> <p>As disclosed in note 42.2(a) to the financial statements, a provision for impairment of debtors amounting to R 8 738 639 (2013: R 12 033 262) was made with regard to property rates debts amounting to R 11 789 058 (2013: R 15 062 196)</p>	<p>The correct and accurate calculations of provision for debtors impairment will be performed.</p>
<p>Material losses</p> <p>As disclosed in note 39.7(a) and 39.7(b) to the financial statements, distribution losses of water stated at 64,38% (2013: 55,82%) and electricity stated at R 4 897 291 were incurred as a result of old network infrastructure, unmetered areas and the water service</p>	<p>The water meters will be bought and installed at areas whether they are not available. Business plans we also be drafted and submitted to the department of Water Affairs for MWIG assistance. For electricity losses Centlec will address this matter.</p>

provider not being billed for electricity usage.	
<p>Going Concern</p> <p>Note 34 to the financial statements indicates that the Municipality incurred a net deficit for the year of R 55 470 711 (2013: R 52 884 858) These conditions, along with other matters as set forth in note 34, indicate the existence of a material uncertainty that may cast significant doubt on the Municipality's ability to operate as going concern.</p>	The going concern assessment will be performed by the Municipality.
<p>Irregular expenditure</p> <p>As disclosed in note 38 to the financial statements, the municipality incurred irregular expenditure of R 37 782 366 (2013: R 25 531 266) to bring the outstanding balance to R 201 084 239 (2013: R 163 301 873)</p>	Section 32 committee was appointed by the Council and investigations were performed through the assistance of the Provincial Treasury and the report as such was tabled to the Council.
<p>Unauthorized expenditure</p> <p>As disclosed in note 36 to the financial statements, the municipality incurred unauthorised expenditure of R 41 427 947 (2013: R 54 749 129) during the year under review due to overspending of the municipal budget</p> <p>Fruitless and Wasteful expenditure</p> <p>As disclosed in note 37 to the financial statements, the municipality incurred fruitless and wasteful expenditure of R 12 221 241 (2013: R 4 780 593) during the year under review. This was mainly due to interest charged on late payments made by the municipality.</p>	<p>Section 32 committee was appointed by the Council and investigations will be performed through the assistance of the Provincial Treasury and the report as such will be tabled to the Council.</p> <p>Section 32 committee was appointed by the Council and investigations will be performed through the assistance of the Provincial Treasury and the report as such will be tabled to the Council.</p>
Material underspending of	

<p>conditional grants</p> <p>As disclosed in note 14 to the financial statements, the municipality materially underspent conditional grants to the amount of R 7 248 340 (2013: R 3 104 381) due to inadequate planning processes and a critical vacancy at the community services department.</p>	<p>This matter has been corrected as the Director has been now appointed.</p>
<p>Unaudited disclosures notes</p> <p>In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA. This disclosures requirements did not form part of the financial statements and , accordingly, I do not express and opinion thereon.</p>	<p>The particulars of non-compliance will be disclosed in the financial statements in terms of the MFMA.</p>
<p>Unaudited supplementary schedules</p> <p>The supplementary information set out on pages XX to XX does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, I do not express an opinion thereon.</p>	<p>The supplementary information will also be made available for audit purposes.</p>
<p>The financial statements submitted for auditing were not prepared, in all material respect, in accordance with the requirements of section 122 of the MFMA. Material misstatements of non-current assets, current assets, current liabilities, revenue, expenditure and disclosure items identified by the auditors in the submitted financial statements were subsequently corrected but the supporting records that could not be provided resulted in the financial statements receiving a qualified audit opinion.</p>	<p>Measures were put in place to ensure that the financial statements are prepared in terms of GRAP standards and all supporting documentation is adequately kept in the Audit File</p>
<ul style="list-style-type: none"> • Quotations were accepted from prospective service providers who were not registered on the list of accredited prospective providers 	<ul style="list-style-type: none"> • Supplier database updated monthly and only service providers on an approved database are used, or a supplier must meet a listing criteria.

<p>and did not meet the listing requirements prescribed by the SCM policy, in contravention of SCM regulations 16 (b) and 17(b)</p> <ul style="list-style-type: none"> • Goods and services of a transaction value above R200 000 were procured without inviting competitive bids, as required by SCM regulation 19(a) • Construction projects were not always registered with the CIDB, as required by section 22 of the CIDB Act and regulation 18 • Sufficient appropriate audit evidence could not be obtained that all extensions or modifications to contracts were approved by a properly delegated official, as required by SCM regulation 5. • The performance of contractors or providers was not monitored on a monthly basis, as required section 116(2)(b) of the MFMA • Awards were made to providers who were in the service of the state institutions, in contravention of section 112(j) of the MFMA and SCM regulation 44. Similar awards were identified in the previous year and no effective steps were taken to prevent or combat the abuse of the SCM processes in accordance with SCM regulation 38(1) • Contracts and quotations were awarded to providers whose tax matters had not been declared by the SARS to be in order, as required by regulation 43. 	<ul style="list-style-type: none"> • Tender processes were done for transactions above R200 000. Bid Committees were advertised Bid advertisements were done according to policy • Construction projects are registered with CIDB • Any contract extensions and modifications must be approved by MM. • Performance of contractors was monitored on a monthly basis and reported on a quarterly basis. • Strict measures were put in place to ensure that persons in the service of the state are restricted from doing business with the state. • Strict measures were put in place to ensure that no award is made to a person whose tax matters were not in order.
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Money owed by the municipality was not always paid within 30 days, as required by section 65(2)e of the MFMA	<p>The Municipality has made payment plans and payment arrangement letters were signed with creditors.</p> <p>Due to the cash flow situation of the municipality it is not always possible to pay within 30 days of invoice</p>
An adequate management, accounting and information system was not in place, which recognizes expenditure when it was incurred and accounted for creditors, as required by section 65(2)(b) of the MFMA	Creditors reconciliation is performed manually
Reasonable steps were not taken to prevent unauthorized, irregular as well as fruitless and wasteful expenditure, as required by section 62(1)(d) of the MFMA.	Implementation of internal controls to prevent unauthorised, irregular and wasteful expenditure was strengthened.
Unauthorised, irregular as well as fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person was liable for the expenditure, as required by section 32(a)(ii) of the MFMA.	A section 32 committee has investigated irregular expenditure and made recommendations to council.
The 2008-09 investigation by the Special Investigation Unit into the appointment of consultants, the unlawful appointment and dismissals of officials and the awarding of contracts was still in progress at the time of this report. This investigation has been in progress for the last five years and no progress report has been issued to the council as yet.	The SIU report is still to be submitted to Council.
<p><i>Note: *The report status is supplied by the Auditor General and ranges from unqualified (at best); to unqualified with other matters specified; qualified; adverse; and disclaimed (at worse)</i></p>	

Auditor-General Report on Service Delivery Performance: Year 2013/2014

Audit Report Status: QUALIFIED	
Non-Compliance Issues	Remedial Action Taken
The integrated development plan (IDP) was not reviewed based on the assessment of its performance measurements and changing circumstances, as required by section 34 of the MSA and MPPM regulations 3 and 11.	The IDP review of 2015/2016 taken into account all the requirement of section 34 of MSA and MPPM regulations 3 and 11.
The audit committee was not constituted in the manner required by Section 166(4)(a) of the MFMA. One member of the audit committee resigned during the year and another member's contract was not renewed. This resulted in the audit committee not having the required minimum of three numbers. The latest audit committee member position became vacant in March 2014	The municipality appointed a new audit committee member effective from the 01 st November 2014; therefore the audit committee composition is fully compliant.
The audit committee did not review the Annual Financial Statements to provide the council with an authoritative and credible view of the position of the municipality, its efficiency and effectiveness and its overall level of compliance with legislation, as required by section 166(2)(b) of the MFMA	The audit committee reviewed the 2014/2015 AFS
The audit committee did not review all the quarterly reports on performance measurements, as required by municipal planning and performance management regulation 14(4)(a)(i)	Audit committee reviewed all quarterly reports on performance measurements.
The audit committee did not advise the council on matters relating to internal controls, risk management and effective governance, as required by section 166(2)(a) of the MFMA	This was as a result of the non-compliant audit committee, however the new audit committee member was appointed and therefore the reporting was performed accordingly.
The audit committee did not advise council on matters relating to compliance with legislation, as required by section 166(2) (v11) of the MFMA.	This was as a result of the non-compliant audit committee, however the new audit committee member was appointed and therefore the reporting was performed accordingly.

The municipality did not develop and adopt appropriate systems and procedures to monitor measures and evaluate performance of staff, in contravention of section 67(d) of the MSA.	The Municipality has started with the implementation of EPAS.
The leadership was not actively involved in the promotion of daily controls in the organisation. The leadership did not ensure compliance with policies, laws and regulations applicable to the municipality. It also did not ensure that employees are held accountable and that consequence follows in those instance when policies and procedures were transgressed. The lack of adequately skilled employees in critical positions led to significant delays in obtaining information and the material misstatements in the financial statements.	Leadership issues as raised by AG were followed up and corrected during 2014/2015.
<p>Management did not ensure that officials perform their daily, weekly and monthly reconciliations, and update underlying records and registers. This lack of the daily disciplines resulted in material misstatements identified during the auditing process.</p> <p>The accounting officer did not ensure that physical assets and inventory checks were performed at least quarterly and were properly documented. The chief financial officer did not ensure that transactions had occurred and were correctly allocated, which led to material amendments to the financial statements.</p>	<ul style="list-style-type: none"> Investigate root-causes for weak internal control. Monthly controls matrix is done and monitoring must is done and reported to CFO. <p>Movable Assets verification was performed on a monthly basis by Assets officials and year end verifications were assisted by Du Charme consultants</p>
<p>The accounting officer did not ensure that senior managers implemented the internal and external audit recommendations in a timeous manner.</p> <p>The audit committee was no properly constituted and was therefore not available to advise and assist management with the review of the financial statements and the annual performance and annual reports.</p>	<p>Recommendations of internal audit & audit committee were discussed and addressed.</p> <p>A new audit committee member was appointed and therefore the committee is properly constituted.</p>
T 6.1.2	

COMPONENT B: AUDITOR-GENERAL OPINION YEAR 2014/2015

6.2 AUDITOR GENERAL REPORT YEAR 2014-2015

Auditor General Report 14/15 is attached.

COMMENTS ON MFMA SECTION 71 RESPONSIBILITIES:

Section 71 of the MFMA requires municipalities to return a series of financial performance data to the National Treasury at specified intervals throughout the year. The Chief Financial Officer states that these data sets have been submitted according to the reporting requirements.

Signed (Chief Financial Officer)..... Dated

T 6.2.5

GLOSSARY

GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give “full and regular” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “what we do”.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.

GLOSSARY

Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	<ul style="list-style-type: none"> • Service delivery & infrastructure • Economic development • Municipal transformation and institutional development • Financial viability and management • Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and

GLOSSARY

	express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines a "vote" as:</p> <p><i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned</i></p>

APPENDICES

APPENDICES

APPENDIX A

Councillors, Committees Allocated and Council Attendance						
Council Members	Full Time / Part Time	Committees Allocated	*Ward and/ or Party Represented	Percentage Council Meetings Attendance	Percentage Apologies for non-attendance	
				%	%	
Councillor X.T Matwa	FT	Finance Working Group	ANC / Ward 2	100%	N/A	
Councillor J. Smit	PT	Finance Working Group	DA/ Ward 7	100%	N/A	
Councillor Phepheng	PT	Community Development WG	ANC/ Ward 7	100%	N/A	
Councillor Rigala	PT	Community Development WG	COPE/ Ward 5	100%	N/A	
Councillor M.E Masana	FT	IGR WG	ANC/ Ward1	100%	N/A	
Councillor L.Dlomo	PT	IGR WG	ANC /Ward 8	100%	N/A	
Councillor T.Phafudi	PT	Municipal Infrastructure WG	ANC/ Ward 3	100%	N/A	
Councillor N Kobe	PT	Municipal Infrastructure WG	ANC /Ward 2	100%	N/A	
Councillor J Stuurman	PT	Municipal Institutional Dev WG	ANC /Ward 4	100%	N/A	
Councillor P Basholo	PT	Municipal Institutional Dev WG	ANC /Ward 6	100%	N/A	
Councillor T Koyana	PT	Economic Dev WG	ANC/Ward 1	100%	N/A	
Councillor A Sola	PT	Economic Dev WG	ANC/Ward 5	100%	N/A	

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All Councillors allocated to working group attend meetings as scheduled, each working group has a full time member and alternate in the event the member is not available for any reason the alternate member attend. The allocations is as per SALGA structured working group.

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APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	Purpose of Committee
Finance and LED (Section 80)	Deals with Budget and Local Economic Development Issues
Institutional Transformation(Section 80)	Deals with Human Resources and Institutional Development
Rural Development(Section 80)	Deals with Arts, Sports, Recreational and Social Development Issues

T B

APPENDIX C –THIRD TIER ADMINISTRATIVE STRUCTURE

Third tier structure	
Directorate	Director/Manager
Municipal Manager's department	Municipal Manager: Me. Lebo Yvonne Moletsane
Corporate services	Director: Me. Kedisaletse Cecilia Pitso
Technical services	Director :Mr Sibongile Hololoshe
Finance department	Chief Financial Officer: Mr Phakiso Jan Mekhoe
Community Services	Director: Mr James Sidwell

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APPENDIX D – FUNCTIONS OF MUNICIPALITY

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
Constitution Schedule 4, Part B functions:		
Air pollution		Yes
Building regulations		Yes
Child care facilities	No	
Electricity and gas reticulation	No	
Firefighting services	No	
Local tourism		Yes
Municipal airports	No	
Municipal planning		Yes
Municipal health services	No	
Municipal public transport		Yes
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	No	
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No	
Storm Water management systems in built-up areas		Yes
Trading regulations		Yes
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems		Yes
Beaches and amusement facilities	No	
Billboards and the display of advertisements in public places		Yes
Cemeteries, funeral parlours and crematoria		Yes
Cleansing		
Control of public nuisances	No	
Control of undertakings that sell liquor to the public	No	
Facilities for the accommodation, care and burial of animals		Yes
Fencing and fences		Yes
Licensing of dogs		Yes
Licensing and control of undertakings that sell food to the public		Yes
Local amenities		Yes
Local sport facilities		Yes
Markets	No	
Municipal abattoirs	No	
Municipal parks and recreation		Yes
Municipal roads		Yes

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Noise pollution		Yes
Pounds		Yes
Public places		Yes
Refuse removal, refuse dumps and solid waste disposal		Yes
Street trading		Yes
Street lighting		Yes
Traffic and parking	No	
T D		

APPENDIX E – WARD REPORTING

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and elected Ward committee members	Committee established (Yes / No)	Number of monthly Committee meetings held during the year	Number of monthly reports submitted to Speakers Office on time	Number of quarterly public ward meetings held during year
Reddersburg Ward 1	Cllr T.Koyana	Yes	1 Monthly	Every Month 1	Per Cllr Schedule
Edenburg Ward 8	Cllr Matseo	Yes	1Monthly	Every Month 1	Per Cllr Schedule
Trompsburg Ward 3	Cllr T.Phafudi	Yes	1Monthly	Every Month 1	Per Cllr Schedule
Springfontein Ward 5	Cllr A.Sola	Yes	1Monthly	Every Month 1	Per Cllr Schedule
Jagersfontein Ward 7	Cllr P.Basholo	Yes	1Monthly	Every Month 1	Per Cllr Schedule
Philipolis & Gariep dam 4	Cllr J. Stuurman	Yes	2Monthly	2 Every Month	Per Cllr Schedule
Fauresmith Ward 8	Cllr D. Phepheng	Yes	1Monthly	Every Month 1	Per Cllr Schedule
Bethulie Ward 2	Cllr Kobe	Yes	1Monthly	Every Month 1	Per Cllr Schedule

APPENDIX F – WARD INFORMATION

ELECTED WARD MEMBERS (STATING NUMBER OF MEETING ATTENDED – MAXIMUM 12 MEETINGS)

Ward 1 Reddersburg

Cllr T.Koyana

- 1.Alinah Chaka
- 2.Lebogang Sekgalo
- 3.Tsamai Moleko
- 4.Platana
- 5.G.Modise

Ward 2 Trompsburg

Cllr T.Phafudi

- 1.Lydia Mongake
- 2.Norah Souls
- 3.M.L Majenge
- 4.S.E.Mkololo
- 5.B.Mokheseng

Ward 3 Bethulie

Cllr M.Spogter

- 1.E.Mjika
- 2.N.D.Shushu
- 3.T.A.Morotlo
- 4.Nthabiseng Morapela
- 5.Thamsanqa Mkhefa
- 6.Mxolisi M.Mani
- 7.M.G Mohale
- 8.Ruth Khapha
- 9.L.J Spogter

Ward 4 Phillipolis

Cllr J.Stuurman

- 1.Selloane Khobotle
- 2.Mampho Pinyane
- 3.Tankiso Rakotsoane
- 4.Bernard Arries
- 5.Olga Toko
- 6.Evo Frrao

Gariep Dam

- 1.Lwyn Kleynhans
- 2.Lucia Makoa

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- 3.Ancois Volmink
- 4.Lungiswa Phibantu

Ward 5 Springfontein

Cllr A Sola

- 1.L.Leeuw
- 2.B.Ntsapo
- 3.S.Mthimkhulu
- 4.S.Baruza
- 5.D.Tikiso
- 6.M.Mahlope
- 7.P.Homa
- 8.N.Mjiba

Ward 6 Jagersfontein

Cllr P.Basholo

- 1.Mrs Sebonyane
- 2.Miss Thelingoane
- 3.Miss Ngubeni
- 4.Miss Phahlane
- 5.Mr.M.Lefu
- 6.Mr Buqa
- 7.Mr Mmutlanyana
- 8.Miss Mokwena
- 9.Mr Phosa

Ward 7 Fauresmit

Cllr D Phepheng Chair

- 1.Lucy Tseletsele
- 2.Maggy Boikanyo
- 3.Stephen Letebele
- 4.David Moeketsi
- 5.A.Diamond

Ward 8 Edenburg

Cllr M.Matseo Chair

- 1.William Booysen
- 2.Thabo Ralenala
- 3.Lonia Mokotso
- 4.Alice Louw
- 5.Makgotso Mahlela

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APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE YEAR 2014/2015

MUNICIPAL AUDIT COMMITTEE RESOLUTIONS		
Date of Committee	Committee recommendations during 2014/15	Recommendations adopted (enter yes) if not adopted (provide explanation)
25-Aug-15	Risk Officer to liaise with the Municipal Manager to check if funds can be made available for the replacement of the server	Yes
	The Audit Committee resolved they be provided with a report indicating on quarterly basis the number of recommendations that were made by an internal audit and percentage of resolutions that were implemented and internal Audit to at least on monthly basis make a follow up on the implementation of such recommendations	Yes
	Risk Agendas be emailed to members as soon as they are ready to allow members sufficient time to prepare for the meeting.	Yes
	The Audit Committee resolved that a schedule of meetings for 2014/15 financial year be drawn up and be presented in the next meeting of the Audit Committee	Yes
	The audit committee resolved that on page 19, paragraph 17 of the SACP Charter, the paragraph be rephrased as the audit committee will also serve as performance committee and be appointed by council for the period of 3 years	Yes
	CAE to include Audit of Governance in this current year internal Audit Plan and submit the amended plan in the next meeting of SAPC meeting for approval	Yes

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	CAE to write a letter in request of a deviation from MFMA to Provincial Treasury indicating that the Municipality is unable to perform Quality Assurance for 2014/15 financial year as mandated by the International Standards for the Professional Practice of Internal Auditing due to Municipality's financial constraints and indicate that provision will be made in the next financial period	No, The Internal Auditor had a discussion with Provincial Treasury and the latter indicated that as the department they are intending to visit all the Municipalities and perform readiness that will assist them to identify their readiness for quality assurance - therefore awaiting the date for the visit from Provincial Treasury
26-Jan-15	Committee resolved that: Numbering of pages on the Annual Report be corrected	Yes
	An additional column be added on Appendix J of the Annual report to include explanations/comments of the causes of the arrears on municipal taxes and services charges and actions to remedy the situation and explanations on material variances on revenue actually collected and budgeted	Yes
	Additional Appendix be added to include the information on long term contracts including levels of liability to the municipality if any	No - Not applicable
	Three year capital plan for addressing infrastructure backlogs in terms of the Municipal Infrastructure framework be included	Yes
	The committee resolved that PMS officer to write in detail that there were no performance bonuses on the annual report	Yes
	The committee resolved that Mr. Vapi to draft a report on the status of the Annual report and present it to the Oversight committee	Yes

APPENDICES

	<p>The Audit Committee resolved that there be an audit committee meeting on the 29th May 2015, and the following be discussed.</p> <p>1. During that meeting the following reports will be discussed:</p> <p>1. The Risk Management Reports</p> <p>2. .The Performance Managements Reports.</p> <p>3. Internal Audit Reports.</p> <p>4. Draft IDP 2015/16</p>	Yes
	<p>The Audit Committee resolved that they be provided with the progress of the Annual Internal Audit Plan during the next Audit Committee meeting in June 2015.</p>	Yes
	<p>The Audit Committee resolved that the CFO make a presentation of the progress made on the Audit Action Plan in the next meeting .There should be a clear indicator of progress made between the following issues</p> <p>1. The number of issues that have not been started</p> <p>2. The number of issues that are still not completed.</p> <p>3. The number of issues that have been completed.</p>	Yes
	<p>The CFO to submit the mid-year interim statements together with the audit file to the Auditor General and Audit Committee for review</p>	Yes
	<p>The Audit Committee resolved that the external service provider who are going to assist with the review of the AFS be appointed before the end of the financial year.</p>	No, The Municipality will not be appointing the service provider for review of the AFS, the preparation of the AFS will be performed entirely in-house
	<p>The Audit Committee resolved that the CFO report on the progress of implementation of internal audit recommendation on issues affecting the reliability of financial information.</p>	Yes
05-Jun-15	<p>The committee resolved that the minutes of the audit committee meeting be circulated within seven days after the meeting has been conducted</p>	Yes

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	The committee resolved that the challenges encountered by the PMS Officer in executing her duties be followed up and identify the root cause of the identified challenges and seek assistance from the Accounting Officer in resolving them	No, The matter will be taken forward to the Municipal Manager
	The Council resolved that IDP Manager to investigate whether if there is any act that prevents the IDP to be amendment after its approval	Yes

APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

The municipality does not have long term contracts or partnerships

APPENDICES

APPENDIX I – MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

PERFORMANCE OF EXTERNAL SERVICE PROVIDERS: 2014-2015

The performance of external service providers was measured and rated as follows:

- 1 : Very Poor
- 2 : Poor
- 3 : Acceptable
- 4 : Very Good
- 5 : Excellent

Directorate	Service provider	Term of contract	Contract value	Description of service / key performance areas	Targets	Performance rating	Performance comment	Corrective measure
Finance	Procons IT	2 Months	R 364 925.40	Supplying and Installation of financial servers	To receive financial servers on time to ensure that	4	Very good and the supplier always respond on	None

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Directorate	Service provider	Term of contract	Contract value	Description of service / key performance areas	Targets	Performance rating	Performance comment	Corrective measure
					municipal =daily operations are not disrupted		time to the request of the municipality	
Finance	Marsh	3 Years	R 338 393.00	Short-Term Insurance	Ensuring municipality assets	4	Very good and the supplier always respond on time to the request of the municipality	None
Finance	Ducharme Consulting	12 Months	R 1 739 916.00	Compilation of GRAP compliant AFS and Asset	To assist municipality with the		Very good and the supplier	None

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Directorate	Service provider	Term of contract	Contract value	Description of service / key performance areas	Targets	Performance rating	Performance comment	Corrective measure
				Register-12/13	valuation of both fixed and movable assets.		always respond on time to the request of the municipality	
Finance	Elster Kent Metering(PTY)LTD	12 Months	R1197.142.50	Supply of water meters	To receive water meters on time for installation		Very good and the supplier always respond on time to the request of the municipality	Municipality must make payment on time to the supplier
Finance	Uniqueco Properties	2 Years	2 220 000.00	Compiling and Maintenance	Compiling and		Very good and the	Municipality must make

Contents

Directorate	Service provider	Term of contract	Contract value	Description of service / key performance areas	Targets	Performance rating	Performance comment	Corrective measure
				of Valuation Roll	Maintenance of Valuation Roll		supplier always respond on time to the request of the municipality	payment on time to the supplier
Finance	Jager Technologies	12 Months	7.28 per meter read	Water Management System	To assist with accuracy billing		Very good and the supplier always respond on time to the request of the municipality	Municipality must make payment on time to the supplier

Contents

Directorate	Service provider	Term of contract	Contract value	Description of service / key performance areas	Targets	Performance rating	Performance comment	Corrective measure
technical	TR Construction	6 months	R5 900 646.84	Upgrading of Waste Water Treatment in Gariep Dam	Service Delivery	4	The project is at 85% completion and awaiting for the approval of budget maintenance	The budget maintenance to be considered by COGTA so that the project scope can be successfully delivered.
technical	SA GCP Construction JV	8 months	R3 694 400.00	Refurbishment of water treatment works in Gariep Dam	Service Delivery	3	Terminated	The contract was terminated due to non-compliance

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Directorate	Service provider	Term of contract	Contract value	Description of service / key performance areas	Targets	Performance rating	Performance comment	Corrective measure
technical	Umbutho/Ikageng JV	24 weeks/6 months	R10 015 658.55	Construction of 4.726 MI/D capacity water treatment works phase 2	Service Delivery	4	Complete, currently busy with mechanical works done by Soaring Summit	None
technical	Soaring Summit developers	4 months	R 3 411 575.97	Construction of 4.726 MI/D capacity water treatment works phase 2 (mechanical	Service Delivery	4	Project is at 50% completion.	None

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				and electrical work)				
technical	Zs Msebenzi	8 months	R11 945 172.94	Philipolis Paved Access Road	Service Delivery	4	Completed	None
technical	Skhokho Civils	6 months	R9 097 292.25	Construction of 1.5MI capacity reinforced concrete Reservoir in Fauresmith	Service Delivery	2	The project is at 90% completion	-regular site meetings - the contractor to be monitored and encouraged to keep the schedule
technical	Urban Projects and Water JV	8 months	R 5 751 784.00	Fauresmith Upgrading of Sport centre	Service Delivery	3	The project is at 95% of completion as the high mast lights and busy	-The contractor to fast track completion of the project by

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							with electrical connection installation.	installing lights.
technical	LKGA	12 months	R1 225 000.00	Routine maintenance for all Kopanong Units	Service Delivery	2	Complete	None
Technical	Blesimo	4 months	R 3 488 659.35	Edenburg Landfill site	Service Delivery	4	The project is at 90% of completion	Installation of fence
Technical	PSR	4 months	R 4 714 888.27	Reddersburg Landfill site	Service Delivery	4	The project is at 80% of completion	Awaiting for budget maintenance approval.
Technical	TE SKOSANA	8 months	R7 335 988.92	Reddersburg Upgrading of Sport Centre	Service Delivery	3	The project is at 55% of completion. the	The municipality and the consultant

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							contractor have started with the structure	need to monitor the contractor as to ensure the schedule is maintained.
Technical	Amkelo	12 months	R1 225 000.00	Routine maintenance for all Kopanong Units	Service Delivery	3	Monthly routine	None
Technical	Centlec	12 months	R 5 406 336.00	Installation of high mast light in all Kopanong Units	Service Delivery	3	The project is at 40% of completion, all concrete foundations are complete	Erection of high masts

APPENDICES

APPENDIX J – DISCLOSURES OF FINANCIAL INTERESTS

Financial disclosures made for the period 1 July 2013 to 30 June 2014		
Position	Name	Description of financial interests* (Nil / or details)
Mayor	Cllr X T Matwa	Welkom Yizani Investments Ltd – 20 ordinary shares. 15% stake in media 24%
Member of Exco	Cllr X T Matwa	Welkom Yizani Investments Ltd – 20 ordinary shares 15% stake in media 24%
	Cllr Dlomo	Bokamoso catering, construction and cleaning CC.
Speaker	Cllr M E Masana	Three queens CC
Councillor	Cllr J Stuurman	Phumelela Guest-house
	Cllr K E Dlomo	Bokamoso Catering
	Cllr H Shebe	No interests to disclose
	Cllr P Basholo	Lightblitz projects and services
	Cllr B Smit	No interest to disclose
	Cllr T Koyana	Thembaletu tavern Trading/ Thusanang Bottle Store Incledol Kiam Construction
	Cllr H Hagemann	Hunters Lodge
	Cllr N Spochter	No interests to disclose
	Cllr T A Phafudi	No interests to disclose
	Cllr D Phepheng	No interests to disclose
	Cllr M D Matseo	No interests to disclose
	Cllr A Sola	Shareholder-Sanlam computer shares
Municipal Manager	Me L Y Moletsane	No interests to disclose
Chief Financial Officer	Mr M J Mekhoe	Taxi business
Other S56 Officials	Mr. S Hololoshe	No interests to disclose
	Me. C Pitso	IEC- Municipal Electoral officer
	Mr S James	No interest to disclose

APPENDICES

APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

APPENDIX K (i): REVENUE COLLECTION PERFORMANCE BY VOTE

Vote Description <i>[Insert departmental structure etc]</i>	Ref	Budget Year 2014/15								
		Original Budget	Prior Adjusted 3	Accum. Funds 4	Multi-year capital 5	Unfore. Unavoid. 6	Nat. or Prov. Govt 7	Other Adjusts. 8	Total Adjusts. 9	Adjusted Budget 10
		A	A1	B	C	D	E	F	G	H
R thousands										
Revenue by Vote	1									
Vote 1 - Executive & Council		7 720	-	-	-	-	-	-	-	7 720
Vote 2 - Budget and Treasury Office		41 371	-	-	-	-	-	-	-	41 371
Vote 3 - Corporate Service		960	-	-	-	-	-	-	-	960
Vote 4 - Community and Public Safety		8 512	-	-	-	-	-	-	-	8 512
Vote 5 - Economic and Environmental Service		12	-	-	-	-	-	-	-	12
Vote 6 - Trading Service		159 387	-	-	-	-	-	-	-	159 387
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
Total Revenue by Vote	2	217 962	-	-	-	-	-	-	-	217 962

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APPENDIX K (ii): REVENUE COLLECTION PERFORMANCE BY SOURCE

Standard Description	Ref	Budget Year 2014/15									Budget Year +1 2015/16	Budget Year +2 2016/17
		Original Budget	Prior Adjusted 5	Accum. Funds 6	Multi-year capital 7	Unfore. Unavoid. 8	Nat. or Prov. Govt 9	Other Adjusts. 10	Total Adjusts. 11	Adjusted Budget 12	Adjusted Budget	Adjusted Budget
R thousands	1, 4	A	A1	B	C	D	E	F	G	H		
Revenue - Standard												
<i>Governance and administration</i>		50 050	-	-	-	-	-	-	-	50 050	55 055	60 561
Executive and council		7 720	-	-	-	-	-	-	-	7 720	8 492	9 341
Budget and treasury office		41 371	-	-	-	-	-	-	-	41 371	45 508	50 059
Corporate services		960	-	-	-	-	-	-	-	960	1 056	1 161
<i>Community and public safety</i>		8 512	-	-	-	-	-	-	-	8 512	9 363	10 300
Community and social services		5 888	-	-	-	-	-	-	-	5 888	6 477	7 125
Sport and recreation		22	-	-	-	-	-	-	-	22	24	27
Public safety		1 065	-	-	-	-	-	-	-	1 065	1 172	1 289
Housing		1 537	-	-	-	-	-	-	-	1 537	1 690	1 859
Health		-	-	-	-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		12	-	-	-	-	-	-	-	12	13	15
Planning and development		7	-	-	-	-	-	-	-	7	7	8
Road transport		5	-	-	-	-	-	-	-	5	6	7
Environmental protection		-	-	-	-	-	-	-	-	-	-	-
<i>Trading services</i>		159 387	-	-	-	-	-	-	-	159 387	175 326	192 859
Electricity		56 736	-	-	-	-	-	-	-	56 736	62 409	68 650
Water		57 945	-	-	-	-	-	-	-	57 945	63 739	70 113
Waste water management		26 431	-	-	-	-	-	-	-	26 431	29 074	31 982
Waste management		18 276	-	-	-	-	-	-	-	18 276	20 103	22 114
<i>Other</i>		-	-	-	-	-	-	-	-	-	-	-
Total Revenue - Standard	2	217 962	-	-	-	-	-	-	-	217 962	239 758	263 734

APPENDIX L

APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

APPENDIX M (i): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

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Description	Ref	Budget Year 2014/15									Budget Year +1 2015/16	Budget Year +2 2016/17
		Original Budget	Prior Adjusted 5 A1	Accum. Funds 6 B	Multi-year capital 7 C	Unfore. Unavoid. 8 D	Nat. or Prov. Govt 9 E	Other Adjusts. 10 F	Total Adjusts. 11 G	Adjusted Budget 12 H	Adjusted Budget	Adjusted Budget
		A	A1	B	C	D	E	F	G	H		
R thousands												
Capital expenditure - Vote												
Multi-year expenditure to be adjusted	2											
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury Office		-	-	-	-	-	-	-	-	-	-	-
Vote 3 - Corporate Service		-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Community and Public Safety		-	-	-	-	-	-	-	-	-	-	-
Vote 5 - Economic and Environmental Service		-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Trading Service		-	-	-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital multi-year expenditure sub-total	3	-	-	-	-	-	-	-	-	-	-	-
Single-year expenditure to be adjusted	2											
Vote 1 - Executive & Council		-	-	-	-	-	-	-	-	-	-	-
Vote 2 - Budget and Treasury Office		650	-	-	-	-	-	-	-	650	-	-
Vote 3 - Corporate Service		-	-	-	-	-	-	-	-	-	-	-
Vote 4 - Community and Public Safety		1 000	-	-	-	-	-	-	-	1 000	-	-
Vote 5 - Economic and Environmental Service		-	-	-	-	-	-	-	-	-	-	-
Vote 6 - Trading Service		1 000	-	-	-	-	-	(1 000)	(1 000)	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-	-	-
Vote 8 - [NAME OF VOTE 8]		-	-	-	-	-	-	-	-	-	-	-
Vote 9 - [NAME OF VOTE 9]		-	-	-	-	-	-	-	-	-	-	-
Vote 10 - [NAME OF VOTE 10]		-	-	-	-	-	-	-	-	-	-	-
Vote 11 - [NAME OF VOTE 11]		-	-	-	-	-	-	-	-	-	-	-
Vote 12 - [NAME OF VOTE 12]		-	-	-	-	-	-	-	-	-	-	-
Vote 13 - [NAME OF VOTE 13]		-	-	-	-	-	-	-	-	-	-	-
Vote 14 - [NAME OF VOTE 14]		-	-	-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-	-	-
Capital single-year expenditure sub-total		2 650	-	-	-	-	-	(1 000)	(1 000)	1 650	-	-
Total Capital Expenditure - Vote		2 650	-	-	-	-	-	(1 000)	(1 000)	1 650	-	-
Capital Expenditure - Standard												
Governance and administration		-	-	-	-	-	-	-	-	-	-	-
Executive and council									-	-		
Budget and treasury office									-	-		
Corporate services									-	-		
Community and public safety		3 076	-	-	-	-	-	-	-	3 076	-	-
Community and social services									-	-		
Sport and recreation		3 076							-	3 076		
Public safety									-	-		
Housing									-	-		
Health									-	-		
Economic and environmental services		1 721	-	-	-	-	-	-	-	1 721	20 651	21 406
Planning and development									-	-		
Road transport		1 721							-	1 721	20 651	21 406
Environmental protection									-	-		
Trading services		24 288	-	-	-	-	-	-	-	24 288	20 000	20 000
Electricity									-	-		
Water		10 000							-	10 000	20 000	20 000
Waste water management		364							-	364		
Waste management		13 924							-	13 924		
Other		995							-	995		
Total Capital Expenditure - Standard	3	30 080	-	-	-	-	-	-	-	30 080	40 651	41 406
Funded by:												
National Government		30 080							-	30 080	40 651	41 406
Provincial Government									-	-		
District Municipality									-	-		
Other transfers and grants									-	-		
Total Capital transfers recognised	4	30 080	-	-	-	-	-	-	-	30 080	40 651	41 406
Public contributions & donations									-	-		
Borrowing									-	-		
Internally generated funds		2 650						(1 000)	(1 000)	1 650		
Total Capital Funding		32 730	-	-	-	-	-	(1 000)	(1 000)	31 730	40 651	41 406

APPENDICES

APPENDIX M (ii): CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

Capital Expenditure - Upgrade/Renewal Programme*							
Description	Year -1	Year 0			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	-	-		-	-	-	-
Infrastructure: Road transport -Total	-	-		-	-	-	-
Roads, Pavements & Bridges							
Storm water							
Infrastructure: Electricity - Total	-	-		-	-	-	-
Generation							
Transmission & Reticulation							
Street Lighting							
Infrastructure: Water - Total	-	-		-	-	-	-
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	-	-		-	-	-	-
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	-	-		-	-	-	-
Waste Management							
Transportation							
Gas							
Other							
Community	-	-		-	-	-	-
Parks & gardens							
Sportsfields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							
Heritage assets	-	-		-	-	-	-
Buildings							
Other							
Table continued next page							

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Table continued from previous page

Capital Expenditure - Upgrade/Renewal Programme*							
R '000							
Description	Year -1	Year 0			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Investment properties	-	-		-	-	-	-
Housing development							
Other							
Other assets	-	-		-	-	-	-
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
Agricultural assets	-	-		-	-	-	-
List sub-class							
Biological assets	-	-		-	-	-	-
List sub-class							
Intangibles	-	-		-	-	-	-
Computers - software & programming							
Other (list sub-class)							
Total Capital Expenditure on renewal of existing assets	-	-		-	-	-	-
Specialised vehicles	-	-		-	-	-	-
Refuse							
Fire							
Conservancy							
Ambulances							

* Note: Information for this table may be sourced from MBRR (2009: Table SA34b)

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APPENDICES

APPENDIX N – CAPITAL PROGRAMME BY PROJECT YEAR 2014/2015

Capital Programme by Project: Year 0					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %
Water					
"Project A"	82	85	92	8%	11%
"Project B"	82	85	92	8%	11%
"Project C"	85	90	95	5%	11%
Sanitation/Sewerage					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Electricity					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Housing					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Refuse removal					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Stormwater					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Economic development					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Sports, Arts & Culture					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Environment					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Health					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
Safety and Security					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
ICT and Other					
"Project A"	82	85	92	8%	11%
"Project B"	85	90	95	5%	11%
T / N					

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APPENDIX O –CAPITAL PROGRAMME BY PROJECT BY WARD YEAR 2014/2015

APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

It is not the function of the municipality but of the province.

APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

This function is not applicable to the municipality

APPENDICES

APPENDIX S – NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

National and Provincial Outcomes for Local Government		
Outcome/Output	Progress to date	Number or Percentage Achieved
Output: Improving access to basic services	14381 households have access to water. 14 349 households have access to waterborne sanitation. 13 587 households have access to electricity. 14 551 households have access to refuse removal	99.5% 99.3% 94.0% 100%
Output: Implementation of the Community Work Programme	Monthly meeting are held 90% each members as ward community 90% Represents in sector department each town	90%
Output: Deepen democracy through a refined Ward Committee model	Ward committee are established in all 8 ward to assist ward councillors on service delivery matters.	100%

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VOLUME II

VOLUME II: ANNUAL FINANCIAL STATEMENTS